

NORTH WEST DEVELOPMENT AUTHORITY
MISSION DE DEVELOPPEMENT DE LA REGION DU NORD OUEST

P.O. Box, 442, Bamenda
Tel: (237) 233 36 13 78
Fax: (237) 233 36 16 61
Email: mideno1981@gmail.com
Website : www.mideno.org



Bamenda, the..... 3 0 AVR 2026

No. 01 PIISAH/MIDENO/B/MTB/13

RESTRICTED NATIONAL INVITATION TO TENDER N° 01...../RNIT/PIISAH/MIDENO/MITB/13/84/2026
OF..... 3 0 AVR 2026..... FOR THE CONSTRUCTION OF POST-HARVEST STRUCTURES THROUGH
MUTUAL AGREEMENT PROCEDURE DIVIDED INTO THREE (3) LOTS AS FOLLOWS:
LOT 1: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA SUB DIVISION (MEZAM DIVISION).
LOT 2: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION
LOT 3: CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE IN TUBAH SUB DIVISION (MEZAM DIVISION)

FUNDING: PLAN INTEGRE D'IMPORT-SUBSTITUTION AGROPASTORAL ET HALIEUTIQUE (PIISAH)

FINANCIAL YEAR: 2026

BUDGETARY HEAD: 231203

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DOCUMENT NO.0: LETTERS OF INVITATION TO TENDER

MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT
MINISTERE DE L'AGRICULTURE ET DU DEVELOPPEMENT RURAL

REPUBLIC OF CAMEROUN
Peace – Work – Fatherland

NORTH WEST DEVELOPMENT AUTHORITY
MISSION DE DEVELOPPEMENT DU NORD OUEST

30 AVR 2026

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Bamenda, the.....

N°02...PIISAH/MIDENO/BI.../15/184

THE DIRECTOR GENERAL

TO: The Director
Forban and Sons Enterprise
P.O Box 1025 Bamenda
Tel: 676 120 779/675 451164

REFERENCE: Authorization N° 2677-26/L/PR/MINMAP/SG/DGMAS/DMAG/CE1/CEA4 of 8th April 2026 for the construction of three post-harvest structures divided into three lots

SUBJECT: LETTER OF INVITATION TO TENDER

Dear Sir/Madam

1. We are pleased to inform you that you are qualified for the project referred to above and have consequently been authorized to tender **FOR THE CONSTRUCTION OF THREE POST-HARVEST STRUCTURES DIVIDED INTO THREE LOTS (LOT 1 : THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA SUB DIVISION (MEZAM DIVISION), LOT 2: THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION AND LOT 3: THE CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE IN TUBAH SUB DIVISION (MEZAM DIVISION) WITHIN THE FRAMEWORK OF THE « PLAN INTEGRE D'IMPORT-SUBSTITUTION AGROPASTORAL ET HALIEUTIQUE » (PIISAH) THROUGH MUTUAL AGREEMENT PROCEDURE.**
2. We are hereby inviting you to tender for the execution of the contract mentioned in the reference.
3. A complete set of the tender file may be consulted and withdrawn during working hours from 8:00 am to 4:00 pm every day from Monday to Friday before the deadline for submission against the payment of a non-refundable sum of One hundred and twelve thousand five hundred (112,500) fcfa payable into Account Number 06845-97568660001-28 (SPECIAL ACCOUNT SAC-ARMP) belonging to the Public Contracts Regulatory Agency (ARMP) in any BICEC Branch in Cameroon
4. The stamped hand endorsed bid bond according to the attached model for the sum of : Lot 1 : One million (1,000,000) fcfa, Lot 2 : One million (1,000,000) fcfa and Lot 3 : One million (1,000,000) fcfa, and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in **Annex 11** of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "Caisse Dépôt et Cosignation (CDEC) in accordance with Circular letter N° 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits,

retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bid bond is established on behalf of the group/joint venture.

5. All bids must be submitted at the Secretariat of the Project Management Office of MIDENO, located along Ayaba Street, opposite Mansfield Plaza Hotel latest the 21 MAY 2026 at 10:00 am prompt, local time

6. The Administrative, Technical and financial bids shall be examined by an adhoc committee put in place by the Project Owner

7. This invitation to tender is addressed to the bidders in the following restricted list:

Name of Firms	Address
Forban and Sons Enterprise	P.O Box 1025 Bamenda Tel: 676 120 779/675 451164
N.A.K Love Company Limited	Tel: 673 581 856
Kings Company	MILE 4 NKWEN BAMENDA Tel: 673 581 856

8. Please acknowledge receipt of this letter to the following address: The Director General, North West Development Authority, P.O. Box 442, Bamenda or through Email: mideno1981@gmail.com within ten (10) days from the date of receipt of this letter and indicate if you do or do not intend to tender without which your disapproval to submit shall be noted.

FOR: NORTH WEST DEVELOPMENT AUTHORITY

CC

- ARMP (for publication and archiving)
- Chairperson MITB (for information)
- Notice Board MIDENO (for information)
- Contracts Service (for archiving)

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Bamenda, the.....

30 AVR 2026

N° 03 PIISAH/MIDENO/B/ M.T.B/13/24

THE DIRECTOR GENERAL

TO: The General Manager
N.A.K Love Cpmpany Limited
New Lay Out Nkwen Bamenda
Tel: 673 581 856

REFERENCE: Authorization N° 2677-26/L/PR/MINMAP/SG/DGMAS/DMAG/CE1/CEA4 of 8th April 2026 for the construction of three post-harvest structures divided into three lots

SUBJECT: LETTER OF INVITATION TO TENDER

Dear Sir/Madam

1. We are pleased to inform you that you are qualified for the project referred to above and have consequently been authorized to tender **FOR THE CONSTRUCTION OF THREE POST-HARVEST STRUCTURES DIVIDED INTO THREE LOTS (LOT 1 : THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA SUB DIVISION (MEZAM DIVISION), LOT 2: THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION AND LOT 3: THE CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE IN TUBAH SUB DIVISION (MEZAM DIVISION) WITHIN THE FRAMEWORK OF THE « PLAN INTEGRE D'IMPORT-SUBSTITUTION AGROPASTORAL ET HALIEUTIQUE » (PIISAH) THROUGH MUTUAL AGREEMENT PROCEDURE.**

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4. The stamped hand endorsed bid bond according to the attached model for the sum of : Lot 1 : One million (1,000,000) fcfa, Lot 2 : One million (1,000,000) fcfa and Lot 3 : One million (1,000,000) fcfa, and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in Annex 11 of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "Caisse Dépôt et Cosignation (CDEC) in accordance with Circular letter N° 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits,

retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bond is established on behalf of the group/joint venture.

5. All bids must be submitted at the Secretariat of the Project Management Office of MIDENO, located along Ayaba Street, opposite Mansfield Plaza Hotel latest the**21.M.A.I. 2026**..... at 10:00 am prompt, local time

6. The Administrative, Technical and financial bids shall be examined by an adhoc committee put in place by the Project Owner

7. This invitation to tender is addressed to the bidders in the following restricted list:

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Forban and Sons Enterprise	P.O Box 1025 Bamenda Tel: 676 120 779/675 451164
N.A.K Love Company Limited	Tel: 673 581 856
Kings Company	MILE 4 NKWEN BAMENDA Tel: 673 581 856

8. Please acknowledge receipt of this letter to the following address: **The Director General, North West Development Authority, P.O. Box 442, Bamenda or through Email: mideno1981@gmail.com within ten (10) days from the date of receipt of this letter and indicate if you do or do not intend to tender without which your disapproval to submit shall be noted.**

FOR: THE NORTH WEST DEVELOPMENT AUTHORITY

CC

- ARMP (for publication and archiving)
- Chairperson MITB (for information)
- Notice Board MIDENO (for information)
- Contracts Service (for archiving)

NORTH WEST DEVELOPMENT AUTHORITY
MISSION DE DEVELOPPEMENT DU NORD OUEST

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Bamenda, the.....

3 0 AVR 2026

N° 04/PIISAH/MIDENO/BI.....

MITB/13/24

THE DIRECTOR GENERAL

TO: THE DIRECTOR

Kings Company Limited
Mile 4 Nkwen Bamenda
Tel: 673 581 856

REFERENCE: Authorization N° 2677-26/L/PR/MINMAP/SG/DGMAS/DMAG/CE1/CEA4 of 8th April 2026 for the construction of three post-harvest structures divided into three lots

SUBJECT: LETTER OF INVITATION TO TENDER

Dear Sir/Madam

1. We are pleased to inform you that you are qualified for the project referred to above and have consequently been authorized to tender **FOR THE CONSTRUCTION OF THREE POST-HARVEST STRUCTURES DIVIDED INTO THREE LOTS (LOT 1 : THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA SUB DIVISION (MEZAM DIVISION), LOT 2: THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION AND LOT 3: THE CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE IN TUBAH SUB DIVISION (MEZAM DIVISION) WITHIN THE FRAMEWORK OF THE « PLAN INTEGRE D'IMPORT-SUBSTITUTION AGROPASTORAL ET HALIEUTIQUE » (PIISAH) THROUGH MUTUAL AGREEMENT PROCEDURE.**
2. We are hereby inviting you to tender for the execution of the contract mentioned in the reference.
3. A complete set of the tender file may be consulted and withdrawn during working hours from 8:00 am to 4:00 pm every day from Monday to Friday before the deadline for submission against the payment of a non-refundable sum of One hundred and twelve thousand five hundred (112,500) fcfa payable into Account Number 06845-97568660001-28 (SPECIAL ACCOUNT SAC-ARMP) belonging to the Public Contracts Regulatory Agency (ARMP) in any BICEC Branch in Cameroon
4. The stamped hand endorsed bid bond according to the attached model for the sum of : Lot 1 : One million (1,000,000) fcfa, Lot 2 : One million (1,000,000) fcfa and Lot 3 : One million (1,000,000) fcfa, and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in Annex 11 of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "Caisse Dépôt et Cosignation (CDEC) in accordance with Circular letter N° 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits,

retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bond is established on behalf of the group/joint venture.

5. All bids must be submitted at the Secretariat of the Project Management Office of MIDENO, located along Ayaba Street, opposite Mansfield Plaza Hotel latest the **21.MAY.2026** at 10:00 am prompt, local time

6. The Administrative, Technical and financial bids shall be examined by an adhoc committee put in place by the Project Owner

7. This invitation to tender is addressed to the bidders in the following restricted list:

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Forban and Sons Enterprise	P.O Box 1025 Bamenda Tel: 676 120 779/675 451164
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FOR: NORTH WEST DEVELOPMENT AUTHORITY

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- ARMP (for publication and archiving)
- Chairperson MITB (for information)
- Notice Board MIDENO (for information)
- Contracts Service (for archiving)

NORTH WEST DEVELOPMENT AUTHORITY
MISSION DE DÉVELOPPEMENT DE LA RÉGION DU NORD OUEST

Bamenda, the.....

N°.....PIISAH/MIDENO/B/.....

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Website : www.mideno.org



30 AVR 2026

m r b / 13 / 24

TENDER NOTICE

RESTRICTED NATIONAL INVITATION TO TENDER N°/RNIT/PIISAH/MIDENO/MITB/13/84/2026
OF..... 30 AVR 2026..... FOR THE CONSTRUCTION OF POST-HARVEST STRUCTURES THROUGH
MUTUAL AGREEMENT PROCEDURE DIVIDED INTO THREE (3) LOTS AS FOLLOWS:

- LOT 1: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA SUB DIVISION (MEZAM DIVISION).
- LOT 2: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION
- LOT 3: CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE IN TUBAH SUB DIVISION (MEZAM DIVISION)

Article 1: SUBJECT OF THE INVITATION TO TENDER

Cameroon's food system continues to face structural constraint linked to high dependence on food imports, post-harvest losses, rising production costs, and weak domestic supply chains. In response, the Government of Cameroon adopted the Plan Intégré d'Import-Substitution Agropastoral et Halieutique (PIISAH) 2024–2026, a national strategic framework aimed at strengthening food sovereignty through increased local production, value addition, and competitiveness of priority value chains.

In line with this national framework, the North West Development Authority (MIDENO) is implementing a flagship initiative on the Contribution of MIDENO to the Realization of PIISAH Objectives in 2026." This initiative is designed to make a concrete and measurable contribution to PIISAH objectives through coordinated interventions aligned with the programmer's four strategic axes.

Under Axis 2 of PIISAH – Improvement of Production, Processing, and Marketing, the development of reliable post-harvest infrastructure is a core priority in the North West Region, the North West Development Authority, (MIDENO) hereby launches an Open National Invitation to tender through emergency procedure for the construction post harvest structure two (2) maize ware houses and One (01) wheat ware house

Article 2: Work Specification: The works include the following:

Specific Objective:

The construction of post harvest structures two (2) maize ware houses and One (01) wheat ware house

Article 3: Participation: Participation in this Invitation to tender is restricted to the following firms:

Name of Firms	Address
Forban and Sons Enterprise	P.O Box 1025 Bamenda Tel: 676 120 779/675 451164
N.A.K Love Company Limited	Tel: 673 581 856
Kings Company	MILE 4 NKWEN BAMENDA Tel: 673 581 856

Article 4: Execution deadline: The maximum execution deadline provided for by the Project Owner for the execution of the works expected is **Four (04) months**, including the rainy season and other natural occurrence, with effect from the date of notification of the service order to start work.

Article 5: Financing: The works which form the subject of this invitation to tender shall be financed with **PLAN INTEGRE D'IMPORT-SUBSTITUTION AGROPASTORAL ET HALIEUTIQUE (PIISAH)**

Article 6: Provisional cost: The estimated cost of the works is as follows:

LOT 1: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA (MEZAM DIVISION).... Fifty million (50,000,000)cfa VAT inclusive

LOT 2: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION ----- Fifty million (50,000,000)cfa VAT inclusive

LOT 3: CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE TUBAH (MEZAM DIVISION) ----- Fifty million (50,000,000)cfa VAT inclusive

Article 7: Provisional Guarantee (Bid bond):

A stamped hand endorsed bid bond according to the attached model for the sum of; Million (1,000,000) FCFA per LOT or three million (3,000,000) FCFA if going in for all the lots and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in Document 11 of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "Caisse Dépôt et Cosignation (CDEC) in accordance with Circular letter N° 0000019/L/MINMAP of 5th June 2024 relating to the constitution of deposits, retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bid bond is established on behalf of the group/joint venture.

Article 8: Consultation of the tender file: The tender file may be consulted during working hours from 8:00 am to 4:00 pm at the Secretariat of the Director General, MIDENO Head Office, Ayaba Street, P.O. Box 442, Bamenda; Email: mideno1981@gmail.com; Tel: 237 23336161 following the publication of this notice.

Article 9: Acquisition of the tender file: The tender file may be obtained during working hours from 8:00 am to 4:00 pm at the Secretariat of the Director General, MIDENO Head Office, Ayaba Street, P.O. Box 442, Bamenda; Email: mideno1981@gmail.com; Tel: 237 233331661 following the publication of this notice against payment of a non-refundable sum of one hundred and twelve thousand five hundred **(112,500) fca** and payable into Account No. 06845 97568660001- 28 in the name of "SPECIAL ACCOUNT SAC-ARMP" in any BICEC Branch in Cameroon

Article 10: Submission of the tender file: Each bid drafted in English or French must be **submitted online and one (1) original copy and a copy in a flash as back up** marked as such, should reach the **MIDENO Head Office located at Ayaba Street, P.O. Box 442, Bamenda)** not later than.....**21.MAI.2026** at **10:00 am prompt** and should carry the inscription:

RESTRICTED NATIONAL INVITATION TO TENDER N° **01/..RNIT/PIISAH/MIDENO/MITB/13/84/2026** OF..... **30 AVR 2026**
FOR THE CONSTRUCTION OF POST-HARVEST STRUCTURES THROUGH MUTUAL AGREEMENT PROCEDURE DIVIDED AS FOLLOWS:
LOT 1: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA (MEZAM DIVISION).
LOT 2: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION
LOT 3: CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE TUBAH (MEZAM DIVISION)

"To be opened only during the bid-opening session"

The bids produced in three (03) volumes shall be enclosed in three sealed envelopes and put in one (1) bigger envelope

- Envelope A containing the administrative documents (Volume 1)
- Envelope B containing the technical proposal (Volume 2)
- Envelope C containing the financial offer (Volume 3)

The offers or the bids submitted after the stipulated deadline shall not be received.

Article 11: Admissibility of bids

To avoid the risk of being rejected, only originals or certified true copies should be signed by the competent authorities, i.e. the issuing service and/or official or administrative authorities (Senior Divisional Officers, Divisional Officers, Bank Officials, and Taxation Officials etc.). The administrative documents required, including the bid bond, must imperatively be produced in accordance with the Special Conditions of the invitation to tender. They must obligatorily not be older than three (3) months or must not be produced after the submission of the bids.

Any complete bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance.

Article 12: Opening of bids: The opening of the bids (Administrative documents, Technical and financial proposals) in one phase shall be done on 27 MAY 2020 at 11:00am local time by an Adhoc Committee put in place by the Project Owner as per the provisions of Article xxxx of the Public Contracts Code in the MIDENO Conference Room at the Project management Office.

Only bidders may attend or be duly represented by a person of their choice with a written authorisation and who has full knowledge of the file.

Article 13: Evaluation Criteria: The bids shall be evaluated as follows:

Eliminatory Criteria

- Absence or insufficient Bid Bond of the specified amount
- Absence of the receipt of deposit from CDEC of the amount indicated in the bid bond
- Late submission of bids
- False declarations or forged documents
- Under exclusion sanctions from the Authority in Charge of the Regulation of Public Contracts
- Associated directly or indirectly with the conception, preparation of technical specifications and other documents concerned with this tender
- Non-respect of 75% of the essential criteria
- Bids whose outer envelopes leads to the recognition of the bidder

B. Essential Criteria: The technical documents shall be evaluated following the binary method as follows:

B.1 General Presentation of bids

Marks

- Document spirally bound Yes/No
- Table of content Yes/No
- Page numbering Yes/No
- Colour separators Yes/No
- Bidding documents initialed on each page by duly mandated representative Yes/No

B.2 Presentation of firm

Marks

- Organigramme of firm/Enterprise Yes/No
- Experience of at least two (2) years in works of same/similar nature Yes/No
- Table of References of past works of same/similar nature Yes/No

B.3 Personnel

Marks

- Table of personnel Yes/No
- Works Director: A Civil Engineer with at least 5 years working experience Yes/No
- Works supervisor or Foreman: A Civil Engineering Technician with at least five (5) year experience Yes/No
- Presentation of relevant Certificates/Diplomas of personnel Yes/No

- Presentation of signed CVs of Personnel Yes/No
- Certified copies of NIC of works director and site fore
- Support staff (Builders, painters, carpenters etc)

B.4: Methodology/Technical Organization of Works

Marks

- Proof of site visit Yes/No
- Comprehensive Technical Report of Site Yes/No
- Organigramme of project execution Yes/No
- Logical sequence of works, Methodology,/Organization, outputs & reporting of works Yes/No
- Special Technical condition (CCTP) duly initialled on each page, signed & dated on last page Yes/No
- Environmental and security mitigation measures Yes/No

B.5: Equipment for Project

Marks

- List of equipment Yes/No
- One concrete vibrator, hired or owned Yes/No
- One concrete mixer, hired or owned Yes/No
- Two pickups vehicle, hired or owned Yes/No
- One dump truck, hired or owned Yes/No
- Small tools (buckets, hammer, wheelbarrow etc) Yes/No

B.5: Financial Capacity

Marks

- Proof of financial capacity of at least thirty seven million five hundred thousand (37,500,000) fcfa for a bidder going in for one lot, Seventy five million (75,000,000) fcfafor a bidder going in for two lots and one hundred and twelve million five hundred thousand (112,500,000) fcfafor a bidder going in for all the three lots
Yes/No

Article 14: Award: The bidder evaluated with a score of 75% and above of the essential criteria and presents the lowest financial proposal shall be awarded the contract.

Article 15: Period of Validity of Bids: Bidders will remain committed to their bids for Thirty (30) days from the deadline set for the submission of bids.

Article 16: Maximum number of lots a bidder can bid for: Any interested bidder is allowed to bid for the three (3) lots and can be awarded all.

Article 17: Complementary Information:: Complementary information can be obtained during working hours from 8 am to 4 pm at the *Secretariat of the Director General, MIDENO, P.O. Box 442, Bamenda: Email: mideno1981@gmail.com:Tel: 237 233 361 378*

FOR: NORTH WEST DEVELOPMENT AUTHORITY



Clotaire Amougou
ECONOMIST (FILEG Hors Echelle)

CC

- ARMP (for publication and archiving)
- MINMAP (For information)
- Chairperson of MITB (for information)
- MIDENO Notice Board (for information)

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Bamenda, the..... 30 AVR 2026

N° DA PIISAH/MIDENO/B/ MITB/13/84

AVIS DE CONSULTATION

APPEL D'OFFRES NATIONAL RESTRIENT N°/AONR/PIISAH/MIDENO/MITB/13/84/2026

DE..... 30 AVR 2026 POUR LA CONSTRUCTION D'INGÉNIERIE APRÈS-RÉCOLTE PAR PROCÉDURE DE GRE A GRE, DIVISÉE EN TROIS LOTS COMME SUIVANT :

LOT 1 : CONSTRUCTION D'UN (1) ENTREPÔT À MAÏS À SANTA (DIVISION DE MEZAM).

LOT 2 : CONSTRUCTION D'UN (1) ENTREPÔT À MAÏS À NGOKETUNJIA.

LOT 3 : CONSTRUCTION D'UN (1) ENTREPÔT À BLÉ À TUBAH (DIVISION DE MEZAM).

Article 1 : Objet de l'Appel d'Offres

Le système alimentaire camerounais continue de faire face à des contraintes structurelles liées à une forte dépendance aux importations alimentaires, aux pertes après récolte, à la hausse des coûts de production et à la faiblesse des chaînes d'approvisionnement nationales. En réponse, le gouvernement camerounais a adopté le Plan Intégré d'Import-Substitution Agropastoral et Halieutique (PIISAH) 2024-2026, un cadre stratégique national visant à renforcer la souveraineté alimentaire par l'augmentation de la production locale, la valorisation des produits et la compétitivité des chaînes de valeur prioritaires.

Conformément à ce cadre national, l'Autorité de Développement du Nord-Ouest (MIDENO) met en œuvre une initiative phare intitulée « Contribution de la MIDENO à la réalisation des objectifs du PIISAH en 2026 ». Cette initiative vise à contribuer concrètement et de manière mesurable aux objectifs du PIISAH grâce à des interventions coordonnées, alignées sur les quatre axes stratégiques du programme.

Dans le cadre de l'axe 2 du PIISAH – Amélioration de la production, de la transformation et de la commercialisation – le développement d'infrastructures post-récolte fiables constitue une priorité essentielle dans la région du Nord-Ouest. L'Autorité de développement du Nord-Ouest (MIDENO) lance donc un appel d'offres national ouvert, selon une procédure d'urgence, pour la construction de deux (2) entrepôts à maïs et d'un (1) entrepôt à blé.

Article 2. - Consistance des travaux : Les travaux comprennent les éléments suivants :

Objectif spécifique :

Construction d'infrastructures post-récolte : deux (2) entrepôts à maïs et un (1) entrepôt à blé..

Article 3 : Participation : La participation pour cet appel d'offre est restreint pour les entreprises suivantes :

Name of Firms	Address
Forban and Sons Enterprise	P.O Box 1025 Bamenda Tel: 676 120 779/675 451164
N.A.K Love Company Limited	Tel: 673 581 856
Kings Company	MILE 4 NKWEN BAMENDA Tel: 673 581 856

Article 4 : Délais d'exécution et délai minimum prévu par le Maître d'Ouvrage pour la réalisation des travaux pour

Article 5.- Financement : Les travaux, objets du présent Avis d'Appel d'Offres, sont financés par PLAN INTEGRE D'IMPORT-SUBSTITUTION AGROPASTORAL ET HALIEUTIQUE (PIISAH)

Article 6 : Coût prévisionnel : Le coût estimatif des travaux est le suivant :

LOT 1 : CONSTRUCTION D'UN (1) ENTREPÔT À MAÏS À SANTA (DIVISION DE MEZAM) : 50 000 000 CFA, TVA incluse

LOT 2 : CONSTRUCTION D'UN (1) ENTREPÔT À MAÏS À NGOKETUNJIA : 50 000 000 CFA, TVA incluse

LOT 3 : CONSTRUCTION D'UN (1) ENTREPÔT À BLÉ À TUBAH (DIVISION DE MEZAM) : 50 000 000 CFA, TVA incluse

Article 7 : Cautionnement Provisoire (Garantie de soumission) : Une caution de soumission, cachetée et endossée à la main selon le modèle ci-joint, d'un montant de 1 000 000 FCFA par lot ou de 3 000 000 FCFA pour l'ensemble des lots, d'une durée de validité de 30 jours, établie par un organisme ou un établissement financier agréé par le Ministère des Finances pour l'émission de cautions dans le cadre des marchés publics et figurant au Document 11 du Cahier des charges. Cette garantie doit être accompagnée d'un récépissé de dépôt délivré par la Caisse Dépôt et Cosignature (CDEC), conformément à la circulaire n° 0000019/L/MINMAP du 5 juin 2024 relative à la constitution, la conservation, la restitution et la déconsignation des cautions dans le cadre des marchés publics. En cas de soumission groupée ou de coentreprise, la caution de soumission est établie au nom du groupement ou de la coentreprise..

N/B : Dans le cas où le soumissionnaire est attributaire de la lettre commande, le cautionnement provisoire sera libéré après constitution du cautionnement définitif.

Article 8 : Consultation du dossier d'Appel d'Offres : Le dossier d'appel d'offres peut être consulté aux heures ouvrables de lundi à vendredi de 8h à 16h au Secrétariat du Directeur Général, Siège Social de la MIDENO, situé à Ayaba Street, B.P. 442, Bamenda; Email: mideno1981@gmail.com: Tel: 237 233 361 378

Article 9 : Acquisition du dossier d'Appel d'Offres : Le dossier peut être obtenu pendant des heures ouvrables de lundi à vendredi de 8h à 16h au Secrétariat du Directeur General Siège Social de la MIDENO, , situé à Ayaba Street, B.P. 442, Bamenda; Email: mideno1981@gmail.com: Tel: 237 233 361 378, des publication du présent avis, contre versement d'une somme non remboursable de Vingt huitmilles six cent (28,600)fcfa dans une Agence BICEC au « Compte Spécial-CAS ARMP No : 06845 97568660001- 28». La quittance doit identifier le payeur comme représentant de l'entreprise ou groupement désireux de participer à l'Appel d'offre.

Article 10 : Remise des Offres : Chaque offre rédigée en Français ou en Anglais, submitted online and one (1) original copy and a copy in a flash as back upmarquées comme tels, conformes aux prescriptions du Dossier d'Appel d'Offre, devra être déposée contre un récépissé sous plis fermé, au Siège Social de la MIDENO, Secrétariat du Directeur Générale de la MIDENO, situé à Ayaba Street, B.P. 442, Bamenda; Email: mideno1981@yahoo.com: Tel. 237 233 361 378 au plus tard le 2-1 MAI 2026 à 10h précise heure local (GMT+1) et devront porter la mention:

APPEL D'OFFRES NATIONAL N° 01/JONIT/PIISAH/MIDENO/MITB/13/84/2026 DE 3.0 AVR 2026 POUR LA CONSTRUCTION D'INGÉNIEURIE APRÈS-RÉCOLTE PAR PROCÉDURE DE GRE A GRE DIVISÉE EN TROIS LOTS COMME SUIV :

LOT 1 : CONSTRUCTION D'UN (1) ENTREPÔT À MAÏS À SANTA (DIVISION DE MEZAM).

LOT 2 : CONSTRUCTION D'UN (1) ENTREPÔT À MAÏS À NGOKETUNJIA.

LOT 3 : CONSTRUCTION D'UN (1) ENTREPÔT À BLÉ À TUBAH (DIVISION DE MEZAM).

« A n'ouvrir qu'en séance de dépouillement. »

Toutes les offres doivent être scellées dans trois (3) enveloppes séparé comme suite :

- Enveloppe A les dossiers administratifs (Volume 1)
- Enveloppe B les dossiers techniques (Volume 2)
- Enveloppe C les dossiers financiers (Volume 3)

Article 11 : Recevabilité des offres

Toute offre non conforme aux prescriptions du présent avis et du Dossier d'Appel d'Offres, sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances, valable pendant 30 jours au-delà du délai de validité des offres. Sous peine de rejet, les autres pièces administratives requises devront être impérativement produites en originaux ou en copies certifiées conformes par

le service émetteur ou une autorité administrative, datant de moins de trois (03) mois.

Article 12 : Ouverture des offres : L'ouverture des pièces administratives, offres techniques et financières aura lieu le **2.1.MAI.2026** à 11h précise dans la salle de Conférence de la MIDENO par la Commission Interne de Passation des Marchés de la MIDENO sise au Siège Social situé à Ayaba Street, en face Mansfield Plaza Hôtel. **Seuls les soumissionnaires peuvent assister à cette séance d'ouverture ou s'y faire représenter par une personne de leur choix ayant une parfaite connaissance du dossier et mandater à cet effet**

Article 13 : Evaluation des Offres : Les offres seront évaluées selon les principaux critères suivant :

A. Critères éliminatoires :

- Absence ou insuffisance de la caution de soumission
- Absence of the receipt of deposit from CDEC of the amount indicated in the bid bond
- Soumission en retard
- Les documents frauduleux ou falsifiés
- Sanctionner d'Exclusion par L'Autorité Chargée de Marchés Publics
- Association direct ou indirect à la conception, préparation des spécifications technique et autres documents concernant cet Avis d'Appel d'Offres
- Offres dont l'enveloppe extérieure porte des mentions permettant de reconnaître le soumissionnaire
- Le non-respect de 75% des critères essentielle

B. Critères essentiels: Les offres techniques seront évaluées sur la base de méthode binaire.

B.1 Présentation Générale De L'offre **Score**

- Document relié (sous forme d'un livre) Oui/Non
- Sommaire Oui/Non
- Intercalaire en couleur Oui/non
- Pagination Oui/Non
- L'Offres griffé sur toutes les pages **Oui/Non**

B.2 Présentation de L'Entreprise **Score**

- Organigramme de l'Enterprise Oui/Non
- Expérience au moins de 2 ans dans les travaux ou travaux similaire Oui/Non
- Tableau des références pour les travaux réalisés similaire avec un montant de et aux moins deux références
Au moins Oui/Non

B.3 Personnels **Score**

- Liste du personnel
- Conducteur des travaux : Ingenieur des travaux du Génie mechanic avec au moins **cinq (05) ans** d'expérience -- Oui/Non
- Chef de chantier : Technicien du génie civil avec au moins **cinq (05) an** d'expérience Oui/Non
- Personnel d'appuis « Maçons, Charpentiers, électricien, Main d'ouvre etc Oui/Non
- Présence des diplômes du personnel Oui/Non
- Présence des CV du personnel signée Oui/Non
- Présence de CIN certifie du Conducteur et Chef chantier Oui/Non

B.4: Programme d'exécution Des Travaux **Score**

- Preuve d'avoir visité les sites des travaux Oui/Non
- Rapport technique de visite des lieux Oui/Non
- Organigramme du projet Oui/Non
- Présentation de l'ordre d'exécution des tâches, méthodologie, organisation, extraits et rapports des travaux ... Oui/Non
- CCTP griffé sur toutes les pages, signé et daté à la dernière page Oui/Non
- Présentation des mesures de sécurité et protection environnemental Oui/Non

B.5: Equipement du Projet

Score

- liste du materiel Oui/Non
- Preuve de possession ou de location d'un:
 - Vibrateur de béton Oui/Non
 - Bétonnier Oui/Non
 - deux Pick-up Oui/Non
 - Camion Oui/Non
- Preuve de moyen de transportation des matériels sur le site Oui/Non
- Petit équipement : seau, marteaux, brouettes etc Oui/Non

B.5: Capacité Financière

Score

- Preuve d'une capacité financière pour un soumissionnaire pour lot 1: au moins trente sept million cinq cent milles (37,500,000) fcfa, pour un soumissionnaire pour lot 1 et 2 : au moins soixante quinze millions (75,000,000) et cent douze millions cinq cent mille (112,500,000) FCFA pour un soumissionnaire pour lot 1, 2 et 3..... Oui/Non

Article 14 : Attribution du marché : Le soumissionnaire qui obtiendra un score de 75% et au-delà sur les critères essentiels et qui présente l'offres la moins disant sera attribué le marché.

Article 15 : Durée de validité des offres : Les soumissionnaires restent engagés par leur offre pendant 30 jours à partir de la date limite fixée pour la remise des offres

16. Nombre maximum de lots pour lesquels un soumissionnaire peut soumissionner : Tout soumissionnaire interresse est autoritea soumissionner pour les trois (2) lots et peux se attribuer trois(3) lots

Article 17 : Renseignements complémentaires : Les renseignements complémentaires peuvent être obtenus aux heures ouvrables de lundi à vendredi de 8h à 16h au Secrétariat du Directeur Général, Siège Social de la MIDENO, situé à Ayaba Street, B.P. 442, Bamenda; Email: mideno1981@gmail.com: Tel: 237 233 331 661

POUR : MISSION DE DEVELOPPEMENT DU NORD OUEST



Clotus Anas Matoyah
ECONOMIST (PLEG hors Echelle)

Ampliations :

- ARMP (pour publication et archivage)
- MINMAP NWR (pour information)
- Président CIPM MIDENO (pour information)
- Affichage MIDENO (pour information)
- Service des marches MIDENO (pour archivage)

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GENERAL REGULATIONS OF THE INVITATION TO TENDER

- 1.1. The Contracting Authority launches an open national invitation to tender for the execution of the work described in the special clauses of this call for tenders (RPAO).
The name, identification number and number of lots subject of this call for tender is found in the **Special regulation for the Call for tender (RPAO)**
- 1.2. The successful bidder or contractor must complete the work within the period indicated in the RPAO, and which runs except stipulated in the **Special administrative Clauses (CCAP)** from the date of notification of the Service Order to start the work.
- 1.3. In the following tender Document (DAO), the term "day" refers to a calendar day.

Article 2: Funding

The financing for the works, subject to this call for Tender, is précised in the **Special regulation for the Call for tender (RPAO)**

Article 3: Fraud and corruption

3.1. The bidders and contractors are called to strictly respect the rules of professional ethics during the award and execution of Contracts.

By virtue of this principle:

a. The definitions below are admissible:

- i. Is guilty of "corruption" anyone who offers, gives, solicits or accepts any benefit to influence the action of a public official in the allocation or the execution of a contract.
- ii. Is engaged in "**fraudulent practices**" anyone who distorts or misrepresents facts in order to influence the award or execution of a contract.
- iii. "**Collusive practices**" are any form of agreement between two or more bidders (with the knowledge of the Contracting Authority or not) to artificially maintain prices of the offers at a levels not corresponding to those that would result from the competition.
- iv. "Coercive practices" are any form of damage to persons or their property or threats against them to influence their action in the attribution or the execution of a Contract.

b. Shall reject any award proposal if it is proven that the proposed contractor is, directly or through an agent, convicted of corruption or engaged in fraudulent, collusive or coercive practices for the award of the said contract.

3.2. The Minister Delegate at the Presidency in charge of Public Contracts, Authority in charge of public contracts may on a provisional basis, take a decision to ban any bidder for a period not exceeding two (2) years, that is recognized guilty of influence, conflicts of interest, fraud, corruption or production of no-authentic documents in the bid submission, without prejudice to the criminal prosecution that could be engaged against him/her.

Article 4: Candidates allowed to compete

4.1 If the invitation to tender is restricted, the consultation is addressed to all candidates retained after a pre-qualification procedure.

4.2 Generally, the invitation to tender is addressed to all suppliers, subject to the following provisions;

a) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must be from an eligible country in accordance with the Funding Agreement.

b) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest. A bidder might be judged to be in a situation of conflict of interest if:

- i. Is associated with or was associated in the past in an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender ; or
- ii. Presents more than one bid within the context of this invitation to tender, except authorized variants according to **Clause 17**, where need be; meanwhile, this does not **prevent the participation of sub-contractors in more than one bid.**
- iii. The Contracting Authority or Project owner has Financial interests in his « **géographie du capital** » in a manner as to compromise transparency in the procedure for award of a public contracts

c) The bidder must not have been excluded from bidding for public contracts.

d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is:

- i. Legally and financially autonomous
- ii. Managed according to commercial laws and
- iii. Not under the direct supervisory authority of the **Contracting Authority.**

Article 5: Material, equipment and supplies authorized

5.1. The material, supplies, equipment and services of the Enterprise has to be furnished within the framework of the contract has to originate from a country responding to the criteria stipulated in the RPAO, and all expenses carried out within the framework of the contract shall be limited to the said material, supplies, equipment and services.

5.2. By virtue of Article 5.1 above, the term « originate » designates the place where the services, goods originate, are extracted, cultivated, produced or fabricated

Article 6: Qualification of Bidders

6.1 As an integral part of their bid, bidders must:

- a. Submit a Power of Attorney, making the signatory of the bid bound by the bid;
 - b. Furnish all the information (complete or updated information included in the request for pre-qualification which may have changed in the case where the candidates had to pre-qualify) requested from bidders in the Special Regulations for the Call for tender (RPAO), in order to establish their ability to execute the contract.
- Information relating to the following points shall be requested, if need be:

- i. The production of certified balance sheets and recent turnover
- ii. Access to a credit line or availability of other sources of funding
- iii. Jobbing Orders acquired and contracts awarded and executed
- iv. Pending litigations
- v. Availability of indispensable equipment

6.2 Bids presented by two or more associated undertakings (joint-contracting) must satisfy the following conditions:

- a) The bid must include all the information listed in article 6(1) above. The Special Regulations must specify the information to be furnished by the group and the information to be furnished by each member of the group
- b) The bid and the contract must be signed in a way that it is binding on all members of the group.
- c) The nature of the group (joint or several as stipulated in the Special Regulations) must be specified and justified with the production of a joint venture agreement in due form;
- d) The member of the group designated as the representative will represent all the undertakings vis -a- vis the Contracting Authority with regards to the execution of the contract;
- e) In the case of joint co-contracting, the Co-contractors shall share the sums which are paid by the Administration into a single account; on the other hand; each undertaking is paid in its own account by the Administration where it is several co-contracting.

6.3 Bidders should equally present sufficiently detailed proposals to demonstrate that they conform to the technical specifications and delivery time-limits set in the Special Regulations of the invitation to tender

6.4. Bidders who wish to benefit from a preferential margin must have to furnish all information necessary to prove that they satisfy the eligible criteria described in Article 33 of the General regulation for the call for tenders (RGAO).

Article 7: Visit of work site

7.1. Bidders are advised to visit and inspect the works site and its environs to personally obtain all the information necessary for the preparation of the bid and the execution of the works. The costs linked to these site visits shall be solely borne by the bidder.

7.2. The project owner shall authorize the bidder and his employees/agents, who has made the request for a site visit to enter all the places and lands to effect the said visit on the condition that the bidder shall be responsible for any eventual accidents, death, losses or material damage and cost due to the visit to the site

7.3. The Project Owner may organize a site visit during a pre-bidding conference if allowed by the Call for Tender as prescribed in Article 19 of the RGAO.

B: TENDER FILE

Article 8: Content of Tender File

8.1 The tender file described the works, subject of the contract, establishes the consultation procedures of the contractors and special contract conditions. In addition to the amendment(s) published in conformity to article 8 of the General regulations of the Call for tender (RGAO), it includes the following documents:

1. The letter of invitation to tender (for restricted invitation to tender);
2. The tender notice
3. The General Regulations of the invitation to tender (RGAO)
4. The Special Regulations of the invitation to tender (RPAO)
5. The Special Administrative Conditions (SAC)
6. Special Technical Clauses (STC)
7. Drawings and other elements of the technical file
8. Model of draft contract
9. Lists of First Rated banks approved by the Ministry in charge of finance;

MODELS TO BE USED/FILLED BY BIDDERS

- Annex 1: Model Bid letter
- Annex 2: Model of bid security
- Annex 3: Model Final Bond
- Annex 4: Model of bank guarantee for start-of Advance payment
- Annex 5: Model for Retention fund guarantee
- Annex 6: Model of planning framework
- Annex 7: Model for Performance Bond
- Annex 8: Model for presentation of References of bidders
- Annex 9: Model for presentation of equipment of Bidder
- Annex 10: Model for presentation of qualifications and experience of the key personnel responsible for execution of the contract
- Annex 11: Model of Attestation of Site Visit

8.2. The bidder must consider all of the regulations, forms, conditions and specifications contained in the Tender File. He/she is invited to provide all the information requested and to prepare a compliant offer in all aspects. Any deficiency can lead to the rejection of its offer.

Article 9: Clarifications and complaints on Tender File

9.1 Any bidder who wants to obtain clarifications on the Tender File may request them from in writing or by electronic mail (telephone and E-mail) at the address of the **Contracting Authority** indicated in the RPAO. The **Contracting Authority** shall reply in writing to any request for clarification received at least fourteen (14) days for national invitations to tender and twenty one (21) days for international invitations prior to the deadline for the submission of the bids.

A copy of **Contracting Authority's** response indicating the question posed but not mentioning the author shall be addressed to all bidders who bought the Tender File.

9.2 Between the publication of the tender notice including the prequalification phase of candidates and the opening of bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint to **Authority in charge of Public Contracts**.

9.3 The complaint must be addressed to the **Contracting Authority** with copies to the **Organ in charge of the regulation of public contracts** and the **chairperson of the Tenders Board**. The complaint must reach the **Contracting Authority** not later than **fourteen (14) days before the opening of the bids**.

9.4 The **Contracting Authority** has **five (5) days to react**. A copy of the reaction shall be forwarded to the **MINMAP** and the **Organ in charge of the regulation of public contracts**.

Article 10: Modification of the Tender File

10.1 The **Contracting Authority** may at any moment prior to the deadline for submission of bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender File by publishing an addendum.

10.2 Any published addendum shall be an integral part of the Tender File, in accordance with **Article 8.1 of the RGAO** and must be communicated in writing or made known to all bidders who bought the Tender File.

10.3 In order to give sufficient time to take account of the addendum in the preparation of their bids, the **Contracting Authority** may postpone as is necessary, the deadline for the submission of bids, in accordance with the provisions of **Article 22 of the RGAO**.

C PREPARATION OF BIDS

Article 11: Tender Cost

The bidder shall bear the costs associated to the preparation and presentation of his bid and **Contracting Authority** shall in no case be responsible for any of these costs or settle them regardless of the evolution or outcome of the invitation to tender procedure.

Article 12: Language of bid

11.1 The bid as well as any correspondence and all documents concerning the bid exchanged between the bidder and **MIDENO** shall be drafted in **English or French**. Complementary documents and the forms provided by the bidder can be drafted in any language on condition that a precise translation into either English or French of the passages concerning the bid is included: in which case for reasons of interpretation, the translation shall be considered to be authentic.

Article 13: Documents constituting the bid

13.1 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the invitation to tender (RPAO), duly filled/completed and grouped in three (3) volumes:

a) volume 1: Administrative file

It includes

- i) All documents attesting that the bidder:
 - Has subscribed to all declarations provided for by the laws and regulations in force;
 - Is current with all taxes, duties, contributions, fees or levies of whatever nature;
 - Is not in a state of liquidation or bankrupt;
 - Is not the subject of an exclusion order or forfeiture provided for by the law in force
- ii) The bid bond established in accordance with the provisions of **Article 17 of the RGAO**
- iii) The written confirmation empowering the signatory of the bid committing the bidder, in accordance with the provisions of **Article 6.1 of the RGAO**.

b. Volume II: Technical Offer

b.1 information on qualifications

The Special Regulations of the invitation to tender specifies the documents to be furnished by the bidders attesting to the qualification to bid in accordance with **Articles 6(1) of the RGAO**.

b.2 Methodology of Technical Proposal

The Special Regulations specify the constituent elements of the technical proposals of bidders notably: A technical note on the methodology referring to an analysis of the work and precisely the organization and programme that the bidder proposes to put in place for the realization of the works (Installations, planning, PAQ, Subcontracting, attestation of site visit etc.)

b.3 Proof of acceptance of the conditions of the works

The bidder shall submit duly initialed copies of administrative and technical documents relating to the contract, namely:

1. Special administrative Clauses (CCAP)
2. Special Technical condition (CCTP)

b.4 Commentaries/Observations (Optional)

A commentary/observation on the technical proposal of the project and any other proposals

Volume 3: Financial offer

The Special Conditions specify the elements that will help in justifying the cost of the services, namely:

1. An original bid submission letter prepared according to the attached model, stamped with fiscal stamp at the rate in force, signed and dated at the prevailing rate.
2. The duly filled schedule of Unit Prices
3. The duly filled detailed estimates
4. The sub-details of prices and/or breakdown of all-in prices
5. Provisional payment schedule where necessary

To this effect, bidders should use the model documents and forms provided for in the Tender File, subject to the provisions of article 17(2) of the RGAO concerning the other possible forms of bid bonds.

13.2. If, in conformity to the provisions of the RPAO, bidders are bidding for several lots of the same invitation to tender, they can indicate the discount or rebates in case of allocation of more than one lot.

Article 14: Amount of the bid

14.1. Unless otherwise indicated in the Tender Document, the amount of the contract will cover all of the work described in section 1.1 of the RGAO, on the basis of the bill of quantity and cost estimates presented by the bidder.

14.2. The bidder will fill the unit and total price of all the items as well as the detail estimated quantities.

14.3. Subject to contrary provisions in the RPAO and CCAP, all the taxes and fees payable by the contractor in respect of the future contract, or where otherwise, thirty (30) days before the deadline for submission of tenders shall be included in the bid prices and in the total amount of its offers.

14.4. If the terms of revision and/or updating of prices are provided in the contract, the date of establishment of the initial price and methods of review and/or discount price must be specified, whilst noting that any contract whose execution time is at most equal to one (1) year may not be the subject of price revision.

14.5. All unit prices shall be justified by sub-detail prices established in accordance with the formats proposed in the Model for presentation of Sub-Detail of unit prices in **Parts 06 & 08 of the Tender document**.

Article 15: Bid Currency and Settlement

15.1. In case of international call for tenders, the currency offered should follow the dispositions mentioned in Option A or Option B below and the applicable option should be that retained in the RPAO.

15.2: Option A: The amount of the bid is written entirely in CFA FRANCS.

The amount of the bid, the unit price of the mail enclosure of unit prices and quantitative and estimated detail prices are labeled entirely in CFA FRANCS in the following manner:

- a) Prices will be entirely denominated in CFA FRANCS. The bidder willing to spend money in other currencies for the execution of the work, will indicate in annex to the submission, the percentage of the amount of the offer required to cover needs in foreign currencies, without exceeding a maximum of three currencies of Member country of the institution financing the contract.
- b) The exchange rates used by the bidder to convert its offer in national currency will be specified by the bidder in the annex of the submission. They will be applied for any payment in respect of the contract, so that no foreign exchange risk is supported by the winning bidder.

15.3. Option B: The amount of the bids directly written in National and foreign currency by the rates fixed in the RPAO.

The bidder shall label his/her unit, quantitative and estimated detail prices in the following manner:

- a. The price of necessary inputs for the works that the bidder shall procure in the country of the Contracting Authority shall be labeled in the currency of the country of the Contracting Authority as specified in the RPAO and denominated "Local currency".
- b. The price of necessary inputs for the works that the bidder shall procure outside the country of the Contracting Authority shall be labeled in the currency of country of the bidder or the currency of an eligible member country largely utilized for international trade

15.4. The Contracting Authority can request bidders to express their needs in national and foreign currency and justify that the amounts are included in the Unit Price Schedule & totals and indicated in the annex of their bids are reasonable: To this effect, a detailed monetary needs in foreign currency has to be furnished by the bidder

15.5. During the execution of the works, the majority of foreign currency remaining to be paid on the amount of the contract can be revised through a common accord by the Contracting Authority and the Enterprise in a manner as to take into consideration all modifications occurring in the estimated needs under the contract

Article 16: Validity of bids

16.1. The offers shall remain valid during a period specified in the RPAO. Any offer with validity less than this period will be rejected by the Contracting Authority.

16.2. In exceptional circumstances, the Contracting Authority may seek the consent of the bidder for an extension of the period of validity. The application and responses to be made will be in writing. The validity of the submission guaranty under **Article 17 of the RGAO** will be similarly extended for a corresponding period. A bidder may refuse to extend the validity of the offer without losing its bid bond. A bidder who agrees for an extension will not be asked to modify its offer, or will be allowed to do so.

16.3. When the contract does not make provision for the revision of prices and the period of bid validity is extended over sixty (60) days, the amounts to be paid to the successful bidder shall be actualized by the application of the applicable formula figuring in the request for extension that the Contracting Authority shall address to the bidder(s)

The period of actualization shall run from the date above sixty (60) days from the date of notification of the contract or the Service Order to start works of the successful bidders as per the Special administrative Clauses (CCAP). Actualization of prices is not applicable at the end of the evaluation of offers.

Article 17: Bid Bond/Guarantee of submission

17.1. In application of article 13 of the RGAO, the bidder will provide a bid bond of the amount specified in the RPAO, which will be an integral part of its offer.

17.2. The bid bond must be in conformity with the model presented in the DAO. Other models can be authorized following approval by the Contracting Authority. The bid bond shall remain valid for a period of thirty (30) days above the date limit of the initial validity of bids or a totally new date limit requested by the Contracting Authority and accepted by the bidder in conformity with the dispositions of **Article 16.2 of the RGAO**.

17.3. Any offer not accompanied by an acceptable bid bond will be rejected by the Tender Board as non-compliant. The bid bond of a group must be established in the name of the agent mandated to submit the bid and each member of the grouping must be mentioned.

17.4. The bid bonds and bids of unsuccessful bidders shall be returned within a period of fifteen (15) days from the date of publication of the results.

17.5. The bid bond of the successful bidder shall only be released as soon as the latter has signed the contract and has provided the required performance guarantee.

17.6. The bid bond may be seized:

- a. If the bidder withdraws his bid during the period of validity;
- b. If the bidder is selected:

Fails to fulfill its obligation to accept the contract pursuant to the results of award of the contract, or

Fails to provide the performance guarantee pursuant to section 30 of the RGAO

Article 18: Proposition of variant bids by bidders

18.1. When the works can be executed in variable execution deadlines the RPAO shall precise these deadlines and shall indicate the method retained for evaluation of the deadline to complete the work proposed by the bidder inside the

specified deadlines. Bids proposing deadlines other than those specified shall be considered not in conformity with Article 18.2. Except in the case mentioned in Article 18.3 below, bidders wishing to offer variant technical offers have to first of all evaluate/assess the initial solution proposed/described by the contracting Authority as described in the Tender documents and also furnish all information that the Contracting Authority needs to completely evaluate the variant proposal, which should comprise the plans, calculation notes, technical specifications, sub-detail prices and the methods of construction proposed and all other important details. The Contracting Authority shall not examine variant technical proposals where necessary if bidders whose offer is in conformity with the initial solution proposed/described by the Contracting Authority and has been evaluated to be the lowest bid.

18.3 When bidders are authorized according to the RPAO to directly submit variant technical offers for certain parts of the works these parts of the works have to be described in the Technical specifications. Such variant offers shall be evaluated following their proper merit in accordance with the dispositions of Article 32.2 (g) of the RGAO.

Article 19: Pre-Bidding conference for preparation of bids

19.1 Except that the RPAO does not state otherwise bidders can be invited to take part in bid preparatory meeting which shall take place in a place and date indicated in the RPAO

19.2 The preparatory meeting shall have as objective to furnish clarifications and responses to all questions that can be raised at this stage

19.3 It is requested that bidders as much as possible to submit written questions in a manner as to arrive the Contracting Authority at least one (1) week before the preparatory meeting. It can be possible that the Contracting Authority cannot respond to questions received late during the preparatory meeting. In this case the questions and responses shall be transmitted to the bidders following the modalities in Article 19.4 below

19.4 The minutes of the meeting, including the questions asked and responses given including responses prepared after the meeting shall be transmitted without delay to all those who have bought the Tender document. All modifications on the Tender Document enumerated in Article 8 of the RGAO which is deemed necessary following the preparatory meeting shall be carried out by the Contracting Authority and published as an Addendum in conformity with the provisions of Article 10 of the RGAO, the minutes of the preparatory meeting "ne pouvant en tirer lieu".

19.5 The fact that a bidder does not take part in the preparatory meeting before the establishment of bids shall not be a reason for disqualification

Article 20: Form and signature of bid

20.1. The bidder will prepare an original of the constituent documents of the offer described in Article 13 of the RGAO, in a volume bearing clearly the indication "ORIGINAL". In addition, the bidder shall submit the number of copies required by the RPAO, bearing the indication "COPY". In case of discrepancy between the original and the copies, the original will be taken.

20.2. The original and all copies of the offer must be typed or written in eligible ink (in the case of copies, photocopies are equally acceptable) and will be signed by the person duly empowered to sign on behalf of the bidder in conformity with Article 6.1 (a) or 6.2 (c) of the RGAO as the case may be. All pages of the offer including overleaf will be initialed by the person (s) mandated to sign the offer.

20.3. In the offer there shall be no amendment, deletion or overloading, unless such corrections are initialed by the signatories of the bid.

D) SUBMISSION OF BIDS

Article 21: Sealing and Marking of envelopes

21.1 The Bidder shall place the original and each of the copies of the bid in separate and sealed envelopes bearing the inscription "ORIGINAL" and "COPY", as the case may be. These envelopes should then be placed in another envelope which should equally be sealed.

21.2 The external and internal envelopes:

Should be addressed to **Contracting Authority as indicated in the RPAO**

Should bear the name of the Project as well as the Subject number of the invitation of tender and the statement "TO BE OPENED ONLY DURING THE BID-OPENING SESSION"

21.3 The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Contracting Authority return the sealed bid is declared late according to Articles 23 & 24 of the RGAO.

21.4 If the external envelopes are not sealed and marked as indicated in Articles 21.1 & 22(2) above, the Contracting Authority shall not be responsible if the bid is misplaced or opened prematurely.

Article 22: Date and time-limit for submission of bids

22.1 The bids must be received by Contracting Authority at the address specified in Article 21.2 of the RPAO not later than the date and hour specified in the RPAO.

22.2 The Contracting Authority may, at its discretion, postpone the deadline set for the submission of the bids by publishing an addendum in conformity with the provisions of Article 10 of the RGAO. In this case, all the rights and

obligations of Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.

Article 23: Late bids

Any bid received by Contracting Authority beyond the deadline for the submission of bids set for the submission of bids in conformity to *Article 22 of the General Regulations* shall be declared late and therefore rejected.

Article 24: Modification, substitution and withdrawal of Bids

24.1 A Bidder may modify, replace or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by Contracting Authority prior to end of the time limit prescribed for the submission of the bids. The said notification must be signed by an authorized representative in application of *Article 20 (2) of the RGAO*. The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription "WITHDRAWAL", and "REPLACEMENT BID" or "MODIFICATION"

24.2 The notification of modification, replacement or withdrawal should be prepared, sealed, marked and forwarded in accordance with the provisions of *Article 21 of the RGAO*. The withdrawal may equally be notified by telephone but in this case should be confirmed by a duly signed written notification and whose date, post mark being authentic, shall not be posterior to the time limit set for the submission of bids.

24.3 Bids being requested to be withdrawn in conformity with *Article 24(1) of the RGAO* shall be returned unopened.

24.4 No bid may be withdrawn in the interval between the deadline set for the submission of bids and the expiry of the validity period of the bids set in the model bid. The withdrawal of any bid by a bidder during the interval may lead to the confiscation of the bid bond in accordance with the provisions of *Article 17(6) of the RGAO*.

E) OPENING AND EVALUATION OF BIDS

Article 25: Opening and evaluation of bids

25.1 The opening of all Bids shall be done in one phase, however for complex projects notably those that require pre-qualification the opening shall be done in one phase

The competent **Adhoc Committee** proceeds to open the envelopes in either one or two phases in the presence of the representatives of bidders who wish to attend and who have a perfect mastery of the file, at the date, time and address specified in the RPAO. Representatives of bidders present shall sign a register attesting to their presence

25.2 Firstly, envelopes marked "withdrawal" shall be opened and the contents announced to the hearing of everyone, while the envelope containing the corresponding bid shall be returned to the bidder unopened. Withdrawal shall be allowed only if the corresponding notification contains a valid empowerment of the signatory to request this withdrawal and if this notification is read to the hearing of everyone. Then the envelopes marked "Replacement bid" are opened and announced to the hearing of everyone and the new corresponding bid substituted for the preceding one which will be sent to the bidder concerned unopened. The replacement of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the replacement and read to the hearing of everyone. Lastly, the envelopes marked "modification" shall be opened and their contents read to the hearing of everyone with the corresponding bid. The modification of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the modification and read to the hearing of everyone. Only bids which were opened and announced to the hearing of everyone during the opening of bids shall then be evaluated

25.3 All envelopes shall be opened successively and the name of the bidder announced aloud as well as the possible modification mentioned, the price bided including any rebates [in case of opening of financial bids] and any variant, where necessary, the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful "to be mentioned. Only rebates and variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.

25.4 Bids (and modifications received in accordance with the provisions of *Article 24 of the RGAO* which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.

25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the **Adhoc Committee** mittee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.

25.6 At the end of each bid-opening session, the chairperson of the **Adhoc Committee** immediately hands over to the focal point designated by ARMP an initialed copy of the bids presented by bidders.

25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Public Contracts Authority with copies being sent to the Organ in charge of the regulation of public contracts; the Head of the structure to which the **Adhoc Committee** concerned is attached.

It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and eventually by the chairperson of the **Adhoc Committee**.

The Independent Observer attaches to his report the sheet that was handed to him, including any related

Article 26: Confidential nature of Procedure

26.1: No information relating to the examination, evaluation, comparison of bids and verification of the qualification of bidders and the contract award recommendation shall be given to bidders or to any other person concerned with the said procedure as long as the contract award has not been made public, under pain of disqualification of the bid of the bidder and suspension of the actors from all activities in the domain of public contracts

26.2: Any attempt by a bidder to influence the **Adhoc Committee** of the bids or the Contracting Authority in his award decision may cause the rejection of his bid.

26.3: Notwithstanding the provisions of article 26(2) above, between the opening of envelopes and the award of the contract, if a bidder wishes to come into contact with the Contracting Authority for reasons having to do with his bid, he should do so in writing.

Article 27: Clarifications on bids and contact with the Contracting Authority

27.1. To ease the examination, evaluation and comparison of bids, the **Adhoc Committee** may, if it desires, request any bidder to give clarifications on his bid. This request for clarification and the response given are formulated in writing but no change on the amount or content of the bid is sought, bided or authorized, except it is necessary to confirm the correction of calculation errors discovered by the **Adhoc Committee** during the evaluation in accordance with the provisions of Article 30 RGAO.

27.2. Subject to the provisions of paragraph 1 above bidders shall not contact members of the **Adhoc Committee** for questions related to their bids, between the opening of envelopes and the award of the contract.

Article 28: Conformity of bid

28.1: The **Adhoc Committee** shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.

28.2: The **Adhoc Committee** shall determine if the bid is essentially in conformity with the conditions fixed in the tender file based on the contents without recourse to external elements of proof

28.3: A bid that conforms to the tender file shall essentially be a bid that respects all the terms, conditions and specifications of the tender file without substantial divergence or reservations. A substantial divergence or reservations is that

- Which substantially limits the quality or the realization of the works
- Which substantially limits and is in contradiction with the Tender File, the rights of the Contracting Authority or the obligations of the contract;
- Is such that its correction shall unjustly affect competitiveness with other bidders who presented bids conforming to the Tender file

28.4. If a bid is essentially not in conformity it shall be rejected by the Competent Tenders Board and shall not essentially be rendered in conformity.

28.5- The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variance and other factors which are beyond the requirements of the tender file shall not be considered during the evaluation of bids.

Article 29: Qualification of the Bidder

The evaluation subcommittee shall ensure that the bidder retained to have submitted a bid substantially conforming to the dispositions of the tender file satisfies the criteria for qualification stipulated in Article 6 of the RPAO. It is essential to avoid all arbitrariness in the determination of qualification

Article 30: Correction of Errors

30.1. The **Adhoc Committee** shall verify the bids considered essentially in conformity with the Tender File to rectify the possible calculation errors. The sub-committee shall rectify the errors in the following manner:

- a. If there is a contradiction between the unit price and the total obtained by multiplying the unit price by the quantities, the unit price shall be authentic and the total price shall be corrected, unless, according to the **Adhoc Committee**, the decimal point of the unit price is manifestly badly placed. In which case the total price indicated shall prevail and the unit price corrected.
- b. If the total obtained by the addition or subtraction of sub totals is not exact, the sub totals shall be authentic and the total corrected;
- c. If there is a contradiction between the indicated price in letters and figures, the amount in letters shall be authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs a) and b) above.

30.2. The amount featuring in the bid shall be corrected by the **Adhoc Committee** in accordance with the error correction procedure referred to above and with the conformation of the bidder, the said amount shall be considered to commit him.

30.3. If the bidder who presented the bid assessed as being the lowest bid does not accept the corrections, his bid shall be

rejected and his bond may be seized.

Article 31: Conversion to single currency

31.1. To facilitate the evaluation and comparison of bids, the **Adhoc Committee** shall convert the price of the bids expressed in the different currencies in which the amount of the bid is payable in Franc CFA.

31.2. The conversion shall be done by using the current market price fixed by the Bank of central African States (COBAC) in the conditions defined in the RPAO

Article 32: Evaluation and comparison of financial bids

32.1. On bids recognized to conform according to the dispositions of Article 28 of the RGAO shall be evaluated and compared by the Evaluation subcommittee.

32.2. In evaluating bids, the Evaluation Sub-committee **Adhoc Committee** shall determine the evaluated amount of each bid by rectifying the amount as follows:

- a. By correcting all eventual errors in conformity with the disposition of Article 30.2 of the RGAO
- b. By excluding provisional amounts and where necessary provisions for unforeseen in the Detail estimates and quantities, but adding amounts for direct labour Works, if they are costed in a competitive manner as specified in the RPAO
- c. By converting into a single currency amounts resulting from rectifications carried out according to (a) & (b) above in conformity with the dispositions of Article 31.2 of the RGAO
- d. By adjusting in an appropriate manner on a technical and Financial basis all other modifications, divergence or quantifiable reserves
- e. By taking into consideration all different deadlines for execution proposed by the bidders if they are authorized by the RPAO
- f. Where necessary and in conformity with the dispositions of Article 13.2 of the RGAO or by the RPAO, by applying the discount offered by the bidder for the award of more than one lot, if the Tender is launched simultaneously in many lots
- g. Where necessary and in conformity with the dispositions of Article 18.3 of the RPAO and to technical specifications variant technical proposed if permitted, shall be evaluated according to their proper merit and independently of the fact that the bidder who would have offered a price or not for the technical solution specified by the Contracting Authority in the RPAO

32.3. The estimated effect of formulas for the revision of prices appearing in the CCAG & CCAP applied during the period of evaluation of the contract shall not be considered during the evaluation of bids.

32.4. If the lowest evaluated bid is judged abnormally low or is strongly imbalanced by the Project owner for the execution of the works within the framework of the contract, the Commission could from the sub-detail price furnished by the bidder for any of the elements or for all the elements in the detail estimates and quantities verify if the prices are compatible with the methods of construction for the proposed calendar. The case where the justifications presented by the bidder does not seem satisfactory, the Contracting Authority can reject the said bid following the technical opinion of the Agency for the Regulation of Public contracts

Article 33: Preference to National bidder

National Enterprises can benefit from a preferential margin as previewed by the Public contracts code at the end of the evaluation of bids.

F) AWARD OF CONTRACT

Article 34: Award of Contract

34.1. The Contracting Authority shall award the contract to the bidder whose bid was judged essentially in conformity with the Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates/discounts.

34.2. If according to Article 13.2 of the RGAO tender has several lots, the lowest bid shall be determined by evaluating this contract in relation with the other lots to be awarded concurrently, by taking into consideration the rebates/discounts offered by the bidders in case of award of more than one lot.

34.3 All awards of works contracts shall be given to bidders who fulfill the required technical and financial capacities resulting from the evaluation criteria and presenting a bid evaluated to be the lowest

Article 35: Right by Contracting Authority to declare an invitation to tender unsuccessful or to cancel a Procedure

The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorization of the **Authority in charge of Public contracts** where the bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

Article 36: Notification of Award of Contract

Before the expiry of the validity of the bids set in the RPAO, the Contracting Authority shall notify the successful bidder by

teletype confirmed by registered mail or by any other means that the bidder has been retained. This letter will indicate the amount the Contracting Authority will pay the Enterprise to execute the works and the time-limit.

Article 37: Publication of contract award results and petition

37.1. The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the independent Observers report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the bids.

37.2. The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.

39.3. After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.

37.4. In case of petition, it should be addressed to the Public Contracts Authority, with copies to the Organ in charge of the regulation of public contracts, the Contracting Authority or Delegated Contracting Authority and the chairperson of the Tenders Board

It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 38: Signing of Contract

38.1. After publication of the results, the draft contract subscribed by the successful bidder shall be submitted to the competent Tenders Board for examination and opinion, where necessary to MINMAP for prior visa.

38.2. The Contracting Authority has seven (7) days to sign the contract from the date of reception of the draft contract approved by the competent Tenders Board and subscribed by the successful bidder and where necessary sent to MINMAP for prior visa

38.3. The contract must be notified to the successful bidder within five (5) days of its date of signature.

Article 39: Final Bond

39.1. Within twenty (20) days of the notification by the Contracting Authority, the contractor shall furnish the Contracting Authority with a final bond to guarantee the execution of the integrality of the works.

39.2. The rate of the final bond shall range between 2%-5% of the amount of the contract taxes inclusive and may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Contracting Authority as beneficiary or by a joint or several guarantee.

39.3. Small and medium-sized enterprises (SME) constituted of national capital and managed by nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or first rate financial institution approved in accordance with the instruments in force.

39.4. Failure to produce the final bond within the prescribed time-limit shall likely cause the termination of the contract in conformity with the conditions previewed in the CCAG.

PART 03: SPECIAL REGULATION FOR CALL FOR TENDER (OMPP)

In case of divergence, the following provisions will prevail over the articles of the General Regulations of the Call for Tender

General																			
1.1	<p>Definition of the Works: THE CONSTRUCTION OF POST-HARVEST STRUCTURES THROUGH MUTUAL AGREEMENT PROCEDURE DIVIDED INTO THREE (3) LOTS AS FOLLOWS: LOT 1: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA (MEZAM DIVISION). LOT 2: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION LOT 3: CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE TUBAH (MEZAM DIVISION)</p>																		
	Deadline for execution of works is Four (4) months from the date of notification to start works																		
2.1	Source of Financing: With funds from the PIISAH PROJECT																		
4.1	List of pre-qualified candidates, where applicable: NA																		
4.2	Joint Contracting: NA Sub-Contracting: NA																		
5.1	Origin of Material, supplies, Equipment and Services: See Special Technical Clause of Tender document																		
6.1	<p>Criteria for Evaluation : The bids shall be evaluated as follows:</p> <p>A. EliminaryCriteria</p> <ul style="list-style-type: none"> • Absence or insufficient Bid Bond of the specified amount • Absence of the receipt of deposit from CDEC of the amount indicated in the bid bond • Late submission of bids • False declarations or forged documents • Under exclusion sanctions from the Authority in Charge of the Regulation of Public Contracts • Associated directly or indirectly with the conception, preparation of technical specifications and other documents concerned with this tender • Non-respect of 75% of the essential criteria • Bids whose outer envelopes leads to the recognition of the bidder <p>B. Essential Criteria The technical documents shall be evaluated following the binary method as follows:</p> <p>B.1 General Presentation of bids</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;"><u>Marks</u></th> </tr> </thead> <tbody> <tr> <td>Document spirally bound</td> <td style="text-align: right;">Yes/No</td> </tr> <tr> <td>Table of content</td> <td style="text-align: right;">Yes/No</td> </tr> <tr> <td>Colour separators</td> <td style="text-align: right;">Yes/No</td> </tr> <tr> <td>Bidding documents initialed on each page by duly mandated representative</td> <td style="text-align: right;">Yes/No</td> </tr> </tbody> </table> <p>B.2 Presentation of firm</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;"><u>Marks</u></th> </tr> </thead> <tbody> <tr> <td>Organnigramme of firm/Enterprise</td> <td style="text-align: right;">Yes/No</td> </tr> <tr> <td>Experience of at least two (2) works of same/similar nature</td> <td style="text-align: right;">Yes/No</td> </tr> <tr> <td>Table of References of past works of same/similar nature</td> <td style="text-align: right;">Yes/No</td> </tr> </tbody> </table>		<u>Marks</u>	Document spirally bound	Yes/No	Table of content	Yes/No	Colour separators	Yes/No	Bidding documents initialed on each page by duly mandated representative	Yes/No		<u>Marks</u>	Organnigramme of firm/Enterprise	Yes/No	Experience of at least two (2) works of same/similar nature	Yes/No	Table of References of past works of same/similar nature	Yes/No
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Table of References of past works of same/similar nature	Yes/No																		

B.3 Personnel Marks

Table of personnel Yes/No

Works Director: Civil Engineer with at least 5 years working experience Yes/No

Works supervisor or Foreman: Senior Civil Engineering Technician with at least five (5) year experience
Yes/No

Presence of Certificates/Diplomas of personnel Yes/No

Presence of signed CVs of Personnel Yes/No

B.4: Methodology/Technical Organization of Works Marks

Proof of site visit Yes/No

Comprehensive Technical Report of Site Yes/No

Organigramme of project execution Yes/No

Logical presentation of planning, Methodology,/Organization, outputs & reporting of works Yes/No

Special Technical condition (CCTP) duly initialed on each page, signed, signed & dated on last page
Yes/No

Environmental and security mitigation measures Yes/No

B.5: Equipment for Project Marks

One concrete vibrator, hired or owned Yes/No

One concrete mixer, hired or owned Yes/No

One pickup vehicle, hired or owned Yes/No

One dump truck, hired or owned Yes/No

Small tools (buckets, hammer, wheelbarrow, etc) Yes/No

B.5: Financial Capacity Marks

Proof of financial capacity of at least ; Lot 1 only : Thirty seven million five hundred thousand (37,500,000) fcfa; Lot 1 & 2: Seventy five million (75,000,000) fcfa and Lot 1, 2 & 3: One hundred and twelve million five hundred thousand (112,500,000) fcfa Yes/No

Nota Bene: Only bids that score at least 75% of the essential criteria shall have their financial offers evaluated

7.3. **PROOF OF SITE VISIT:** Present a technical site visit report, photographs and an attestation of site visit signed by the Director of the company using the format in the model given:

PREPARATORY MEETING: NA

12. **LANGUAGE OF BID : English or French**

13.1 The information on qualification referred to Article 13 of the General Regulations must be supplemented and grouped in three volumes inserted respectively in internal envelopes and detailed as follows:

Envelope A - Volume 1 Administrative file

The Administrative File should contain the following documents:

1. The declaration of the intention to bid, stamped with fiscal stamp and signed by the bidder (according to the attached model)
2. Certified copy of Certificate of Incorporation not more than 3 months old
3. Certified copy of Business registration (" Registre de Commerce") or attestation of registration as a Cooperative (for Cooperatives)

4. Original copy of Attestation of Non-bankruptcy/Solvency obtainable from the Court not more than three (3) months preceding the date of submission of bids
5. Certified copy of Tax Payer's card not more than 3 months old
6. Original attestation of Bank Account issued by a first rated bank approved by the Ministry in charge of finance.
7. Original tax clearance certificate stating that the bidder has met all the statutory declarations in issues of taxes in the current financial year; obtainable from the Taxation Department and not more than three months old.
8. A valid location plan signed, stamped and dated by the bidder not more than 3 months old
9. Original CNPS clearance certificate not more than 3 months old
10. Original receipt of payment for bidding document.
11. Original Certificate of non-exclusion from Public contracts by ARMP not more than 3 months old
12. The stamped hand endorsed bid bond according to the attached model for the sum of : **Lot 1 : One million (1,000,000) fcfa, Lot 2 : One million (1,000,000) fcfa and Lot 3 : One million (1,000,000) fcfa,** and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in Annex 10 of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "**Caisse Dépôt et Cosignation (CDEC)** in accordance with Circular letter No 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits, retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bid bond is established on behalf of the group/joint venture.
13. Proof/attestation of site visit
14. The group agreement, where necessary
15. The power of attorney, where necessary

In case of group bidding, each member of the group must present a complete administrative file while items 12, 14 and 15 being presented only by the representative of the group.

Volume 2: Technical Proposal

- Full presentation of the Enterprise
- Presentation of personnel, qualification, experience and CVs and certified copies of NIC of works Director and site foreman
- Specific Experience of firm with proofs in same or similar works for the last 2 years
- Logical presentation of organigramme, planning, Methodology, Technical Organization, outputs, environmental & security mitigation measures and reporting for Works execution
- Comprehensive Technical Report of work Site
- Presentation and proof of availability of equipment for works
- Copy of Special Technical condition (CCTP) duly initialed on each page, signed & dated on last page

Volume 3: Financial Proposal

- An original bid submission letter prepared according to the attached model, stamped with fiscal stamp at the rate in force, signed and dated at the prevailing rate
- Duly filled schedule of Unit Prices

- Duly filled detailed estimates and quantities
- Duly filled sub-details of prices and/or breakdown of all-in prices
- Proof of financial capacity of at least ; Lot 1 only : Thirty seven million five hundred thousand (37,500,000) fcfa for a lot only, Seventy five million ((75,000,000) fcfa for a bidder going for two lots and :One hundred and twelve million five hundred thousand (112,500,000) fcfa for a bidder going in for all the three lots Yes/No

N.B: The various parts of the same file must obligatorily be separated by colour dividers both in the original and in the copies in a way as to facilitate examination.

PRICE AND CURRENCY OF THE BID

- 14.3. VAT: 19.25%,
IR (....)% according to regime of business license
- 14.4. The price of the contract shall NOT be revisable
- 15.1. The amount of the bid shall be entirely in CFA FRANCS
- 15.2. The bidder shall label his/her inputs, unit, quantitative and estimated detail prices only in CFA FRANCS
- et
- 15.3

PREPARATION AND SUBMISSION OF BIDS

- 16.1. The period of validity of bids is **Sixty (30) days** from the date of submission of bids
- 17.1. stamped hand endorsed bid bond according to the attached model for the sum of : Lot 1 : One million (1,000,000) fcfa, Lot 2 : One million (1,000,000) fcfa and Lot 3 : One million (1,000,000) fcfa, and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in Annex 10 of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "Caisse Dépôt et Cosignation (CDEC) in accordance with Circular letter N° 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits, retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bid bond is established on behalf of the group/joint venture.
- 18.1. Delivery Deadline is Four (4) months for each of the lots from the date of notification to start works
Evaluation of bids: Binary method
- 18.3. Variant bids: NA
- 19.1. Date, place and time of preparatory Meeting: NA
- 20.1. The number of copies of the bid which must be filled and sent: One (1) Original and six (6) copies
- 21.2. Name and Address of Project Owner to deposit bids:
The Director General, North West Development Authority (MIDENO), P.O. Box 442, Bamenda:
Email: mideonbda@yahoo.com: Tel: +237 233 36 13 78

RESTRICTED NATIONAL INVITATION TO TENDER N°/RNIT/MIDENO/MITB/13/84/2026
OF..... FOR THE CONSTRUCTION OF POST-HARVEST STRUCTURES
THROUGH MUTUA AGREEMENT PROCEDURE DIVIDED INTO THREE (3) LOTS AS FOLLOWS:
LOT 1: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA (MEZAM DIVISION).
LOT 2: CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION
LOT 3: CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE TUBAH (MEZAM DIVISION)

- 22.1. Date and time-limit for submission of bids: Bids must be submitted latest at 10:00 am prompt
- 25.1. Venue, date and time of opening of bids: Bids shall be opened in the MIDENO conference Hall located in the MIDENO Project Management Office along Ayaba Street, opposite Mansfield plaza Hotel on the AT 11:00 AM PROMPT LOCAL TIME

EVALUATION AND COMPARISM OF BIDS	
31.2.	Currency retained for conversion into single currency: Franc CFA Source of Exchange Rate: BEAC
32.2. (e)	Criteria for the evaluation of deadline for execution: NA as deadline for execution is fixed in the Article 18
32.2(g).	Method for the evaluation of variant bids: NA as variant bids are not allowed
33.1.	Preferential margin for national firms: NA
AWARD OF THE CONTRACT	
34.1 et	the contract shall be awarded to the bidder whose bid was judged essentially in conformity with the Tender File
34.2	and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates/discounts.
FINAL BOND	
39.1 & 39.2	A final bond of 5% of the total amount of the contract all taxes inclusive shall be furnished by the successful bidder within 20 days of the notification of the contract and presented in the form indicated in the Tender document

PART N ° 04: SPECIAL ADMINISTRATIVE CLAUSES (SAC)

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CHAPTER I: GENERALITIES

Article 1: Subject of the contract

The subject of this tender is the construction of an ultra-modern coffee shop for NWCA Ltd at the premises of club 58 Up Station Bamenda

Article 2: Award procedure

The contract shall be awarded through Restricted National Invitation to Tender N°...../RNIT/PIISAH/MIDENO/MITB/13/84/2026 of on the basis of least cost selection after ascertaining the bidder with the most technical capacity to carry out the works

Article 3: Definitions and duties (CCAG Article 2 supplemented)

3.1 General Definitions

- The **Project Owner** shall be the **Director General, North West Development Authority (MIDENO)**. He shall award the contract, ensures the preservation of originals of contract documents and the transmission of copies to the Ministry in charge of Public contracts (MINMAP) and Public Contracts regulatory Organ (ARMP)
- The **Authority in charge of control for the effective realization of the works** shall be: The **North West Development Authority (MIDENO)** and the **Regional Chief of Control Brigade MINMAP**
- The **Project Owner** shall be the **Director General, North West Development Authority (MIDENO)** and represents the **beneficiary Administration of the works**
- The **Contract Manager** shall be the **Procurement Officer of MIDENO** and shall ensure the respect of the administrative, technical and financial clauses and deadlines of the contract
- The **Contract Engineer** shall be the **Project Engineer of MIDENO**
- The **Enterprise** is the contractor declared successful after the evaluation of the bids and issued a decision of award of the contract by the **Project Owner**

3.2. Contract as Security

This contract can serve as a Security, subject to any form of transfer of claim in this case:

- The **Authority in charge of ordering payment** shall be: The **Director General, MIDENO**
- The **Authority in charge of the clearance of expenditures** shall be the **Specialized Finance Controller, MIDENO**.
- The **body or official in charge of payment** shall be "**The Agent Comptable**" of MIDENO
- The **official competent to furnish information** within the context of the execution of this contract shall be **Project Owner**

3.3. The functions of the Contract Manager, Contract Engineer and Project Manager

3.3.1: Functions of the **Contract Manager** shall constitute the general administrative, financial and technical assistance at the definition, preparation, execution and acceptance stages of the services forming subject of the contract. He shall be responsible for the general management of the execution of the services/works, decides on all the technical and financial provisions and represents the CA in the organs competent to settle disputes

3.3.2 The functions of the **Contract Engineer** shall constitute the follow-up of the execution of the contract and shall be responsible for the technical and financial follow-up and assessment of the works, and gives instructions having no financial incidence. He shall report to the **Contract Manager**.

3.3.3 The functions of the **Project Manager**: NA

3.3.4: The means put at the disposal of the **Contract Engineer** shall include: Pick up vehicle

Article 4: Applicable language, law and regulations

4.1. The language to be used shall be **English or French**

4.2. The Enterprise shall be bound to respect the law, regulations and ordinances in force in the Republic of Cameroon both within his own organization and in the execution of the contract.

If the regulations, laws and administrative and fiscal measures in force at the date of signature of this contract are amended after the signature of the contract, the possible direct resulting costs shall be taken into account without gain or loss for either party.

Article 5: Constituent documents of the contract (CCAG Article 4)

The constituent contractual documents of this contract are in order of priority

1. The Bid Letter or engagement act
2. The bid of the Enterprise and its annexes which are not contrary to the dispositions of the **Special Administrative Clauses (CCAP) or Special Technical Conditions (CCTP)** mentioned below
3. The Special Administrative Clauses (CCAP)
4. The Special Technical Conditions (CCTP)
5. The elements used for the determination of the price of the contract by order of merit including the **Unit Price Schedules, statement of lump sum prices, the detail or quantitative estimates, breakdown of lump sum prices and/or the sub-detail Unit prices**
6. The **Plans, calculation notes, notes of observations and geotechnical documents** relating to this contract shall include those attached in section (6, 7 and 8) of the Tender document.
7. The General Administrative Clauses (CCAG) applicable to public contracts of works put into force by Arrêté No. 033/CAB/PM of 13 February 2007
8. The **Special Technical Conditions(CCTP)** applicable to the works making subject of this contract are those prescribed in Part 05 of the Tender Document

Article 6: General applicable instruments

This contract shall be governed by the following, general instruments:

1. **Law N° 96/12 of 5th August 1996 Environnemental management**
2. The instruments governing the **professional corps of civil engineering**
3. Law No 2025/012 of 17th December 2025 bearing on the Finance law of the Republic of Cameroon for the 2026 financial year.
4. Circular N° 0001877/C/MINFI of 31st December 2025 bearing on the instructions on the implementation of the Finance Laws, the monitoring and control of the execution of the budgets of the State and other public entities for the 2026 fiscal year;
5. Decree N° 2018/366 of 20th June 2018 revising the Public Contracts Code;
6. Decree N° 2012/074 of 8th March 2012 relating to the setting up, organization and functioning of Tenders Boards;
7. Decree N° 2012/075 of 8th March 2012 on the organization of the Ministry of Public Contracts;
8. Decree N° 2012/076 of 8th March 2012 amending and supplementing some provisions of Decree N° 2001/048 of 23rd February 2001 on the creation, the organization and functioning of the Public Contracts Regulatory Agency;
9. Decree N° 2013/271 of 5th August 2013 amending and supplementing some provisions of Decree No 2012/074 of 8th March 2012 on the creation, the organization and functioning of the Public Contracts Tender Boards;
10. Decree N° 2003/651/PM of 16 April 2003 laying down the procedures for the application of tax and customs regime of public contracts;
11. Circular Letter N° 003/CAB/PM of 18th April 2008 on the enforcement of rules governing the procurement execution and control of public contracts;
12. Circular N° 0001/CAB/PR of 19th June 2012 on the procurement and control of the execution of public contracts;
13. Circular Letter N° 002/CAB/PM of 31st January 2011 on the improvement of the performance of the public contracts system;
14. Circular N° 003/CAB/PM of 31st January 2011 laying down procedures for changes in management of economic conditions of Public Contracts;
15. Standard norms;
16. Other instruments specific to the domain concerned in the contract.

Article 7: Communication (CCAGArticlesber10 supplemented)

7.1 All communications in the name of this present contract shall be by written mails, Emails and notifications submitted against acknowledgement of receipts at the appropriate addresses indicated by the parties done through the following addresses:

a. In the case where the **Enterprise/Contractor** is the addressee/recipient:

Mme/Mr.....within a time-limit of not more than **fifteen (15) days** fixed in Article 6(1) of the CCAG to make known to the **Project Owner** his/her domicile, correspondences shall be validly addressed to the **Director General, North West Development Authority (MIDENO), P.O. BOX 442, BAMDENA: Email: Midenobda@Yahoo.Com**

b. In the case where the **Project Owner** is the addressee/recipient:

The **Director General, North West Development Authority (MIDENO), P.O. Box 442, Bamenda** copying the **Contract Engineer** and the **Contract Manager** within the same deadline where necessary

7.2 The **Enterprise/Contractor** shall address all written notifications or correspondences to the **Project Owner** copying the **Contract Manager** and **Contract engineer**

Article 8: Administrative Orders (CCAGArticle8)

The different service orders shall be established and notified as follows:

8.1 Service Order to start works shall be signed by the **Project Owner** and notified to the **Enterprise/Contractor** by the **Contract Manager** with a copy to the **Contract Engineer**

8.2 Service orders having an incidence on the subject, amount or deadline of execution of the contract shall be signed by the **Project Owner** and notified by the **Contract Manager** with a copy to the **Contract Engineer**.

The prior visa of the **Special Financial Controller** of MIDENO shall eventually be required before the signature of those Service Orders having a financial incidence on the contract amount.

8.3 Service Orders of a technical nature linked to the normal functioning of the work site shall be signed by the **Project Owner** and notified by the **Contract Manager** with a copy to the **Contract Engineer**.

8.4 Service Orders relating to formal demands/notices shall be signed by the **Project Owner** and notified to the **Contractor** by the **Contract Manager** with copy to the **Project Owner** and the **Contract Engineer**

8.5 Service orders for suspension and resumption of works because of bad weather and other force majeure, shall be signed by the **Project Owner** and notified to the **Enterprise/Contractor** by the **Contract Manager** with a copy to the **Contract Engineer**

8.6 Service Orders prescribing necessary works to remedy disorders which are not as a result of normal usage which appear in the structures during the period of guarantee shall be signed by the **Project Owner** upon proposal of the **Contract Engineer** and notified to the contractor by the **Contract Manager**

8.7 The **Enterprise/contractor** has a **deadline of 15 days** to transmit reservations to all service orders received. The fact that the Contractor has made reservations does not exempt him from executing the service orders received.

8.8 As regards Service orders signed by the **Project Owner** and notified by the **Contract Manager**, the notification must be done within a maximum **deadline of thirty (30) days** from the date of transmission by the **Project Owner** to the **Contract Manager**. Above this deadline, the **Project Owner** having observed inadequacies or shortcomings by the **Contract Manager** shall substitute the **Contract Manager** and proceed with the said notification.

Article 9: Contracts with Conditional Phases (CCAGArticle9)

9.1 The contract shall not include phases whose execution shall be subject for each of them to the notification of the enterprise/contractor by Administrative Orders of the decision by the **Project Owner** to execute the said phase.

At the end of each phase the **Project Owner** shall proceed with the reception of the works and shall deliver an attestation of good execution to the enterprise/contractor. This attestation shall condition the beginning of the next phase: NA

9.2 The deadline for the notification of the service order to commence the next phase shall be: NA

Article 10: Material and Personnel of the Enterprise (CCAGArticle15 supplemented)

10.1 All modifications, even partial, brought in on the technical offer can only be done after a written agreement by the Chief of Service. In case of modification, the Enterprise shall replace personnel with one having at least equal competence (qualifications & experience)

10.2 In all circumstances the list of the personnel to be used by the **Enterprise/Contractor** has to be submitted to the **Project Owner** for approval within **seven (7) days** following the notification of the service order to start works. The

Project Owner in collaboration with the **Contract manager** and the **Contract Engineer** shall have **seven (7) days** to notify in writing his opinion to the **Enterprise/Contractor**. Beyond this deadline the lists shall be considered approved.

10.3 Any unilateral modification made to the proposed personnel found in the technical offer, before and during the works shall constitute a motive for termination of the contract as specified in **Article 45** below or the application of penalties in **Article 23** below.

10.4 The **Enterprise/contractor** shall use the appropriate material proposed in the project of execution for the proper execution of the works according to the **rules/standards of the works**

10.5 All modifications brought in shall be notified to the **Project Owner**

CHAPTER II: FINANCIAL CLAUSES

Article 11: Guarantees and bonds (CCAGArticles29&41)

11.1. Final bond

The **final bond** shall be set at **five (5%)** of the amount of the contract, **exclusive of VAT**

It shall be constituted and transmitted to the **Project Owner** within a **deadline of twenty (20) days** from the date of notification of the contracts

The guarantee must be returned or released within **one (1) month** following the date of provisional acceptance of the works, following a release issued by the **Project Owner** upon request by the **Enterprise/contractor**.

11.2. Performance bond

The **retention fund** shall be set at **ten (10 %)** of the amount of the contract, **exclusive of VAT**.

The return or release of the retention fund or security shall be done within **Twelve (12) months** after the **final reception** through a release bond issued by the **Project Owner** upon request by the **Enterprise/Contractor**.

11.3. Guarantee for start-off advance: NA

Article 12: Amount of contract CCAGArticles18&19 supplemented)

The amount of this contract as it emerges from the attached detail or estimates are.....NA... (in figures)...NA.....(in letters) CFA francs inclusive of All taxes; that is:

- Amount exclusive of VAT...NA.... (NA)....CFAF
- Amount of VAT: **19.25% fcfa of total contract amount**
- Amount of AIR: (...%) fcfa of the Amount EVAT
- Net payable = (Amount VAT exclusive –AIR) fcfa

Article 13: Place and Method of payment

The **Project Owner** shall pay the amounts due in the following manner

- a. For payments in Francs CFA, that is(Amount in figures & letters EVAT) by credit to Account No.....opened in the name of the **Enterprise/Contractor** in Bank.....
- b. For payments in foreign currency where necessary that is(Amount in figures & letters EVAT) by credit to Account No.....opened in the name of the **Enterprise/contractor** in.....Bank

Article 14: Price variation (CCAGArticle20)

14.1. The price shall be fixed

- a. Payments on account to the Enterprise as advances shall not be revisable
- b. Revision of prices shall not be allowed

14.2. Modalities of price updating

The Contract price shall not be subject to updating

Article 15: Price Revision formula (CCAGArticle21)

The Unit Price Schedule is not revisable

Article 16: Price updating formula (CCAGArticle21)

The Unit price schedule shall not be updated

Article 17: Direct Labour works/Works under State Supervision (CCAGArticle22 completed)

17.1 The percentage of direct labour works/Works under State Supervision is 0% of the amount of the contract and addendums where necessary: NA

17.2. Types of works & expenses to be executed through direct labour works under State Supervision:NA

Article 18: Evaluation of works (CCAGArticle23)

18.1 This contract shall include All-in prices and Unit Prices.

The prices shall be considered to cover all the costs resulting from the execution of the works and the contractor's obligations including the overheads, taxes and dues, technical and economic risks & hazards, financial costs and profit. Any possible differences noticed for each type of structure or each element of the structure between the quantities really executed and the quantities eventually indicated in the detail break-down of the detailed estimates, shall not lead to a modification of the said price. This applies equally to errors that this breakdown may include

The determination of the amount due for works carried out is obtained by multiplying the corresponding Unit prices by the quantities of the works executed and entered on the job cost sheet or by the number of elements of structure executed

Article 19: Evaluation of works

19.1 The amount for the supplies shall be obtained by applying to the quantities to be taken into account the prices of the Unit price schedule inserted in the contract relating to building materials, products or components of the construction to be done.

Supplies that have been the subject of payments on account and have not yet been installed must be the subject of a specific insurance, covering stocking against all damages, theft etc. The insurance certificate should be produced with the draft monthly detailed account.

Payments of stocked supplies (building material etc.) shall only be paid a value of 80% of the amount of the supplier's certified bill for these materials

19.2 A caution shall not be requested for down payments made on supplies

Article 20: Advances (CCAG Article 28): NA

Article 21: Payment for works (cf. art. 26, 27 & 30 CCAG completed): NA

21.1 Certification of Works executed: NA

21.2 Monthly Down payments: NA

21.3 Account of the Start-off Advance : NA

Article 22: Interests on Overdue Payments (CCAG Article 31)

Where the failure to make payments within the deadlines set by the Special Administrative clauses is attributable to the Project Owner and the Accounting Officer, the contractor shall automatically earn interest on overdue payments calculated from the date of expiry of the said deadline up to the date of issuance of the payment voucher by the Accounting Officer.

The modalities for calculation of the interest shall be done according to Articles 166 and 167 of Decree No 2018/366 of 20th June 2018 revising the Public Contracts Code.

Article 23: Penalties (CCAG Article 32 supplemented)

A. Penalties for Delays

In case of overrun of the contractual deadlines set by the contract, the contractor shall be liable to penalties after prior warning, at the amount fixed by the Special Administrative Clauses

23.1 The amount of penalties for delays is set as follows except by waivers provided for in the contract, the amount of penalties for time-limit overrun shall be set as follows:

a. One two thousandth (1/2000th) of the initial contract amount all taxes inclusive per calendar day of overrun from the first to the 30th day beyond the contractual time-limit set by the contract

b. One one thousandth (1/1000th) of the initial amount of the contract inclusive of all taxes per calendar day overrun beyond the 30th day

The Project Owner shall pronounce the deferment of penalties for contractual time-limit overrun only after favourable opinion of the structure in charge of the regulation of public contracts

A copy of the decision waiving the penalties accompanied by the favorable opinion referred to above shall be transmitted to the Organ in charge of regulation of public contracts for information purposes

23.2 The cumulated amounts of penalties for delay shall be limited to ten percent (10 %) of the initial contract amount inclusive of all taxes and other eventual addendums if need be.

B. Specific Penalties (Amounts should be precised if applicable)

23.3 Independently of penalties due to delays in contractual time-limits, the contractor can be liable to particular penalties following the non-observation of the dispositions of the contract, notably:

- Late submission of final bond

- Late submission of insurance policies
- Late submission of the project of execution in as much as the lateness is due to the Enterprise
- Refusal to fold-up and restore worksite after the provisional reception
- Non-submission of project documents required after provisional reception

The cumulated amount of penalties independent of delays in the respect of contractual time-limits cannot exceed 10% of the initial contract amount inclusive of all taxes and other eventual addendums if need be.

Article 24: Payments in case of Co-contractors/Joint Venture (CCAGArticle33)

24.1 Payments in case of Joint-Venture

Where the Special administrative clauses provide for direct payment of Co-Contractors/Joint Venture, the detailed accounts shall be broken down according to the parts to be paid separately.

The representative shall be the only one empowered to present draft detailed accounts and accept the final detailed account. Only claims forwarded by him shall be admissible.

Payments to co-contractors/joint Ventures who are to be paid directly shall be done into separate accounts of each of them, subject to the representative or contractor giving his approval of the sums to be paid in this manner.

24.2 Payments in case of sub-contracting

Where the Special administrative clauses provide for direct payment of Sub-contractors, the detailed accounts shall be broken down according to the parts to be paid separately.

The representative shall be the only one empowered to present draft detailed accounts and accept the final detailed account. Only claims forwarded by him shall be admissible.

Payments to Sub-contractors who are to be paid directly shall be done into separate accounts of each of them, subject to the representative or contractor giving his approval of the sums to be paid in this manner.

Article 25: Final Detail Account (CCAGArticle34)

After completion of the works the Enterprise/contractor shall after the provisional acceptance draw up the Final Detail Account establishing the total amounts of the sums to which he may be entitled as a result of the full execution of the contract.

25.1 The deadline for the Enterprise/Contractor to transmit the draft final detailed account to the Project Owner shall be at most one (1) month after the provisional acceptance

25.2 The Contract Manager has a deadline of at most one (1) month to notify the draft final detailed account corrected and accepted by the Contract Engineer (MIDENO Project/Rural Engineer)

25.3 The Enterprise/Contractor has a deadline of at most one (1) month following the notification to send back the draft final detailed account with his signature with or without reservations, or make known the reasons for which he refuses to sign it.

In the case where the contractor signs with reservations or does not sign the draft final detailed account, the reasons for this refusal or these reservations must be given by the Enterprise/Contractor in a report of all the claims for which he is asking payment, including the necessary justifications and forwarded to the Project Owner within the same time-limit as above under pain of foreclosure.

Settlement of any differences shall take place according to the provisions of Article 79 of the General Administrative Conditions applicable to public works contracts and the provisions of Decree No 2018/366 of 20th June 2018 revising the Public Contracts Code.

Article 26: Final Detailed General Payment (CCAGArticle35)

26.1 At the end of the guarantee period which gives rise to the final acceptance of the works, the Contract Manager has a deadline of not more than one (1) month to establish the Final Detailed General Payment of the enterprise/contractor which has to be countersigned by the enterprise/contractor and the Project Owner.

The Final Detailed General Payment shall comprise the following:

- The final detailed account defined in Article 25 above
- Possibly the release of the balance of the performance bond
- The valuation of any exceptional works ordered by the Project Owner during the guarantee period but not covered by the said guarantee and shall be settled according to Article 24 of the General Administrative Conditions applicable to public works contracts in Cameroon
- A recapitulation of monthly down payments on account and the balances

The amount of the general payment is equal to the result of this last summary

The Detailed General Payment signed by the Project Owner must be notified to the Enterprise/contractor by Administrative Order

26.2 The Enterprise/contractor has a maximum of **one (1) month** from the date of notification from the public notification to return the **Final Detailed General Payment** signed or unsigned without or with reservations respectively. Where applicable the reasons for the refusal to sign the **Final Detailed General Payment** has to be made known. If the contractor does not return the **Final Detailed General Payment** within the deadline referred to above, this **Final Detailed General Payment** shall be considered as having been accepted by him and thus become final. The signing of the **Final Detailed General Payment** by the **enterprise/contractor without reservation** definitively binds the two parties and puts an end to the contract except in the case of interests on overdue payments, if there are any.

Article 27: Tax and customs Regime (CCAG Article 36)

Decree No. 2003/651 of 16 April 2003 defines the conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract includes notably:

- Taxes and dues relating to Industrial and commercial profits, including the Advance Income tax (AIT) AIR which is a deduction on company taxes;
- Registration dues calculated in accordance with the stipulations Tax Code;
- Dues and taxes attached to the execution of services provided for in the contract;
- Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer taxes);
- Duties and communal taxes
- Duties and taxes related to the samples of material and water

These elements must be integrated in the costs which the Enterprise imputes on its running costs of intervention and constitute one of the elements of the sub-details of prices exclusive of taxes.

Price all taxes inclusive means VAT inclusive.

Article 28: Stamp duty and registration of contracts (CCAG Article 37)

Seven (7) original copies of the contract shall be stamped and registered by and at the cost of the contractor in accordance with the applicable regulations.

CHAPTER III: EXECUTION OF SERVICES

Article 29: Consistency of works

The works/services shall be done in accordance to the provisions of the SPECIAL TECHNICAL CLAUSES IN THE TENDER DOCUMENT

Article 30: Obligations of the Project Owner (CCAG completed)

30.1 The Project owner is bound to furnish the contractor with information necessary for the execution of the assignment and to guarantee him at his own cost access to the site of the project

30.2 The Project owner shall ensure that the contractor is protected from threats, insults, violence, assaults, injuries or defamation that he can be victim to because of or during the carrying out of his assignment

Article 31: Deadline for execution of contract (CCAG Article 38)

31.1. The deadline for the execution of the works that make subject of this tender is Four (4) months.

31.2. The deadline to start works is from the date of notification of the service order to start works

Article 32: Role and responsibility of Enterprise ((CCAG Article40)

The detail planning and general progress of works shall be communicated to the Project Owner in five (5) copies at the beginning of each month

Article 33: Preparation of documents and site (CCAG Article42)

Samples of the plans reproduced in the tender Document shall be delivered to the enterprise/contractor by the Contract Manager

The Project Owner shall put at the disposal of the Enterprise/Contractor, the work site and access roads when necessary and as the works are advancing

Article 34: Insurance of Structures and Civil Liabilities (CCAG Article45)

The following insurance policies shall be obtained under the contract by the Enterprise/ contractor or sub-contractors where need be and justified to the Project Owner upon request within a deadline of fifteen (15) days from the date of notification to start work:

- Insurance for civil liability for the Contractor/Head of the Enterprise;
- Comprehensive insurance of the site, guaranteeing against any loss or damage occurring on the structures and third parties upon expiry of the guarantee deadline
- Insurance covering the guarantee period of one (1) year

These insurances must be subscribed in approved insurance companies operating in Cameroon

Article 35: Documents to be furnished by the Enterprise (CCAG Article49 completed)

35.1 Execution programme, plans and quality assurance

Within a deadline of thirty (30) days maximum from the date of notification of the service order to start works, the Enterprise/contractor shall submit an online copy and one original to the Project Owner for the approval of the Contract Manager after the opinion of the Contract Engineer the programme for the execution of the works, calendar for supplies, Quality assurance plan and the Environmental Management Plan where necessary

a. The work programme shall be presented exclusively according to the model furnished in the Tender Document and must indicate the tasks to be accomplished in each section of the works, personnel to accomplish the tasks, duration to accomplish the task, and the Critical tasks which are determinant on the execution time-limit and also stressing on the means, equipment/material to be taken into account during the execution

Two (2) copies of the work programme and plans shall be returned to the Enterprise/contractor by the Contract Manager) within a deadline of fifteen (15) days from its reception with the following:

- Either with an approval statement "GOOD FOR EXECUTION"
- Or with a reject statement accompanied with the reasons for its rejection

The Enterprise/contractor has eight (8) days maximum to present a new work programme and plans. The Contract Manager has a deadline of five (5) days to give his approval or make other remarks.

The deadline for approval of the programme of work and plans does not have a bearing on the deadline of execution.

The approval given by the Project Owner shall not in any way stop the responsibility of the Enterprise/Contractor. Within time, the works executed before the approval of the programme of work and plans shall not be either considered or paid, except they are expressly ordered. The updated and approved plan shall become the contractual plan

The enterprise/contractor shall on a daily basis on the works site update the programme of work taking into

consideration the real advancement of the work site important modifications can only be done on the contractual programme of work after receiving approval from the **Project Owner**.

After approval of the programme of work by the **Contract Authority**, he shall transmit it to the **Enterprise/Contractor** within a deadline of **five (5) days** without any bearing on the deadline for execution of works.

If at any time significant modifications are observed, leading to the distorting of the objective of the contract or the consistency of the works, the **Project Owner** shall send back the programme of work to the **Enterprise/contractor** accompanied by the reservations observed within a deadline of **fifteen (15) days** from the date of acceptance.

b. The **Enterprise/contractor** shall provide a statement on the provisions relating to the preservation of the **Environment (Environmental management plan)** which shall notably specify the following

- The conditions for choosing technical sites and living quarters
- Conditions for borrowing extracting sites
- Conditions to re-instate the site of the works and installations

c. The **Enterprise/contractor** shall indicate in his programme of work the **materials and methods** he considers to use and also the personnel he shall employ which should include the following:

- Samples of all building materials to be used in the works in a locked premises thirty (30) days prior to the implementation
- Note on geotechnical trials (means, investigative methods, programme etc.)
- Time-limit for ordering and supply
- Detailed schedule for maintaining traffic

d. The approval given by the **Project Owner** shall not lessen anything from the responsibility of the **Enterprise/Contractor** in relating to **damaging consequences** which the putting in place of the programme of work, environmental management plan, materials and methods can cause to third parties or to the respect of the provisions of the contract

35.2 Project Execution

a. The File of the plan of execution (calculations notes and drawings) necessary for the realization of all parts of the structure has to be submitted to the **Project Owner** for approval upon the opinion of the **Contract Manager** and **Contract Engineer** within a maximum deadline of **one (1) month** before the date previewed to start the realization of the said part/section of the structure in question.

b. The **Project Owner** in collaboration with the **Contract Manager** and **Contract Engineer** has a deadline of **fifteen (15) days** to examine and make known their observations. The **Enterprise/contractor** has a deadline of **eight (8) days** to present a new file integrating the said observations

35.3 In case of non-observation of the deadlines for the approval of the above mentioned file by the administration these shall be considered approved

Article 36: Organization and Safety of work site (CCAGArticle50)

36.1 A Sign Post with the following information: Name of project, funding source, Project Owner, Contractors Name, Supervisor/Control Engineer, duration of the contract (Start & finish date) has to be out in place within a maximum deadline of one (1) month after the notification of the service order to start works.

36.2 The Services to be informed in case of interruption of circulation along the deviation itinerary shall include: NA

36.3 Particular measures required from the **Enterprise/contractor** apart from those previewed in the CCAG for the respect of hygiene and security for circulation around or within the site shall include **those indicated in the Special Technical Clauses of the Tender document**

Article 37: Implantation of Structures (CCAGArticle52)

The **Contract Manager** shall notify within a deadline of **Seven (7) days** following the date of notification of the service order for the start of works, the points and basic levels of the project

Article 38: Sub-Contracting (CCAG Article 54): NA

Article 39: Laboratory of the work site and testing (CCAGArticle55): NA

Article 40: Site Logbook (CCAGArticle56completed)

40.1 The site logbook shall be jointly signed by the **Contract Manager** and/or the **Contract Engineer** and the representative of the **Enterprise/contractor** systematically on a daily basis

40.2 The Site Logbook is a unique **Contradictory document**. Its pages shall be numbered and visaed. No page is to be removed. The parts taken out or cancelled out have to be signed on the margin for validation.

Article 41: Utilization of explosives (CCAGArticle60): NA

CHAPTER IV: RECEPTION

Article 42: Provisional Reception (CCAG Article 67) : NA

Before the provisional reception, the **Enterprise/Contractor** shall make a written request to the **Project Owner**, for the organization of a **Technical visit prior to the reception**

42.1. Events comprising **operations (Technical visit/Report)** prior to the provisional reception shall include:

- Assessment of executed works
- Carry out any trials provided for in the contract
- Establishment of non-executed works
- Establishment of imperfections or bad workmanship of the services/works provided in the contract
- Writing of reports of the completion of works and possible folding up of the site installation

42.2 Folding up of site installations and restoring the work site (CCAG Article 69)

The contractor has deadline of **thirty (30) days** after the provisional reception of the works to clear, clean and restore areas placed at his disposal by the **Project Owner** for the execution of the works at his own cost

Failure to execute all or part of these operations under the prescribed conditions the equipment, installations, building materials, wreckages and waste not removed after a call to order by the **Project Owner** after the expiry of the **thirty (30) days** deadline shall be transported automatically, according to their nature from the project site to the public dumpsite, or handed over to the Administration of State Property to be sold by public auction, all at the expense of the contractor

In case of sale by public auction, proceeds from the sale shall be paid in the name of the contractor, to the Accounting Officer, after deduction of the costs and if provision is made, of penalties

42.3 The Commission for the reception shall statutorily be composed of the following:

1. The **Project Owner** or his representative: Chairperson;
2. A representative from **PIISAH**
3. The **Contract Manager**: member
4. **Contract Engineer**; Secretary
5. Representative from the **Regional Delegation of MINADER NWR**
6. A Representative from the **Regional Delegation of MINMAP (As Observer)**
7. The **Stores Accountant**
8. The **Contractor His Representative**

The enterprise shall be convoked to the reception by mail at least **ten (10) days** before the date of the reception. He is expected to assist or be represented.

He takes part in the reception as an observer. His absence is equivalent to acceptance without reservation of the conclusion of the Reception Commission.

The Commission, after visiting the work site shall examine the minutes of operations prior to the reception and shall proceed to the provisional reception of the works if need be.

The visit of the provisional reception shall be subject to minutes of the provisional reception signed on site by all the members of the commission.

The minutes of the provisional reception shall precise or fix the date of completion of the works

42.4: Partial Reception: NA

42.5. Guarantee Period:

The guarantee period for the works/services shall be **Twelve (12) months** from the date of provisional reception of the works for EACH LOT.

Article 43: documents to be furnished after provisional reception (CCAG Article 68)

43.1. The following documents shall be furnished by the Contractor to the **Project Owner** within a deadline of **thirty (30) days** after the provisional reception and reporting of the works

- Reviews of the functioning and maintenance of the structures
- Drawings and other documents in conformity with the final execution of the structures in three (3) copies, one in soft copy

43.2. The non-submission of the documents required above after provisional reception of the works/services shall lead to the freezing of the last down payment and 10% retention fund.

Article 44: Guarantee Deadline (CCAG Article 70)

The duration of the guarantee is **Twelve (12) months** from the date of provisional reception of the works

Article 45: Final Reception (CCAG Article 72)

45.1. The final reception shall be carried out within a maximum deadline of **fifteen (15) days** following the expiry of the guarantee deadline

45.2. The commission for final reception shall be composed of those mentioned above for the provisional reception

45.3. The procedure for the final reception shall be same as that of the provisional reception

CHAPTER V: MISCELLANEOUS PROVISIONS

Article 46: Termination of the contract (CCAGArticle74)

The contract may be terminated as provided for in Section II, Paragraphs I & II of Decree No. 2018/388 of 20th June 2018 revising the Public Contracts Code and equally under the conditions laid down in Articles 74, 75 and 76 of the CCAG including but not exclusive:

- Delay of more that **fifteen (15) calendar days** in the execution of the Service Order or unjustified stop of works of more than seven (7) calendar days
- Delay in the works that can result to penalties more than 10% of the amount of the works
- Refusal to redo works badly executed
- Default of the Enterprise/contractor
- Persistent non-payment for works

Article 47: Case of force majeure (CCAGArticle75)

In the case where the Enterprise invokes a case of "force majeure » the ceiling which no reclamation shall be accepted includes

- Rain: 200mm in 24 hours
- Wind: 40m/s
- crue: la crue de fréquence décennale.

Article 48: Disagreements and Litigations(CCAGArticle79)

Disagreements and litigations due to the execution of this contract are subject to amicable settlement

Where no amicable solution can be found for any disagreement, this disagreement shall be brought before the competent Cameroonian jurisdiction, subject to the following provisions of: **the Common law procedures**

Article 49: Publication and dissemination of this contract

Twenty (20) copies of this contract shall be produced at the cost of the contractor and furnished to the Contract Manager.

Article 50: Entry into force of the contract

This contract shall be final only upon its signature by the Project Owner. It shall enter into force as soon as it is notified to the Enterprise by the Project Owner

North West Development Authority

MISSION DE DEVELOPPEMENT DE LA REGION DU NORD OUEST

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Bamenda, the.....

No...../MIDENO/DTD/B/.....

**TERMS OF REFERENCE (TOR) FOR
THE CONSTRUCTION OF POST-
HARVEST STRUCTURES (2 MAIZE
WARE HOUSES AND 1 WHEAT
WARE HOUSE)**

LOT 1,
2 AND
3

1. Background and Justification

Cameroon's food system continues to face structural constraints linked to high dependence on food imports, post-harvest losses, rising production costs, and weak domestic supply chains. In response, the Government of Cameroon adopted the Plan Intégré d'Import-Substitution Agropastoral et Halieutique (PIISAH) 2024–2026, a national strategic framework aimed at strengthening food sovereignty through increased local production, value addition, and competitiveness of priority value chains.

In line with this national framework, the North West Development Authority (MIDENO) is implementing a flagship initiative on the Contribution of MIDENO to the Realization of PIISAH Objectives in 2026." This initiative is designed to make a concrete and measurable contribution to PIISAH objectives through coordinated interventions aligned with the programmer's four strategic axes.

Under Axis 2 of PIISAH – Improvement of Production, Processing, and Marketing, the development of reliable post-harvest infrastructure is a core priority. Efficient storage facilities are essential for reducing post-harvest losses, preserving seed quality and viability, stabilizing supply, and safeguarding investments made in certified seed production.

The North West Region, as one of Cameroon's major agricultural production basins for maize and wheat, plays a strategic role in national food security and import substitution. However, inadequate and inappropriate storage infrastructure continues to result in significant post-harvest losses and seed deterioration, undermining productivity gains and limiting the competitiveness of local seed systems.

To address these constraints, and within the framework of PIISAH implementation, the Government has allocated a total budget of CFA 900,000,000 to MIDENO for the 2026 financial year, of which CFA 150,000,000 is earmarked for the development of post-harvest infrastructure. MIDENO therefore proposes the construction of three modern seed warehouses dedicated to maize and wheat seed storage, handling, and preservation.

This intervention directly supports:

- Axis 1 by strengthening agricultural infrastructure;
- Axis 2 by reducing post-harvest losses and improving storage and marketing efficiency; and
- Axis 4 by safeguarding local seed systems that underpin import substitution and food sovereignty.

2. Objective

To construct three modern seed warehouses that will enhance post-harvest handling, storage capacity, and preservation of certified maize and wheat seeds in the North West Region, thereby strengthening local seed systems and supporting PIISAH objectives.

3. Scope of Work and Lots

The construction works shall be executed through competitive tendering, divided into three distinct lots at a price of 50,000,000 francs per lot. A contractor shall be eligible to tender for only one (1) lot, and no contractor shall be awarded more than one lot, in order to promote competition, ensure timely execution, and mitigate implementation risks.

Lot 1: Construction of a Maize Seed Warehouse in Santa (Mezam Division)

- Site preparation and foundation works
- Construction of the warehouse structure
- Installation of ventilation, moisture control, and security systems
- Compliance with approved seed storage, safety, and quality standards

Lot 2: Construction of a Modern Maize Seed Warehouse in Ngoketunjia Division

- Site preparation and foundation works
- Construction of a modern storage facility adapted to maize seed requirements

- Installation of ventilation, moisture control, and security systems
- Compliance with approved seed storage, safety, and quality standards

Lot 3: Construction of a Wheat Seed Warehouse in Tubah (Mezam Division)

- Site preparation and foundation works
- Construction of a storage facility adapted to wheat seed requirements
- Installation of ventilation, moisture control, and security systems
- Compliance with approved seed storage, safety, and quality standards

All works shall be executed in accordance with approved architectural designs, technical specifications, environmental safeguards, and applicable construction and safety regulations.

4. Expected Outputs

- Three fully constructed and operational seed warehouses
- Increased storage capacity for certified maize and wheat seeds
- Reduced post-harvest losses and improved seed quality preservation
- Improved efficiency in seed handling, storage, and distribution
- Strengthened resilience and competitiveness of local seed systems

5. Technical specification for the construction of maize and wheat warehouse

5.1. Special conditions

Considering the climatic conditions of the area, the materials must be effectively protected:

- ✓ Against heat and rust ;
- ✓ Against the effects of dust, debris and living micro-organisms.

5.2. Tests and Materials

- ✓ All materials must be new, of the best quality and free from any defects capable of compromising the strength, appearance or duration of the works ;
- ✓ The holders are required, at the request of the Client to justify the origin of the materials, either by the presentation of invoices or by any other means;
- ✓ The contractor must provide free of charge examinations, tests or analyzes, of all the samples that the Project Owner deems useful.
- ✓ The materials are subjected, at the expense of the Contractor to such tests as the Project Owner deems necessary and, in any places that he designates;
- ✓ The contractor must allow the engineer appointed by the Project Owner to monitor and permanently monitor, in the quarries and workshops, the strict execution of the specifications, with regard to the origin and quality of materials, the manufacture of materials, the making of parts, etc.;
- ✓ The Project Owner may authorize the use of products similar to those prescribed, if he judges these products of at least equal or superior quality performance.

5.3. Execution plans

The various works will be carried out in accordance with the indications in the plans listed below (see plans) and attached to this Construction Works Standard

- ✓ the distribution Plans
- ✓ Foundation plans ,
- ✓ Sections
- ✓ Façades/view;
- ✓ roof plans...etc

Before any execution, the contractor must verify the dimensions appearing on all the plans that will be given to him as well as the consistency between this document and the plans. It is also required to reproduce the execution plans approved by the Project Owner before implementation or production in the workshop if there has been a possible modification to the

existing plans. He informs the Engineer representing the Project Owner in good time of any errors or omissions observed.

5.4. Site and work visibility signs

Before the start of work and within ten (10) days from the date of notification of the contract, the contractor must ensure the supply and installation in visible places chosen in agreement with the supervisory team (engineers) by the Client, two site signs conforming to the model supplied and comprising in a legible manner the indications marked on the model.

5.5. Approval of supplies samples

This book of technical clauses prescribes supplies and materials by giving technical details in terms of either requirements or results.

These data make it possible to set the qualitative level requested and put companies at the same level of service. The company has the option of offering any product that meets the requested technical description. The company is obliged to provide the technical sheet of the product offered either when submitting the offer if this is required in the consultation file, or during site preparation for validation of the product by the Project Owner.

The Project Owner and the engineer will examine the quality of the products offered and judge whether they can be accepted or not.

During the work, if the company wishes to offer a brand and reference different from that initially planned, he must present the prescribed sample from market, accompanied by its technical sheet as well as the variant sample proposed by the company and its technical sheet.

The Project Owner will examine the quality of the variant and will decide subsequently on the acceptance or rejection of the variant.

Any material used that has not been the subject of prior approval of the Project Owner will be refused and must be changed, at the expense of the company.

The company is required, at the request of the Project Owner to justify the origin of the materials, either by presentation of invoices, or by any other means.

The Company must allow the Project Owner to follow up and permanently monitor, in the quarries and workshops, the strict execution of the specifications, with regard to the origin and quality of materials, the manufacture of materials, the making of concrete elements... etc.

5.6. General organization of the site

Site meetings will take place at least once a week, on the day and at the time set by the Project Owner.

The company must be represented at these meetings by a representative approved by the Project Owner. Any subcontractors may also be summoned to site meetings if necessary.

The company must propose a site foreman who will oversee the work throughout its duration.

The CV of the site manager must be included in the company's technical offer.

Any change of person before or during the work must be validated by the project engineer on the proposal of another person with higher or equivalent skills and experience.

Punctuality will be required at site meetings, in the interest of participants. Any delay or unexcused absence will result in a penalty

A report of the meeting will be drawn up by the Engineer representing the Project Owner and communicated to all participants.

In the event of disagreement on its content, observations may be made at the start of the next meeting or in writing before this meeting in the event of absence.

After the observations have been settled, the report will be deemed to be approved without reservation.

5.7. Site cleaning

5.7.1. Ongoing works

The Company must ensure the general cleaning of the site and its surroundings throughout the duration of the work. The company must do the cleaning as the work progresses and according to the instructions of the Project Owner. For this, the worksite teams must be equipped with suitable cleaning equipment.

In the event of failure, the Project Owner and the Project Manager may request the execution

of these cleanings from another team at the expense of the defaulting contractor.

5.7.2. At the end of the works

The company will carry out the final cleaning of the site. Cleaning will concern the following structures:

The pavements ;

Lightings

Wall plastering and tiling ;

Repointed masonry and finishings;

The exterior joinery metallic and woodwork.

The Interior joinery metallic and woodwork.

Glazing and windows ;

Ceilings.....etc

It is specified that the service will include cleaning prior to preliminary reception operations and a second cleaning for handing over the premises to users.

Subsequent cleanings which may prove necessary to follow up the lifting of reservations will be the responsibility of the Company.

5.8. Protection

The company must protect the materials, installations, tools and structures, from any damage that they could suffer, in particular due to bad weather.

The contractor must repair the damage resulting from the lack of precaution, restore or replace at its own expense any constructions that have been damaged as a result of its activities.

If the work is interrupted for any reason whatsoever, the company must protect the constructions and works carried out against the damage they may suffer, at no additional cost to the Project Owner.

PART 11 - ORIGIN, QUALITY AND IMPLEMENTATION OF MATERIALS

Chapter 1- REFERENCE TEXTS, REMINDER OF THE REGULATIONS

The realization of these works is subject to compliance with regulatory, technical and Technological texts in Cameroon, as well as those standards in France, Britain and in the European Union, made applicable in Cameroon.

The work will be calculated and carried out in accordance with the standards and regulations in force, in particular.

Trades	Norms	
Concrete and steel	NF PI 5-301	Hydraulic binders
	NF A35-027	Steel products for reinforced concrete
	BS EN 12620	Aggregates for concrete
Sanitation	DTI-J 64.1	Non-collective sanitation devices for single family dwellings
	BS EN 752	Drainage and sanitation networks outside the building
Masonry	NF DTI-J 20.1	Small-unit masonry structures
	EN 1996-1-1	
Plasters	DTI-J 26.1	Mortar rendering work
Plumbing	DTI-J 60.1 1	Rules for calculating sanitary plumbing installations and installations.
Electricity	NF P 80-201-2	Electrical installations of residential buildings

For architectural lots, the services will be performed according to the following standards .

Cladings	DTI-J 53-2	
Aluminum joinery	NM 10.02.038	Aluminum profiles
	NF p 24.101	Window terminology
	NF P 24.301	Technical specifications of windows, doors and metal frames
	NF P 20.501	Air permeability test, water tightness and wind resistance, deformation of frames
	DTU 37.1	Pose de la menuiserie sur le gros oeuvre
Glazing	DTU n 0 39	
Painting	NF T 30.001	Classification of the families of paints, varnishes and related roducts.
	NF T 30.002	Classification of mineral pigments

Chapter 2 - ORIGIN AND QUALITY OF MATERIALS

The supply of all materials is the responsibility of the contractor. However, the Provenance of the materials must be subject to the approval of the Project Manager. The Contractor must submit to the Project Manager, and within a minimum of 5 days before the expected supply, all samples of the materials necessary for the execution of the work. Contraindications. The Contractor remains solely responsible to the Project Manager for the quality of the materials and equipment delivered.

Supplies and materials being imported into Cameroon must include documents justifying their production in the country concerned.

Important notes: the product references indicated in the documents in this file, in the form of a trade name, are made only for descriptive purposes without any requirement for supply in the types or brand mentioned.

2.1- Aggregates for mortars and concrete

Aggregates for mortars and concrete must meet regulatory requirements and standards.

The aggregates will be of uniform quality and without excess of flat or elongated lumps, dust or impurities.

In addition, it is specified that the dimension of the concrete chippings will be at most equal to 25 mm. This maximum size will be reduced to 15 mm in the rubbed areas. However, in massive structures and with the express agreement of the Project Manager, the maximum size may be increased to 40 mm.

0/25 concrete will be made up of at least three classes of aggregates, the grain size curves being taken from the following series of strainer sizes, expressed in millimeters: 2 - 4 - 6.3 - 10 - 20 or 3 - 5 - 8 - 12.5- 15 - 25.

The sands will be of good quality, stable, clean and free of dust, shale, clay or organic debris. They should not contain more than 5% of fine elements passing through an 80 micron sieve. No grain should be larger than 6.3mm. The sand equivalent will necessarily be greater than 70.

The aggregates will be stored in such a way that the different classes cannot mix. Contamination by mud and dust should be avoided. A good drainage of stocks must be ensured.

The quality and grain size of the aggregates must be subject to the approval of the Project Manager. This approval will only be acquired after the resistance tests on concrete specimens carried out with the proposed aggregates have been found to be satisfactory.

2.2- Hydraulic binders

The cement used in the composition of ordinary or reinforced concrete and mortars will be of class CEM II of resistance 42.5 (42.5 R). The use of aluminum cement will not be authorized as well as the cement mixture.

Cement must be stored in dry, well ventilated rooms that are effectively protected against bad weather. The floor surface of wooden or concrete rooms should be at least 20 cm above the ground to prevent any rising damp. Each supply should be stored separately so that it can be easily identified and controlled. The cement must be used in the order of delivery or as directed by the Project Manager. The piling of the cement in bags will be done to a maximum height of two(02) meters.

The tonnage of cement stored must be sufficient to ensure consumption of at least one month during site activity. Any cement showing traces of humidity or setting must be removed from the site.

2.3. Additives

The possible use of admixtures for the preparation of concrete will be subject to the approval of the Project Engineer. The admixtures must be used in accordance with the Technical Specifications, in particular with regard to the maximum dosage, the precautions to be taken and the contraindications. Chlorine additives are prohibited, air entrainers must be approved by the Project Engineer.

The use of the additives must be such that it is guaranteed against any abnormal concentration. To this end, the admixture and the mixing water will take place in the tank or in an auxiliary tank which will be fitted with a sufficiently powerful independent stirring device in permanent motion.

Any additives used by the Co-contractor and supplied by him on the site must give rise to the presentation of a certificate of origin, indicating the deadline beyond which these products must be scrapped.

2.4- Mixing water

The supply of water is the responsibility of the Co-contractor. The proportion of materials dissolved or suspended in the mixing water must be low enough so that it does not cause a reduction in the qualities.

In particular, it will be soft and must contain less than 2g/l of suspended matter and less than 2g/l of salts and will be free from earthy, organic and chlorine matters. It should not exhibit any retarding or accelerating effect of the cement setting.

Doubtful water will be subjected to chemical analysis at the expense of the Co-contractor.

2.5- Steels for reinforced concrete

The steels used for reinforced concrete will be as follows .

High adherence steel Fe 500 conform to standards and must have a minimum yield strength of 500 Mpa. For each supply of steels intended for the work, the Co-contractor will provide certificates indicating the results of tests undergone by the materials. If test results are not available, the Project Manager may refuse its use. The steels will be securely tied in bundles. The bundles must be clearly marked with the supplier, the quality, the date of delivery and the length, diameter and number of bars.

Steels for reinforced concrete will be stored on supports above the ground and will be protected against rust, oil and other harmful effluents.

2.6- Curing products

Curing products that may be used for concrete will be subject to the prior approval of the Project Manager and will comply with the Technical Specifications.

2.7- Timber for Framing

All the woods will be of first quality, sound, perfectly dry, the humidity level in accordance with the requirements of the climate, without vicious knots, presenting no significant deterioration, such as spalling, frost, internal cracks or rolling etc. and guaranteed against all possible illnesses.

The wood should also not show traces of insects, the cracks will only affect the surface of the parts and will be few. These woods will be chosen on the basis of their dimensional stability, their mechanical qualities and the possibilities of supply.

The Contractor will be responsible for diseases that may occur in his works after their implementation (mold, fungi, etc.). he will also be responsible for all twists, splits, bursts, etc. due to the use of imperfectly dry wood.

All wood will undergo an insecticide and fungicide treatment against termites by soaking before assembly. Provision will be made to paint the parts which have been the subject of new cuts

and which leave the visible wood untreated.

2.8- Roofing sheets

The roofing sheets will be of Aluminum 6/10th thick and will come from approved manufacturers and factories.

2.9- Materials for aluminum, wood and metal joinery

The Contractor is required to submit beforehand to the Project Manager a sample of each type of joinery for approval before mass production and installation of joinery (verification of dimensions, verification of the thickness of the steel sheets, (aluminum, timber and tubular frame, number and arrangement of hinges, number and arrangement of sealing brackets, brand and origin of locks).

The Contractor is required to communicate to the engineer the address of the workshop where this joinery is manufactured for monitoring. The presentation of the sample for acceptance by the Project Manager will take place at least fifteen (15) days before the installation of the joinery.

2.10- Electricity materials

All sheaths, wires and electrical devices will be of very good quality and subject to the assessment of the Project Manager before installation.

2.11- Painting

All products used for painting, painting preparations, varnish or other coatings must be of good brand from approved manufacturers and factories. They will be delivered to the site in their original containers labeled by the manufacturer. Handcrafted products or those composed on the job are strictly prohibited. The Client will always have the right, whatever the degree of progress of the work, to have the quality of the products used checked by a laboratory of his choice and at the expense of the Co-contractor. This verification will be carried out either by analysis on samples taken, or by tests on the works executed.

Chapter 3- METHODS OF EXECUTION OF BUILDING WORKS

3.1- Site visits

The Contractor must visit the site, to enable him to assess the consistency of the work incumbent on him and the viability of the project site. He must also accurately assess all the conditions of execution of the works and realize the difficulties associated with them. A detailed report of the visit should be drawn up and should highlight general and specific observations related to the project.

3.2- Overview

The works will be carried out by the company, including the following trades :

- ✓ preparatory works ,
- ✓ earthworks;
- ✓ masonry and concrete works
- ✓ framing works - roofing
- ✓ aluminum, wood and metal joinery works
- ✓ electrical works ;
- ✓ painting works ;
- ✓ plumbing - sanitary works
- ✓ floor and wall coverings; Drainages and utility networks.

3.2.1 Composition of concrete and mortars

3.2.1.1 Concrete

Concretes used for the construction of structures must meet the following specifications:

Concrete Type	Cement dosage per m ³	Area in Need	Resistance at 28 days - compression - Mini traction	Water /Cement ratio maximum
Common concrete CC	200 kg	Lean concrete		0.70
Grade 1 concrete G1C	250 kg	Form concrete	18 Mpa Mpa	0.60
Grade 2 concrete (G2C)	300 kg	For structural elements that are not reinforced or lightly reinforced	23 Mpa 2.05 Mpa	0.55
Grade 3 concrete (G3C)	350 kg	For works or parts of works in reinforced concrete	27 Mpa 2.32 Mpa	0.55
Grade 4 concrete (G4C)	400 kg	For structures or parts of structures in reinforced concrete	30 Mpa 2.67 Mpa	0.55

The dose of cement indicated in the table cannot be reduced even if the resistance of the tests exceeds the prescribed values.

a)- Consistency

The consistency of quality concretes G2C, G3C and G4C will be measured with the Abrams Cone Test Method (ACT M), the subsidence will be less than 5 cm. The Co-contractor must in all cases have the necessary equipment to ensure satisfactory vibration of the concrete used.

b)- Composition

The study of the composition of concrete is the responsibility of the Co-contractor. He must present his proposals to the Project Manager and submit for his approval the particle size composition and the volumes of water to be incorporated per cubic meter, in good time to meet the contractual execution time.

The Co-contractor has a period of fifteen (15) working days from the notification of the contract to present the composition of the concrete.

The Project Manager will make his/her observations or give his/her approval within three (03) working days from the date of receipt of the Co-contractor's proposals. Following the approval by the Project Manager of the proposed concrete compositions, the Co-contractor will carry out mix tests for each grade of concrete indicated. The tests must correspond to the manufacturing conditions on the site. The

Co-contractor will only apply the mixtures approved by the Project Manager.

3.2.1.2 Mortars

Depending on their destination, the mortars will have the following compositions :

- ✓ M400: Mortar with 400 kg of cement per cubic meter of sand. It will be used for the realization of the facings seen of the works (covers of manholes, works in superstructures) ;
- ✓ M500 : Mortar at 500 kg of cement per cubic meter of sand with the addition of Sika NI product according to the dosage prescribed by the manufacturer and subject to the approval of the Project Manager. This mortar will be used for the waterproof interior plaster of the structures ;
- ✓ M600 : Mortar dosed at 600 kg of cement per cubic meter of sand. It will be used for all seals (metal profile descent rungs, etc.) and for repointing masonry rafters

The mortars will be manufactured mechanically or exceptionally, manually for very small quantities. Manufacturing equipment must provide the same dosage guarantees as for concrete. Any mortar which has started to set or which has dried out will be rejected and must not be

mixed with fresh mortar.

3.2.1.3- Formwork

Formworks will be made up of metal elements, wood or any other equivalent material. They will be subject to the approval of the Project Manager.

The slab, raft and wall forms that will remain in view will be smooth, ensuring smooth and regular surfaces. They will comply with the technical requirements and plans.

3.2.1.4 Bending of reinforcements for reinforced concrete

The conditions of use of the reinforcements must comply with the specifications of the technical clauses.

When it is necessary to constitute a reinforcement element with several bars, the joints are distributed over a certain length so that, in a section, there are at least 2/3 of the continuous bars, assuming that the overlap of the reinforcements with improved adhesion will comply with the requirements of the reinforced concrete rules in force.

Immediately before installation, the steel bars and stirrups will be cleaned and rustfree. The reinforcements will be well fixed so that there is no risk of displacement during the pouring of the concrete.

3.3- Site installation

Site installation works will be the responsibility of the Company benefiting from the contract. they include .

- ✓ The construction of a temporary fence ;
- ✓ Cleaning and security of the site
- ✓ The measures necessary to comply with legal and regulatory provisions relating to staff health and safety. (Setting up a temporary latrine, have jars of water treated with bleach, a pharmacy box equipped with first aid products: aspirin, nivaquine, adhesive plaster, betadine, bands, alcohol, etc.) ;
- ✓ Temporal access roads and the maintenance of temporary or permanent roads inside the site ;
- ✓ An on-site storage warehouse ,
- ✓ The site office: Throughout the duration of the work, and in addition to these offices where the site book, the site log book will be permanently available, contractor must provide to the engineer a location jointly determined with:
- ✓ An office of at least 16m² equipped with a table and two chairs reserve for the engineer
- ✓ A room for site meetings that can accommodate at least 5 people equipped with a meeting table, two 1.5 m benches, a display board for plans and planning (chronogram) placed permanently; Adequate water drainage should be provided over its entire area ;
- ✓ Receptacles for receiving waste are to be installed near the various facilities. These receptacles are to be emptied periodically and the waste to be placed in a container for recovery or in a dump (pit). This pit must be located at least 75m from the installations .At the end of the work, the pit is to be filled with earth up to the level of the natural ground.

3.4- Preparatory works

3.4.1- Studies

The studies include:

- ✓ Studies of soil bearing capacity;
- ✓ the establishing of execution plans and details at appropriate scales;
- ✓ the different calculation reports ;
- ✓ the establishing of the work schedule.

These documents will be given in 04 copies before the start of work to the Engineer within 15 Working days after signing the Service Order to start work.

3.4.2- Labor-based jobs

The specificity of labor-based work is to fight against poverty by creating temporary jobs for local unskilled labor and the use of local materials in construction work. The recruitment of unqualified staff must be done through a local labor agreement between the holder and the representative of the beneficiaries.

In the case of this labor-based construction site and to achieve one of the objectives which is the creation of temporary jobs in order to fight against poverty, the company must only employ the unskilled local labor of the site of the construction site for the execution of the work mentioned in the following paragraph. The financial benefits for the beneficiaries should in principle be within a range of 5 to 15% of the amount of the contract, part of which is allocated to female labor.

As part of the execution of the works, subject of this Call for Tenders, the following tasks must be performed manually:

- ✓ cleaning of the infrastructure footprint ,
- ✓ stripping of topsoil
- ✓ excavations of all kinds;
- ✓ backfilling of excavations ;
- ✓ backfilling under the pavement;
- ✓ land clearing
- ✓ participation as a laborer in the construction of major works
- ✓ participation as a laborer in the realisation of finishes.

The transport of water, sand, rubble and gravel will be done only by means of wheelbarrows or rickshaws. The improvement of these local resources is the responsibility of the company. However, in cases where the distances are greater than two (02) kilometers, the company has the option of using motorized vehicles.

REMARK

« THE USE OF LOCAL WORKFORCE IN THE COMMUNITY ABOVE 40% IS MANDATORY EXCEPT OTHERWISE »

3.4.3- Survey Layouts and setting outs

The installation of the structures will be carried out by the company. The Contractor is responsible for the layout of the works and he is also responsible for the levels, alignments and dimensions of the works executed according to the indications of the site plan and the ground plan. In the case there is no mass place, the engineer, the project owner and the contractor will jointly agree on the positioning of the structure to be realized.

In the event of a setting out or leveling error, the Contractor will be required to carry out at his own expense and regardless of their importance all the work necessary to restore the structures to their planned position.

The Company will make all the readings it deems necessary and will remain responsible for the consequences of any measurement error, regardless of the origin of the plan and calculations. The Engineer or his representative reserves the right to carry out, at the contractor's expense, periodic checks of the various axes and elements of implantation or leveling of works.

3.4.4 Brush clearing and pruning

The land clearing will be done on the site of the building and on a 10 m right-of-way all around it. This work includes all subjection of tree felling and stump removal.

Brush clearing and pruning concern the immediate surroundings of the structure in order to improve the sunshine and provide visibility.

Regarding pruning, all branches overhanging the platform will be cut along a vertical line passing through the brush limit.

With regard to brush clearing, it consists of cutting low to the ground, without uprooting the vegetation and quality trees will be preserved and protected.

3.5- Earthworks

3.5.1 Excavations

The excavations will be lowered to good soil, ensuring perfect stability of the structure. For ease of implementation, the openings of the excavations will not be less than 60 cm. In any case, the depth of these excavations will not be less than 70 cm at all points. The excavation

walls will be well erected and the bottoms perfectly leveled. The adjustment of the excavation bases to the final dimensions will be carried out.

The execution of the excavations will be subject to the approval at the site by the Project Owner or the Engineer.

In the case of isolated foundations, wells can be deepened up to 1.50 m.

3.5.2 Backfilling of excavations and under pavements

The soils resulting from these excavations will be subject to their good quality, used for the backfilling. In the case of the proven poor quality of the soil from these excavations, the backfill will be made with sand. These will be carried out in successive layers of 15 cm, watered and compacted.

Surplus soils as well as those of poor quality will be evacuated to the public landfill or to places approved by the Engineer. In any case, the backfilling of excavations will be purged of all detritus, roots, vegetable matter and rubble.

3.6- Foundations

3.6.1 Lean concrete

Lean concrete dosed at 200 kg/m³ of 5 cm thick will be spread on the excavation bases.

3.6.2 Reinforced concrete footing

In reinforced concrete as indicated on the plans.

- ✓ Concrete: will be dosed at 350 kg/m³.
- ✓ Steels: if type FE500 will be use

3.6.3 Foundation walls

The foundation walls will be executed in agglomerates of cements of (LxWxH) 40 x 20 x 20cm, stuffed with ordinary concrete dosed at 200 kg/m³ and laid with ordinary cement mortar.

3.6.4 Foundation beams and column footings

The Foundation beams and column footings will be made of reinforced concrete and will be

- ✓ of section 20 x 25cm minimum
- ✓ Concrete: dosed at 350 kg/m³ will be
- ✓ Steel: smooth bars of diameter 6 will be used for stirrups with a maximum spacing of 15cm like wise HA bars of type FE500 will be used with a varying section based on the element

3.6.5 Floor paving

The ground will receive a lightly reinforced concrete pavement of 11 cm thick on a polyethylene plastic films of 400 microns. With Concrete dosed at 350 kg/m³

3.7- Masonry Elevation

3.7.1. Reinforced concrete works

Reinforced concrete for columns, chaining, lintels and window sills The concrete elements will be dosed at 350 kg/m³ with steels of 8mm minimum for the threads and 6mm for the stirrups.

a) Columns

In reinforced concrete unless otherwise indicated in the section plans

- ✓ 15 x 20cm minimum in the gable and partition

walls

- ✓ 15 x 20cm minimum on the front and back

facades ,

b) Lintels

In reinforced concrete with a section of 15x20cm or 10x20cm depending on the thickness of the walls .

c) Top chaining

In reinforced concrete of 15 x 25cm

3.7.2 Walls in agglomerates of 15cm in elevation

The elevation walls will be mounted in (LxWxH) 40x15x20cm hollow cement agglomerates as indicated on the plans. These agglomerates must offer significant crushing resistance.

3.7.3 Interior and exterior plasters

On all masonry or concrete parts, a cement plaster of 2.5cm thick with cement mortar dosed at 400 kg/m³ will be applied

Hanging: Rough coat with coarse sand mortar. Coarse and Finish: With fine sand mortar.

3.7.4 Smooth screed

After cleaning, the surface should be roughened by manual or mechanical means. After this treatment, the surface must be carefully cleaned again, in particular to remove the dust released by the treatment. It must then be moistened or treated with bonding products.

The dosage of the mortar is 400 kg/m³ of cement per cubic meter of smoothed screed mortar and the final thickness will be 4 cm. The mortar is spread over the surface of the support, tamped then adjusted and floated before receiving the cement slip or tiles.

3.8- Roof Frames

3.8.1 Treated wood frame

a) -- Roof trusses

The trusses will be executed with hardwood treated with xylamon of 3x15cm. The entry and crossbow will be doubled.

These trusses will be solidly anchored in the masonry with the help of the retaining bars of the columns.

b)- purlins

They will be in hardwood treated with xylamon, section 8x8cm or 5x15cm according to the indication of the plans.

3.8.2 Fascia board

The fascia board used will be 30 cm wide and 03 cm thick. It will be made of hard wood and planed on one side and will receive an aluminum coating (hemmed strip)

Sprocket: 4x8 batten connecting purlins.

3.8.3- Metal frame (in case of Metal Frames)

The metal frame work will be carried out in accordance with the approved execution plans and following the rules of the art.

The quantities indicated in this document are indicative. It is up to the company to check them and correct them if necessary.

The construction will be in commercial profiled iron bath galvanized; the dimensions of the profiles are given as an indication and must be validated by a structural study.

Transport, assembly and adjustment of all metal elements,

Regulatory protections, materials and equipment required for assembly,

Evacuation of debris and cleaning of the site at the end of the intervention.

a)- Roof frame

The main dimensions of the frame will be determined by the co-contractor in his execution documents. It will be:

The length between gantry axes,

The inner width of the columns,

The outer width of the columns: (according to column hypothesis • - IPE80) • •

Slope (%);

b)- Rust protection

The steel elements will receive protection by applying a good quality glycerophthalic primer paint. The use of ordinary rust remover such as iron, zinc chromate, etc is strictly prohibited.

The metal will first be descaled by effective brushing or sandblasting if necessary and degreased with gasoline or stripper. The anti-rust application will be done with a brush, on all profile developments, including parts that are difficult to access.

c)- Assembling

The assemblies will be of different types depending on the nature of the works:

bolting or pointing

d)- Plates for fixing purlins on masonry

For frames made up of purlins anchored to the chainings of gable or shear walls, using steel plates, an anchoring device composed as follows will be adopted:

> A 15x8 mm fixing plate with 2 threaded rods with hooks sealed in the concrete chaining, where a reservation has been made.

3.8.4. The ROOF COVER

The roofing will be made of sheets or corrugated sheets in Aluminium 6/ 10 th in a length of 6 m fixed on the purlins by 8 x 80 lag screws with accessories for the infrastructures with wooden frame; and in 6/10 th Aluminium sheets without anticondensation and fixed by bolting for those with metal frame.

The ridge will be raised and covered with 50 cm ridge sheets and the gables will receive aluminium edges.

3.8.5. Ceiling

a) Joist

It will be made of hardwood treated with xylamon, section 4 x 8 mini and the edges will be planed.

b)- Cladding

The cladding will be 4mm plywood and Ayous gasoline in 60 x 60cm sheets. Peripheral joint covers will be both inside and outside.

3.9- Aluminum, wood and metal joinery

The Contractor is required to submit beforehand to the Project Manager, a sample of each type of joinery for approval before mass production and installation of joinery (verification of dimensions, verification of the thickness of the steel sheets and the tubular framework, number and arrangement of hinges, number and arrangement of sealing brackets, brand and origin of locks, protection against corrosion).

The Contractor is required to communicate to the Project Manager the address of the workshop where these joinery is manufactured for monitoring.

The presentation of the sample for acceptance by the Project Manager will take place at least fifteen (15) days before the installation of the joinery.

All exterior joinery must be perfectly watertight and airtight even in heavy rain and strong winds. All metal joinery will be executed from current profiles.

The elements will be laid with the greatest accuracy both in plumb level and wedging (tolerance 20 mm).

The metal frames are provided to equip the doors. They will be made from metal profiles of thicknesses and profiles in accordance with the layout provisions and according to the width of the bays provided by the plan view. The frames will be pretreated with a minimum of lead and equipped with the following accessories :

- ✓ the reinforcement for hinges will be provided in number of 3 (bottom, central and top) for each shutter;
- ✓ anchoring brackets per upright and an additional bracket on the cross member for doors over one meter wide;
- ✓ The Contractor must pay particular attention to the following adjustments before fixing:
 - ✓ checking the squareness of the frames;
 - ✓ Checking the clearances between the frame and the shutter with a maximum tolerance of 5 mm;
 - ✓ control of articulation and rotation joints with a maximum tolerance of 5 mm
 - ✓ Shutter adjustment, all the constraints of installation, fixing and handling are included; as well as the supply of locking wedges for the shutters according to the detail of the execution plan ;
 - ✓ The doors provided for in this chapter must be made in accordance with the execution and detail plans attached to the tender document.

3.10- Electricity and Solar Energy Installations

This specification strongly encourages the use of Solar Energy Installations in all buildings. All the equipment will be screw fixing, the flush mounting boxes must be chosen accordingly. The LEGRAND brand is offered, and unless otherwise indicated, in the MOSAIC series, with 38 mm deep superbox mounting boxes, and 40mm deep frame, and so forth. Other equivalent solutions may be offered by the Co-contractor.

3.10.1- Switches

The axis of the switches will be placed at 1.10 m from the floor and 0.15 m from the door frame, on the side opposite to the opening of the doors. Each switch will be placed so that ignition is obtained by the low position of the mechanism.

a) Single ignition switch

The single ignition switches will be LEGRAND brand NEPTUNE series ref. 80500.

b) Two way switches

The two-way switches will be LEGRAND brand NEPTUNE series ref. 7401 1

c)- Double ignition switch

They will be LEGRAND brand NEPTUNE series ref. 80551.

3.10.2. Sockets

The sockets will be placed at 0.30 m from the ground in general. They will be either ordinary sockets or 2P + E sockets, 16 A, 250 V, NEPTUNE series from LEGRAND, mechanism reference 80529.

3.10.3- Sheathing

It will be made of isorange tube of suitable diameter embedded in the masonry.

3.10.4. Cabling

The cables will be in VGV or TH. As a general rule it is necessary to consider following sections
1,5 mm² for lighting circuits ;

2,5 mm² for the socket circuits.

Each circuit will include a maximum of 08 devices and will be protected by IOA fuses for the 16A lighting circuits for the outlet circuits.

3.10.5. Equipment

The recommended brands will be "LEGRAND" or "INGELEC" and the models will be approved by the Project Manager before installation.

3.11- Painting

The painting work will include all subject matter of ginning, sanding and filling with painter's plaster.

✓ Painting

- Walls: Painting approved by the Engineer
- Ceilings: Painting approved by the Engineer ;
- Wood: Diluted glycerol.

✓ Finishing

Walls and ceilings

- Ceilings: painting approved by the Engineer;
- Exterior walls: Paint approved by the Engineer PANTEX 1300 in two (02) coats .
- Interior walls: Paint approved by the Engineer PAN TEX 1300 in two (02) coats.
- Basement : glycerophthalic paint in 02 layers with variable height according to the buildings.

3.12- Drains and Miscellaneous Networks

3.12.1- Channels

Rectangular reinforced concrete gutters at a rate of 400 kg/m³ will be built around the buildings, with dimensions varying according to the buildings (10 cm thick).

These gutters will be covered with prefabricated reinforced concrete slabs at the places indicated by the Project Manager.

A minimum slope of 2% will be made at the bottom of said gutters to facilitate the flow of water.

3.15- Management plan for socio — environmental measures

Before the actual start of work, the company must prepare an environmental action plan specifying all the environmental measures to be implemented, as well as internal regulations specifically mentioning the safety rules, in particular the wearing of appropriate clothing, speed limitation. In addition, these internal regulations must prescribe the prohibition of consuming alcohol during working hours, of abusive use of firewood, as well as the sensitization of personnel to the dangers of ST Is / AIDS, to respect for cultures and customs and neighboring populations. This regulation must be displayed within the company.

The various socio-environmental measures to be taken into account when carrying out the work will be :

- Reforestation
- hydrocarbon management;
- the safety of site personnel and users ,
- garbage management ;
- solid and liquid waste management ,
- water resources management ,
- repair of damages caused to third parties;
- the opening and exploitation of quarries and borrow pits
- site rehabilitation and site withdrawal

b) Safety of site personnel and users

The safety measures for site personnel and users to be observed are those intended to endanger the health of personnel working on the site as well as those of residents living near the site. Among the measures, we can note the wearing of safety equipment by company personnel on the site, the limitation of dust and safety sign boards.

In order to avoid work accidents, the wearing of safety equipment such as gloves, helmets, nose covers is compulsory for anyone on the site. The company is required to provide all these materials to the site in sufficient numbers and the Project Manager is responsible for ensuring strict compliance with these safety measures. Earthworks, in the presence of winds, are likely to cause the lifting of dust or other fine powders such as cement. In this case, despite wearing nose covers which is a protective measure, workers must water the soil surfaces during their work.

In addition to the site indication signs bearing the project references (if found necessary in the Recovery Program), the Company is also responsible for installing safety signs such as those preventing access to the site by foreign persons or those relating to traffic (exit of trucks, speed limit, attention to work... etc).

c)- Garbage management;

During work periods, the garbage produced by users must be placed in these bins. In addition, the Site Manager will organize weekly manual work sessions which will make it possible to recover all the garbage lying around in the yard. After the tanks have been filled, they will be emptied in a suitable place for sorting and in a pit 1.5 m deep to be burned. It will be up to the Site Manager to supervise the emptying, sorting and incineration operations.

d)- Water resources management

The contractor must avoid any conflict that may arise from the use of water resources. So for these water needs; the samples must be taken after consultation with the neighboring populations. In any case, the company must avoid taking large samples from seasonal rivers, which could interrupt the satisfaction of the urgent water needs of the local populations. In addition, he/she should avoid intervening in sensitive areas, introducing various pollution that may result from washing or emptying vehicles and machinery.

e) Repair of damages caused to third parties

It may happen that the company causes harm to an individual deliberately or accidentally (destruction of crops, habitat, etc.). This damage shall be remedied at the expense of the company and in a manner satisfactory to that third party. In return, the latter will have to issue a certificate of compensation, in order to avoid any other subsequent claim.

3.16 WORK EXECUTION PROGRAM

3.16.1 At the start of the construction site

Within ten (10) days of the service order prescribing the start of work, the Contractor must provide

- ✓ the organization chart of the site personnel management with the names and contacts, qualifications and functions of the various agents
- ✓ the detailed execution program for all the work, translated in the form of a graph (GANTT planning), in order to facilitate its updating and use.

This provisional program will include in particular all the information relating to .

- the site installations ;
- the arrangements made for the site supplies ;
- all construction work, with an indication of the personnel and equipment resources to be used;

- forecasts of any monthly work accounts.
- the provisions, methods and modes of execution that the Contractor proposes to adopt in order to execute the work ;
- the organization, resources and procedures over time and the phasing between works
- the execution rates;
- the evolution of the workforce on site.

The Project Manager has five (5) days to comment on the programs submitted to him by the Contractor.

The actual start of work will be subject to the presentation of the detailed schedule to the Project Manager without the deadlines being thereby extended.

3.16.2 In the course of works.

In addition to the general work schedule established at the start of the work; the contractor must establish a weekly program as the work progresses.

The Contractor will make any changes to his program and his provisional schedule that may be prescribed by the Project Manager during site meetings.

The general schedule will be constantly updated in the event that there is a discrepancy between the provisional schedule and the actual work progress schedule

6. Cost of the project : The cost of the project is one hundred and fifty million (150,000,000) VAT Inclusive

7. Implementation Arrangements

- **Contracting Authority:** Responsible for procurement oversight, contract award, and approvals
- **Construction Contractors (one per lot):** Responsible for executing works in accordance with contractual specifications, timelines, and quality standards
- **MIDENO:** Overall coordination, monitoring, reporting, and alignment with PIISAH objectives
- **Technical Services:** Technical supervision, quality control, and certification of completed works

8. Eligibility and Qualification Criteria

8.1 Eligibility Criteria

To be eligible under this bid, all bidders must submit the following administrative documents, each of which must not be more than three months old of validity.

1. Original tax Clearance Certificate
2. Original Certificate of Non-Exclusion from Public Contracts by ARMP
3. Certified copy of Tax payer's card
4. Certified copy of Business Registration (Certificate of incorporation)
5. Original Copy of attestation of non-bankruptcy/solvency obtained from the court
6. Original attestation of Bank Account
7. Original CNPS Clearance certificate
8. Original copy of receipt for payment of bid document
9. Valid location plan, signed, stamped and dated by the bidder.
10. Bid bond
11. Declaration of intention to bid
12. Complete bidding file/documents

The admissibility of bids is predicated upon the submission of the above documents in the required form.

Upon admissibility through the administrative phase, the potential bidder will be evaluated on its Technical and Financial proposals and must have scores more or equal to 70% for technical evaluation and the best offer for Financial (lowest bidder)

The Award of the contract to the service provider having received the best combined score.

8.2 Qualification Criteria

Potential service provider meeting the following criteria will be qualified for award after due evaluation.

8. Duration

The construction period for each lot shall be six (06) months, commencing from the date of contract signature.

9. Reporting

Each contractor shall submit:

- Monthly physical and financial progress reports
- A final completion and handover report for the respective lot

10. 9. Anti-Corruption Policy

Under the public contract Anti-corruption Policy, bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. Proposal for award will be rejected and sanctions will be imposed on parties involved, if it is determined that the bidder recommended for award or any other party, has engaged in corrupt,

fraudulent, collusive, or coercive practices in competing for, or in executing the Contract under this Terms of Reference.

- i. MIDENO and PIISAH enforce a zero-tolerance policy on corruption:
- ii. No bribery, fraud, collusion, or coercion
- iii. Any attempt to influence the process leads to disqualification
- iv. Bidders must disclose any conflict of interest
- v. Violations may result in contract termination and legal action

10. Roles and Responsibilities

10.1. MIDENO

MIDENO is responsible for the following:

- i. Project oversight and coordination
- ii. Approval of designs and reports
- iii. Supervision and monitoring

10.2 . Contractor

The contractor is responsible in:

- i. Execution of works
- ii. Compliance with specifications and timelines
- iii. Quality assurance and reporting
- iv. Certification of completed works
- v. Internal Quality control

13.3 Submission Requirements

Potential bidders willing to make a bid can send the complete set of sealed documents by hand mail to the following address latestth..... 2026

Sealed envelopes (administrative, technical and financial files separately)

Addressed to:

**The Director General,
North West Development Authority (MIDENO),
P.O. Box 442, Bamenda
Email : mideno1981@gmail.com**

N ° 05 SPECIAL TECHNICAL CONDITIONS (CCTP)

LIST OF DELIVERABLES AND CALENDAR FOR THE CONSTRUCTION WORKS/SERVICES

S/N	Description	Quantity (Number of units)	Unit	Site (project) or final destination as indicated in the Special Regulations	Delivery date (according to Incoterms)	
					Latest delivery date	Delivery date offered by the Contractor
Lot 1	THE CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN SANTA (MEZAM DIVISION).	U	U	SANTA (MEZAM DIVISION).	Four (4) Months from the date of notification to start execution	
LOT 2:	CONSTRUCTION OF ONE (01) MAIZE WARE HOUSE IN NGOKETUNJIA DIVISION	u	u	NGOKETUNJIA DIVISION	Four (4) Months from the date of notification to start execution	
LOT 3:	CONSTRUCTION OF ONE (01) WHEAT WARE HOUSE TUBAH (MEZAM DIVISION)	u	u	TUBAH (MEZAM DIVISION)	Four (4) Months from the date of notification to start execution	

2- GENERAL AND DETAIL TECHNICAL SPECIFICATIONS/CHARACTERISTICS OF THE WORKS/SERVICES

CHAPTER 1: GENERAL INFORMATION

This specification describes the works to be carried out in the process for the construction and equipment of an ultra modern coffee shop for NWCA Ltd in Bamenda in the North West Region.

Article 1: LOCATION AND VOLUME OF WORKS

The building will be located at UP STATION in the premises of CLUB 58 in Bamenda and the works to be executed are as follows:

- Preliminary works
- General earth works
- Masonry works
- Concrete works
- Roofing
- Ceiling works
- Glass works
- Metal works
- Electrification
- Plumbing works
- Supply of coffee shop furniture

- supply of concrete equipment

The details of the works are elaborated in the bill of quantities and the execution drawings

Article 2: GENERAL INSTRUCTIONS

It should be taken into consideration that these specifications complete the plans and the plans complete the specification. The supervisor shall give modifications to plans provided or technical specifications in writing. For this purpose, a numbered page book shall be on the site in which the instructions are written. Both the site engineer or works Director and the Supervisor shall initial the book pages. Therefore, the site Engineer must execute the works in conjunction with this document. The site Engineer or works Director shall take note of any omissions or discrepancies that may exist in the document and call the attention of the Supervisor who is at his disposal for necessary information and inquiries. Any works carried out in negation of these instructions or provisions shall be demolished.

DIMENSIONAL CHARACTERISTICS

The dimensions of the structures are as mentioned in the drawings

CHAPTER II: ORIGIN QUALITY AND PREPARATION OF MATERIALS

Article 3: QUALITY AND SUPPLY OF MATERIALS

Good quality materials shall be supplied with the following qualities mentioned below:

Article 4: Sand

The nature and origin of sand shall be approved by the supervisor. It shall be obtained from rivers. The sand component should be more than 80% and the very fine constituents eliminated by settling should be less than 4%. The sand should be of high quality and must be free from dirt, clay and any organic matter and if deemed necessary, it should be washed before being used.

Article 5: Gravel

They shall be obtained from deposits or quarries chosen and approved by the supervisor. They should be clean (constituents eliminated through settling should be less than 2%) and their grading suited to their use. If deemed necessary, it should be washed before being used.

Article 6: Cement

They should be of CPA 325 and be manufactured by an approved factory,

Article 7: Concrete works

Concrete works shall be of two kinds:

- Lean concrete for foundation works where indicated shall be of PC 150kg/m³ and 10cm thick
- Reinforced concrete for floor slabs, beams, columns and lintels shall be PC 350kg/m³ and thickness as shown on the plans

CHAPTER III: METHOD OF EXECUTION OF WORKS

Article 8: General Information

The works Director shall be required to place at the entrance to the works site and its vicinity, signboards indicating that works are underway and he shall be responsible for any accident that occurs on the works site and/or suffered by a third party and his staff.

Article 9: Works Site

9.1: Scope of work

1. Staking out of building, establishment of lines, grades and benchmarks.
2. All excavation works including all necessary shoring bracing and drainage of storm water from site.
3. All back filling, filling and grading, removal of excess material on site
4. Protection of property, work and structures, workmen and other people from damage and injury.

9.2: LINES, GRADES AND BENCHMARKS

1. Stake out accurately the line of the building and establish grade, after which secure approval by the supervisor before any excavation works is commenced
2. Erect basic batter boards and basic reference marks, at such places where they will not be disturbed during the construction of the foundation.

9.3: STRUCTURAL EXCAVATIONS

Excavations shall be to the depths indicated bearing values. Excavations for foundations carried below required depths shall be filled with concrete and bottom of such shall be level. All structural excavations shall extend a sufficient distance from the walls to allow for proper erection and dismantling of forms, for installation of services and for laying underground for placing select fill materials.

The Works Director shall control the grading in the vicinity of all excavated areas to prevent surface drainage running into excavations. Water accumulated in executed areas shall be removed before concrete is placed.

9.4: FILLING AND BACKFILLING

After forms have been removed from foundations and walls and when concrete work is hard enough to resist pressure resulting from fill, backfilling may then be done. Materials excavated may be used for backfilling.

9.5: DISPOSAL OF SURPLUS MATERIALS

Any excess material remaining after hauling and spreading nearby shall be disposed of in the earthworks spoil areas. Excavated materials deposited in spoil areas shall be graded to a uniform surface

Article 10: CONCRETE AND REINFORCED CONCRETE

10.1: General

Unless otherwise specified therein, concrete work shall conform to the requirements of LABOGENIE. Before concrete is placed, embedded items shall have been inspected and testing for concrete aggregates and other materials shall have been done.

10.2: Materials

1. Cement for the concrete shall conform to the requirements of specifications for the artificial Portland cement (CPJ35) of the CIMENCAM S.A
2. Water used in mixing concrete shall be clean and free from any other injurious amounts of oils, acids, alkaline, organic materials or other substances that may be deleterious to concrete and steel.
3. Fine aggregates shall consist of hard, tough, durable uncoated particles. The shape of the particles shall be generally rounded or cubicle and reasonably free from flat or elongated particles. The stipulated percentages of fines in the sand shall be obtained either by the processing of natural sand or by the production of a suitably graded manufactured sand.
4. Coarse aggregate shall consist of gravel, crushed gravel or rock, or a combination of gravel and rock. Coarse aggregates shall consist of hard, tough, durable, lean and uncoated particles.

The main reinforcing bars shall be as follows:

- No 1. 6mm
- No 2. 8mm
- No 3. 10mm

The reinforcement must be tied form using a binding wire. Do not superpose more than 3 bars by putting one on top of the other. Bars having the largest section must always be provided with hooks at their extremes.

10.3: Proportioning and mixing

1. Proportions of all materials entering into the concrete shall be used as follows for 1m³

Class	Cement	Sand	Gravel	Uses
'C 250kg/1m ³	1	3	4	Floor concrete, foundation slabs

10.4: Forms

1. General: Forms shall be used wherever necessary to confine the concrete and shape it to the required lines to avoid the concrete from contamination with materials caving from adjacent excavated surfaces. Forms shall be of sufficient strength to withstand the pressure resulting from placement and vibration of the concrete, and shall be maintained rigidly in correct position. Forms shall be sufficiently tight to prevent loss of mortar from the concrete for forms exposed surfaces against which backfill is not to be placed shall be lined with form grade plywood.

2. Cleaning and oiling of forms: Before placing the concrete, the contact surface of the form shall be freed of encrustation of mortar, the grout or other foreign materials, and shall be coated with commercial form oil that will effectively prevent sticking and will not stain the concrete surface.

3. Removal of forms: Forms shall be removed in a manner, which will prevent damage to the concrete. Forms shall not be removed without approval. Any repairs of surface imperfections shall be performed at once and airing shall be started as soon as the surface is sufficiently hard.

10.5: Curing

1. General: All concrete shall be moist cured for a period not less than seven (7) consecutive days by an approved method or combination applicable to local conditions.

2. Moist curing: The surface of the concrete shall be kept continuously wet by covering with burlap plastic or other approved materials thoroughly saturated with water and keeping the covering by wet spraying or intermittent fogging.

10.6: Finishing

Concrete surfaces shall not be plastered unless otherwise indicated. Exposed concrete surfaces shall be finished with pluwood, and after removal of forms, the surfaces shall be smooth, true to line and shall present finished appearance except for minor defects which can easily be repaired by patching with cement mortar, or can be ground to a smooth surface to remove all joint marks of the form work.

Article 11; MASONRY WORKS

11.1: MATERIALS

1. Concrete hollow blocks shall have a minimum face wall thickness of 0.25. Normal size shall be 20, 15, 10cm thick with height of 20cm and length of 40cm.

2. Sand shall be river sand, well screened, clean, hard, sharp siliceous, free from loam, silt or other impurities, composed of grains of varying sizes within the following limits:

Sieve No	Percent
9 passing	100
16 Retained	5
100 Retained	97

3. Cement shall be standard Portland cement, ASTM C-150-68 Typed 1

4. Mortar: Mix mortar from 3 to 5 minutes in such quantities as needed for immediate use, re tampering will not be permitted if mortar stiffens because of premature setting. Discard such materials as well as those which have not been used within one hour after mixing.

Proportioning: Cement mortar shall be one (1) Portland cement and two (2) parts sand by volume but not more than one (1) part Portland cement and three (3) parts sand by volume.

11.2: Erection

1. All masonry shall be laid plumb, true to line, with level and accurately spaced courses, and with each course below. Bond shall be kept plumb throughout; corners and reveals shall be plumb and true. Work required to be built in with masonry, including anchors, wall plugs and accessories, shall be built in as the erection progresses.

2. Masonry units: Each course shall be solidly bedded in Portland cement mortar. All horizontal and vertical joints shall be completely filled with mortar when and as laid. Each course shall be bonded at corners and intersections. No cells shall be left open in face surfaces. All cells shall be filled up with mortar for exterior walls. Units terminating against beam or slab shall be wedged tight with mortar. Do not lay cracked, broken or detached block.

11.3 workmanship and installation

1. Plastering: Clean and evenly wet surfaces. Apply scratch coat with sufficient force to form good keys. Cross scratch coat upon attaining its initial set, keep damp. Apply brown coat after scratch coat has set at least 24 hours after scratch coat application. Lightly scratch brown coat; keep moist for 2 days; allow to dry out. Do not apply finish until brown coat has seasoned for 4 days. Just before applying coat, wet brown coat again. Coat finish coat to true even surface, towel in a manner that will force sand particles down into plaster with final troweling. Leave surfaces banished smooth, free from rough areas, towel marks, checks, other blemishes. Keep finish coat moist for at least 2 days, thereafter protect against rapid drying until properly, thoroughly cured.

2. Pea Gravel washout: Before start of work, provide desired pit for drainage. Roughen concrete surface with pick or similar tool. Clean off loose particles and other materials, which may prevent bond, keep surfaces wet for at least 4 hours before apply scratch coat of mortar. Apply mixture of pea gravel and Portland cement with pressure to attain solid adhesion. Trowel pea gravel to hard, smooth, even even plane and rod and float to uniform surface of even texture. When surface is semi-dry evenly spray surfaces with clean water with spray machine to wash out loose cement to part exposed pea gravel. Remove and wash down remaining cement parts with soft brush, to leave pea gravel in its natural texture and appearance. Before applying pea gravel finish, submit samples to owner for approval.

11.4: **Scaffolding:** Provide all scaffolding required for masonry work, including cleaning down and on completion should be removed.

11.5: Wall tile installation

1. Scratch coat for application, as foundation coat shall be at most 12mm while still plastic, deeply score scratch coat or scratch and cross scratch. Protect scratch coat and keep reasonably moist within seasoning period. Use mortar for scratch; float coats, within one hour after mixing, tampering of partially hardened mortar is not permitted. Set scratch coat shall be cured for at least 2 days before starting tile setting.

2. For last coat use one part Portland cement, one part hydrated lime.

Article 12: CARPENTRY AND JOINERY WORKS

12.1: Materials

1. Quality of lumber: Lumber shall be the approved quality of the respective kinds for the various parts of the work, well seasoned, thoroughly dry and free from large, loose, or unsound knots, saps, shakes and other imperfections impairing its strength durability or appearance. All finishing lumber to be used shall be completely dried and shall not contain more than 14% moisture.

2. Treatment of the lumber

a. All concealed lumber shall be sprayed with anti-fungi

b. Surfaces in contact with masonry and concrete shall be coated with creosote or equivalent

3. Kind of timber: All unexposed timber for framing shall be of mahogany, Iroko or Sapeli. All window and door jambs shall be of mahogany, Iroko or Sapeli. Eaves shall be of kiln dried T and G white wood or Bac Alu. Exterior sidings shall be seasoned sun dried V-cut white wood or Bac Alu.

12.2: Workmanship

1. Execute rough carpentry in best, substantial, workman-like manner. Erect framing true to levels and dimensions, squared, aligned, plumbed, well sliced and nailed and adequately braced properly fitted using mortised and tenon joints.

2. Millwork: Accurately mill to details, clean cut as approved. Do not install millwork and case until concrete and masonry work have been cured and will not release moisture harmful to woodwork.

3. Secure work to ground; otherwise fasten in position to hold concrete surfaces, lines and levels.

Article 13: SUPERVISING ENGINEERING FINISHES SCHEDULE

13.1: Flooring

1. All interior flooring shall be cemented and tiled

13.2: Walling

1. All interior partitions shall be of 15cm thick block wall

2. Exterior walling shall be of 15cm thick block wall

3. walls shall be plastered and given a good finish

13.3: Ceiling: All interior ceiling shall be of strip ceiling

Article 14: ROOFING

14.1: Roof sheathing shall be 6m corrugated aluminium sheets

14.2 Installation workmanship: Sheathin – Lay out the roofing sheets in a manner that the side overlap faces away from the prevailing wind. Provide adequate overlap on ends.

Article 15: GLASS WORKS

15.1: Scope of work: Consist of finishing all items, articles, materials, tools, equipment, labour scaffolding, ladders, methods and other incidentals necessary and required for the satisfactory complete glass work in the exterior or interior of the building.

- The front of the coffee shop will all be made of glass which will be carried in aluminium frame
- The windows of the main sitting area shall be of glass
- The wall separating the kitchen from the barrister shall be of glass

15.2: Workmanship

- The glass shall be of a superior quality that permits visitors to be seen from inside and not the reverse
- Finishing must be decent and true to plumb, without any sharp edges which may be harmful
- Use appropriate rubber bushing and glass gum to tightly secure glass to aluminium frame

Article 16: ELECTRICAL WORKS

16.1: Scope of work

1. The work consist of furnishing of all materials and labour, tools and equipment and all necessary services to complete the electrical work ready for operation as shown in the drawings and specified as follows:

- a. Supply and installation of the sub-feeder from electrical panel boards up to service entrance
- b. Supply and installation of electrical panel boards, gutters, pull box and accessories box as required
- c. Supply of wiring devices porcelain receptables, outlets, switches, etc complete with suitable cover plates as per specifications
- d. Installation of all owners furnished material such as lighting fixtures and electrical control
- e. Grounding system as per EE Code requirements

16.2: Codes and Regulations

The electrical work shall be done in accordance with all the requirements from the latest issue of Cameroon Electrical Code, with rules and regulations and ordinances of the local enforcing Authorities and requirements of ENEO Company

Article 17: PAINTING WORKS

17.1: Scope of work

1. Consist of furnishing all items, articles, materials, tools, equipment, labour scaffolding, ladders, methods and other incidentals necessary and required for the satisfactory complete painting and finishing of wood, plasters, concrete, metal or other surfaces exterior or interior of building

2. All painting and necessary materials incorporated in or forming a part thereof shall be subject to the prior approval and selection for colour, tint, finish or shade by the Supervising Engineer.

3. In connection with the Supervising Engineer's determination of colour or tint of any particular surface, the depth of any colour or tint selected or required shall be in no instance be a subject for an additional cost to the owner.

4. Painting of all surfaces, except as otherwise specified shall be a three (3) coat work, one primer one a finish coat

17.2: Materials

1. All paint materials shall meet the requirements of paint materials under classification "A" found in the market.

2. All paint shall be recommended by the manufacturer of the use intended and shall be delivered to the job site in original containers with seals unbroken and labels intact.

3. Painting materials such as linseed oil, turpentine, thinners, shellac, lacquer, etc shall be pure and of the highest quality obtainable and shall bear the manufacturer's label on each container or package.

4. Except for ready mixed materials in original containers, all mixing shall be done on the job site. No materials are to be reduced, changed or mixed except as specified by the manufacturer of the said materials.

177.3 Precautions

1. All surfaces to be painted shall be examined carefully before beginning any work to see that all work of other trades are installed in workmanlike condition to receive paint, stain or particular finish.

2. Before proceeding with any painting or finishing, thoroughly clean, sand and seal if necessary by removing from all surfaces all dust, dirt, grease, or other foreign substances which would affect either the execution or permanency of the work. Such cleaning shall be done after the general cleaning executed on the separate division of the work.

3. No work shall be done under conditions that are unsuitable for the production of good results, not at any time when plastering is in progress or is being cured.

4. Neither paint nor other finish treatment shall be applied over wet or damp surfaces. Allow at least two (2) days for drying preceding coat before applying succeeding coat.

5. Begin work only when resident Supervising Engineer has inspected and approved prepared surface otherwise no credit for coat applied shall be given. The works Director shall assume responsibility to recoat the work in question. Notify Supervising Engineer when particular coat applied is complete, ready for inspection and approval.

Article 18: SUPPLY OF COFFEE SHOP FURNITURE

18.1 Scope of work: Consist of furnishing all items, articles, materials, tools, equipment, labour, methods and other incidentals necessary and required for the satisfactory provision of the coffee shop with hand-crafted wooden furniture. Shop furniture shall comprise:

1. Chairs and tables for the sitting area
2. Product display wall cupboards in the sitting area
3. Shelves in the kitchen and barrister area
4. The table sizes are described in the bill of quantities

18.2: Materials

1. Lumber shall be the approved quality, well-seasoned, thoroughly dry, and free from large, loose or unsound knots, saps, shakes and other imperfections impairing its strength durability or appearance. All finishing lumber to be used shall be completely dried and shall not contain more than 14% moisture.

2. Kind of timbers: All unexposed timber for the chairs and tables shall be of Mahogany, Iroko or sapeli

18.3: Workmanship

1. The chair will be broad table chair with foam back rest and seat; covered with a durable plastic material which is easy to clean.

2. Both tables and chairs shall have knurled legs with very smooth finishing with vanish.

CHAPTER IV: WORKS EVALUATION METHOD

Article 19: Prices: The unit prices quoted by the contractor are defined in the technical specifications: - **UNIT PRICE SCHEDULE**

Article 20: Price determination and evaluation of works

The unit price shall be determined in the price schedule. The contractor shall be paid for works done on the basis of the unit price schedule corresponding to the quality of the work evaluated as provided for in the technical specifications. The contractor shall be paid only after the structure has been tested and upon approval of the Supervisor.

Where it is observed that there are additional works whose unit prices are not determined in the price schedule, the Supervisor shall reserve the right to apply his reference unit prices and negotiate such with the contractor.

PART 6: UINT PRICE SCHEDULE

Price N°	Description or designation	Unit Price	Unit prices in word in CFA Francs exclusive of VAT
1			
2			
3			
Etc.			

PART 7: DETAIL BILL OF QUANTITIES AND ESTIMATES

BILL OF QUANTITIES AND ESTIMATES REPRESENTING EACH, LOT 1,2 and 3 FOR THE CONSTRUCTION OF TWO (02) A MAIZE WAREHOUSE AND ONE (01) WHEAT WAREHOUSE					
No.	DESIGNATION	U	Qty	U.P	AMOUNT
100	PRELIMINARY WORKS				
100	Site installation	LS	1.00		
101	Production of Execution plan and working documents	LS	1.00		
103	Setting out of structures	LS	1.00		
	SUB-TOTAL I				
200	FOUNDATION				
201	Excavation of trenches for foundations	m3	69.60		
202	Excavation of pit for foundation footing	m3	6.70		
203	Blinding concrete dosed at 150 kg/m3 at the base of the trench	m3	4.87		
204	Blinding concrete dosed at 150 kg/m3 beneath footings (60 x 60 x 6cm)	m3	0.78		
205	R.C.dosed at 350 kg/m3 for footings.	m3	1.55		
206	R.C.dosed at 350 kg/m3 for foundation columns with average height (H=120cm)	m3	1.86		
207	Foundation wall with 20x20x40 sand screed blocks flog-in with concrete	m2	91.80		
208	R.C. For ground beams dosed at 350kg/m3 with DPC layer on top	m3	5.10		

209	Reinforced concrete ground floor paving comprising a layer of hardcore material, a layer of sand, a sheet of polyane, a re-inforcement mesh of diameter 6 bars sprade at 12cm, and concrete dosed at 350 Kg/m ³ with thickness=12cm	m ²	34.80		
SUB-TOTAL III					
300	ELEVATION				
301	R.C. dosed at 350 kg/m ³ for columns in elevation (H=3m; S=15 x 20cm)	M3	7.91		
302	R.C. dosed at 350 kg/m ³ for chain beam at door lintel level above openings	M3	2.88		
303	R.C. dosed at 350 kg/m ³ for chain beam at upper window lintel level	M3	2.58		
304	R.C. dosed at 350kg/m ³ for upper chaining	m3	4.35		
305	Masonry cement block wall	m ²	471.00		
306	Plastering of masonry and concrete work using cement mortar dosed at 400 kg/m ³	m ²	978.00		
307	Cement screed on floor 6 cm thick with cement paste finishing	m ²	72.50		
SUB-TOTAL IV					
400	ROOFING				
401	Wood for rafters 3/15 including nails and any required treatment and monting	m3	7.00		
402	Wood purlins 4/8 assembled with accessories, fixed on rafters, including required treatment and mounting.	m3	1.58		
403	Supply and installation of 5mm plywood ceiling with 4/8 noggings at 1,20 x 0,60 previously treated wood including any requirement	m ²	105.00		
404	Wood coverplate along ceiling walls inside and outside and along fascia boards	ml	358.00		
405	Supplying and fixing 5/10 th roofing sheets (tôle bac) including mounting accessories	m ²	391.50		
406	Supplying and fixing of ridge cap	ml	21.00		
407	Supply and installing wood fascia boards 4/10 including any suggestion	ml	78.00		
SUB-TOTAL V					
500	WOOD AND METAL WORKS				
501	Supply and installation of metallic door 2,50x2,30 m with double shutter with impost and thickness 4cm including frames, cylinder lock, hinges and all suggestions	U	2.00		

502	Supply and installation of metallic door 2,10x0,90 m with double shutter with impost and thickness 4cm including frames, cylinder lock, hinges and all suggestions	U	2.00		
503	supplying and fixing complete window protectors as specified on architechural drawings	u	3.00		
504	supplying and fixing complete aluminium windows as specified on architechural drawings	m2	10.08		
505	Supply and install metallic anglr bar 25 mm for nosing, mounted around veranda and raised platform	ml	75.00		
	SUB-TOTAL VI				
600	ELECTRICITY				
601	Supplying and fitting a 220V electricity , including connecting to the network, protection, reparation panel	LS	1.00		
602	Dominos connectors	LS	1.00		
603	Junction boxe	U	8.00		
604	imbedded casings	U	15.00		
605	Earthing of the building	LS	1.00		
606	Supply & installation of cable ducts of 15 & 20 mm	LS	4.00		
607	Electrical cables TH 1,5; TH 2,5; & VGV including any suggestions	LS	1.00		
608	Complete fluorescent lamps 1,20m	U	20.00		
609	Supply & install sockets (2 poles + earthing)	U	7.00		
610	Supply & install double way switches	U	8.00		
	SUB-TOTAL VII				
700	PAINTING				
701	Supplying and applying paint of type pantex 1300 or similar to external walls on quicklime primer	m2	489.00		
702	Supplying and applying paint of type pantex 800 or similar to inernal walls and ceiling	m2	504.00		
703	Supplying and applying vinyl paint of type EmailA or similar paint to wood, metal and skirting on H=1,8m	m2	15.15		
	SUB-TOTAL VIII				

800	EXTERNAL WORKS				
801	Trenches for gutters 40x60 around the building	m3	29.16		
802	R.C.dosed at 350 kg/m3 for gutter walls 8cm thick, 40 x 30/50 section	m3	84.18		
	SUB-TOTAL IX				
	TOTAL A				
	GRAND TOTAL HT				
	VAT 19.25%				
	IR%				
	GRAND TOTAL ATI				
	NET TO BE PAID				

PART 8: SUB DETAIL PRICE SCHEDULE

SN	Designation	Quantity	UP	Total Price
A	PRELIMINARY WORKS/STUDIES			
1.1				
Etc.				
B	MATERIAL			
2.1				
Etc.				
C	EQUIPMENT			
3.1				
Etc.				
D	LABOUR			
4.1				
E				
F				
Etc.				
	TOTAL (A +B+C+D+E+F+ etc)			

PART 9: MODEL OF CONTRACT

MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT
MINISTERE DE L'AGRICULTURE ET DU DEVELOPPEMENT RURAL

REPUBLIC OF CAMEROUN
Peace – Work -- Fatherland

North West Development Authority
MISSION DE DEVELOPPEMENT DE LA REGION DU NORD OUEST

CONTRACT NO...../PIISAH/MIDENO/13/84/2026 OF..... following the launching of Restricted National Invitation to Tender No...../RNIT/PIISAH/MIDENO/MITB//13/84/2026 OF.....

FOR: indicate the subject of the project

HOLDER OF CONTRACT: *[indicate the holder and his full address]*

P.O. Boxat.....Tel.....Fax.....

Business Registry Taxpayer's No.....A issued at.....

SUBJECT OF CONTRACT : *[indicate the full subject of the supply]*

PLACE OF DELIVERY: *[indicate]*

AMOUNT IN CFA F

IAT	
EVAT	
VAT (19.25%)	
AIR (.....%)	
Net to be paid	

DELIVERY DEADLINE: *[In days, weeks, months or years]*

FINANCING: *[Indicate the source of financing]*

BUDGET HEAD: *[to be completed]}*

SUBSCRIBED ON:

SIGNED ON:

NOTIFIED ON:

REGISTERED ON:

Between:

The Republic of Cameroon, represented by [indicate Project Owner] Hereinafter referred to as "the Project Owner",

On the one hand,

And

The _____ (Company)

P.O. Box _____ Tel: _____ Fax: _____

Business Registry No. _____

Taxpayer's No. _____

Represented by M _____, its General Manager hereinafter referred to as the "Contractor"

On the other hand,

It has been agreed and settled as follows

SUMMARY

Part I : Special Administrative Conditions (SAC)

Part II : Special Technical Conditions (STC)

Part III : Schedule of Unit Prices (SUP)

Part IV : Details or Estimates

Page _____ and last of Contract No. _____ C or JO/CA/TB/0000

[recall the method of award of contract]

HOLDER:

PRICE:[recall in CFA francs inclusive of all taxes in figures and words]

TIME-LIMIT:

Read and accepted by the Contractor

Place of signature.....(date)

Signature of Project Owner

Place of signature.....(date)

Registration

PART N° 10: MODEL OF DOCUMENTS TO BE USED BY BIDDERS

TABLE OF MODELS

- Annex 1: Model Bid letter
- Annex 2: Model of bid security
- Annex 3: Model Final Bond
- Annex 4: Model of bank guarantee for start-of Advance payment
- Annex 5: Model for Retention fund guarantee
- Annex 6: Model for work planning
- Annex 7: Model for presentation of References of bidders
- Annex 8: Model for presentation of equipment of Bidder
- Annex 9: Model for presentation of personnel
- Annex 10: Model of Attestation of Site Visit

I, the undersigned.....[indicate the name and capacity of signatory] representing the.....enterprise or group of enterprises with head office at.....registered in the trade register of under the number No.....

- Having taken cognisance of all the documents featured or mentioned in the Tender File including the addenda of No.....[recall the subject of the invitation to tender]
- After having personally visited the site of the works and personally appreciated the situation, nature and difficulties in the realization of the works
- Submit with my signature the Unit price schedule and bill of estimates and quantities in conformity with the provisions of the Tender Document

Submit and engage myself to carry out the works in conformity with the tender File, in return for the prices which I myself establish on the basis of the each structure for which the bid price is:

-Francs CFA (In words & figure) without VAT and at
- Francs CFA (In words & figure) all taxes inclusive
- Engage to execute the works within a deadline of.....months

In addition I pledge to maintain my bid valid for **ninety (90) days** from the deadline of submission of bids.

The rebates and modalities of application of the said rebates are as follows.....

The Project Owner shall pay the sums due for this contract by crediting Account No.....opened inBank.....Branch

Prior to the signing of the contract, this bid accepted by you shall constitute an agreement between us.

Done at.....on.....

Signature of.....

In the capacity as.....

Duly authorized to sign bids for and on behalf of.....

ANNEX 2: MODEL OF BID SECURITY

Addressed to [indicate the Project Owner and his address] "Project Owner"

Whereas the Enterprise.....hereinafter referred to as the "bidder" has submitted his bid on the.....for..... [recall the subject of the invitation to tender], hereinafter referred to as "the bid" and to which must be attached a bid bond equivalent to..... [indicate the amount]CFA francs.

We.....[name and address of the bank], represented by.....[names of signatories] hereinafter referred to as "the bank" hereby declare to guarantee payment to the Project Owner the maximum sum of.....[indicate the amount] CFA francs, that the bank pledge; to pay in full to the Project Owner, binding itself, its successors and assignees.

The conditions of this commitment are as follows:

If the bidder retrieves his bid during the validity period specified in the tender document;

or

If the bidder having been notified of the award of the contract by the Project Owner during the validity period:

- Fails or refuses to sign the contract, when required to do so;
- Fails or refuses to furnish the caution for the contract (final bond) as provided for by the contract

We commit ourselves to pay to the Project Owner an amount up to the maximum of the sum referred to above upon reception of the his first written request, without the Project Owner having to justify his request, given, however, that in his request the Project Owner shall note that he is due the amount he is claiming because one or the other or both of the above conditions has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the Contractor Authority for the submission of bids. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of bids. Any request by the Project Owner to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this validity period.

This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences

Signed and authenticated by the bank at _____, on _____

[Bank's signature]

ANNEX 3: MODEL FINAL BOND

Bank.....

Reference of the bond: No.....

Addressed to [indicate the Project Owner and his address] Cameroon, hereinafter referred to as the "Project Owner"

Whereas.....[name and address of Enterprise], hereafter referred to as "the Enterprise", has committed himself, in execution of the contract referred to as "the contract", to carry out..... [indicate the nature of the services].

Whereas it is stated in the contract that the Enterprise shall entrust to the Project Owner a final bond of an amount equal to.....[indicate the percentage between 2 and 5 %] of the amount of the corresponding portion of the contract, as guarantee of the execution of his full obligations in accordance with the terms of the contract.

Whereas we have agreed to give the Enterprise this guarantee,

We,[name and address of bank]

Represented by.....[name of signatories] hereinafter referred to as "the bank", commit ourselves to pay the Project Owner, within a maximum deadline of eight (8) weeks, upon the simple written request declaring that the Enterprise has not satisfied his contractual commitments within the meaning of the contract, without being able to defer the payment nor raise any contests for whatever reason, any sum up to the sum of.....[in figures and words] .

We agree that no change or addendum or any other amendment to the contract shall free us of any obligation incumbent on us by virtue of this final bond and we hereby incline to any notification, addendum or change.

This final bond shall enter into force as soon as it is signed and as soon as the Project Owner notifies the Supplier of the approval of the contract. It shall be released within a deadline of..... [indicate the Deadline] from the date of the provisional acceptance of the works.

After this date, the bond shall be baseless and should be returned to us automatically without the express request on our part.

Any request for payment formulated by the Project Owner by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall for purposes of its interpretation, be subject to Cameroon law, Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at _____ on _____

[Signature of the bank]

ANNEX 4: MODEL OF BANK GUARANTEE FOR ADVANCE PAYMENTS

Bank.....

We the undersigned.....(Bank and Address) declare by this guarantee on behalf of.....(Enterprise) to the benefit of the Project Owner.....(address of the Project Owner) the beneficiary

The payment without notice from the reception of the first written request of the beneficiary declaring that.....(Enterprise) has not respected his obligations relating to the reimbursement of the Start off Advance according to the conditions of contract No..... of..... relating to the works.....(Indicate the subject, references of the Call for tender), the total sum corresponding to the advance of.....(20% max) the amount all taxes inclusive of Contract No....., payable from the notification of the corresponding Service Order, of.....(francs CFA.

This guarantee shall enter in force and shall take effect of the respective parts of the virements of this advance into the account of the(Enterprise) opened inBank in Account No.....

The guarantee shall remain in force up to the disbursement of the advance in conformity to the procedure fixed in the Special administrative Clauses (CCAP).However the amount of the caution shall be proportionately reduced for reimbursement of the advance as reimbursement is ongoing.

The law and jurisdiction applicable to this guarantee are those of the Republic of Cameroon

Singed and authenticated for the bank at.....on the.....

[Signature and stamp of the bank]

ANNEX 5: MODEL FOR RETENTION FUND GUARANTEE

Bank.....

Reference of the guarantee: No.....

To:.....(Address of Project Owner)

Hereinafter referred to as "the Project Owner"

Whereas _____ [name and address of Enterprise] hereinafter referred to "the Enterprise" pledged in execution of the contract, to carry out the works of..... [indicate the subject of the works]

Whereas it is stipulated in the contract that the retention fund fixed at..... [10 % max] of the amount of the contract all taxes inclusive may be replaced by a joint guarantee,

Whereas we have agreed to provide the Enterprise with this guarantee,

We, _____ [name and address of the bank] represented by _____ [names of signatories] and hereinafter referred to as "the bank":

Hence, we hereby affirm that on behalf of the Enterprise, we guarantee and are responsible to the Project Owner for a maximum amount of _____ [in figures and words] corresponding to [percentage below 10 % to be specified] of the contract price.

And we pledge to pay to the Project Owner within a maximum deadline of eight (8) weeks upon his simple written request declaring that the Enterprise has not fulfilled his contractual obligations or indebted to the Project Owner within the framework of the contract amended where need be by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to [percentage below 10 % to be specified] of the total amount of the work featuring in the final detailed account, without the Project Owner having to prove or give the reasons nor the reason for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this guarantee and we hereby incline to any amendment, addendum or change.

This guarantee shall enter into force upon signature. It shall be released within thirty (30) days from the date of the final acceptance of the works and upon release by the Project Owner.

Any request for payment formulated by the Project Owner by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This guarantee shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank

At.....on.....

[Signature of the bank]

ANNEX 6: MODEL OF PLANNING FRAMEWORK

Annex 6.1: CALENDAR OF WORKS & PERSONNEL WORK PLAN

Works to be carried out	Personnel engaged	[Month from start of mission]						Total No of Months/Weeks	Unit cost	Total cost
		1st	2 nd	3 rd	4 th	5 th	6 th			

Name and signature of Empowered Representative & Stamp of Enterprise

ANNEX 7: MODEL FOR PRESENTATION OF REFERENCES OF BIDDERS

SN	Name of Contract	Reference of contract	Contracting/ Delegated Project Owner (Name & Address	Subject of Contract	Location of Contract	Contract Amount	Execution Deadline	Observations

Annex copies of Contract and Minutes of Reception

ANNEX 8: MODEL FOR PRESENTATION OF EQUIPMENT OF BIDDER

N°	Name of Equipment	Type/Mark	Capacity	State of Equipment	Ownership	Localisation
1						
2						
3						
4						
5						
Etc.						

Annex photocopies of Immatriculation

ANNEX 9: MODEL FOR PRESENTATION OF QUALIFICATIONS AND EXPERIENCE OF THE KEY

PERSONNEL RESPONSIBLE FOR EXECUTION OF THE CONTRACT

Post	Name	Qualification	Date Of Recruitment	Experience in The construction works	Observations
Works					
Director					
Site foreman					
Etc					

Annex CVs of personnel according the format provided below

Model Curriculum Vitae (CV) of the proposed personnel

Position.....

Name of bidder.....

Name of employee.....

Profession.....

Diplomas.....

Date of birth.....

Number of years of employment by bidder.....

Nationality.....

Membership of professional associations/groups.....

Specific duties.....

Main qualifications: *(In about half a page, give a summary of aspects of the employee s training and experience most useful to the tasks within the scope of the assignment, indicate the level of responsibility exercised by the employee during previous missions by specifying the date and place).*

Training: *(In about half a page, summarize the university and other specialized studies by the employee by indicating the names and addresses of the schools and universities attended, with the dates of attendance as well as the diplomas obtained).*

Attached documents:

- Certified true copy of the highest diploma and possibly an attestation from the professional corporation

Professional Experience:

(In about two pages, draw up a list of employment exercised by the employee since the end of his studies in reverse chronological order, starting with the current position. For each position; indicate the dates, name of employer title of position occupied and place of work. For the last ten years, specify in addition the type of activity performed and where need be the names of clients likely to furnish references).

Knowledge of information technology ***(indicate the level of knowledge)***

Attestation:

I, the undersigned, hereby truthfully certify that the information furnished above is a true testimony of my situation, qualifications and experience.

Date.....

Name & signature of employee

Name & signature of Employer/ representative

ANNEX 10: MODEL OF ATTESTATION OF SITE VISIT

Mr./Mrs./Miss.....

Engineer of the Company.....

Declare on honor having visited.....,

Purpose for the invitation to tender No.....

At the end of this visit the following observations were noted:

Technical Comment:

Demographic inventory

DATE:.....

Signature and Name of the
Works Director
company/Representative

Signature and name of
Manager of
of Project Owner

DOCUMENT NO. 11: LIST OF BANKING ESTABLISHMENTS AND FINANCIAL BODIES

AUTHORISED TO ISSUE BANK CAUTION IN PUBLIC CONTRACTS

1. LIST OF BANKS

1. Société Générale Cameroun (SGC)
2. Banque Internationale du Cameroun pour l'épargne et le Credit (BICEC)
3. Société Commerciale de Banques-Cameroun (CA-SCB)
4. Standard Chartered Bank Cameroon (SCBC)
5. Afriland First Bank (AFB)
6. Banque Atlantique du Cameroun (BAC)
7. Ecobank Cameroon (EBC)
9. Citibank N.A. Cameroon
10. Commercial Bank of Cameroon (CBC)
11. Union Bank of Cameroon (UBC)
12. National Financial Credit Bank (NFC Bank)
13. United Bank of Africa (UBA)
14. BANQUES GABONNAISE POUR LE FINANCEMENT INTERNATIONAL (BGFI Bank)
15. LA REGIONALE BANK
16. CREDIT COMMUNAUTAIRE D'AFRIQUE (CCA BANK)
17. BANGE BANK CAMEROON (BANGE CMR)
18. ACCES BANK CAMEROON (ABC)

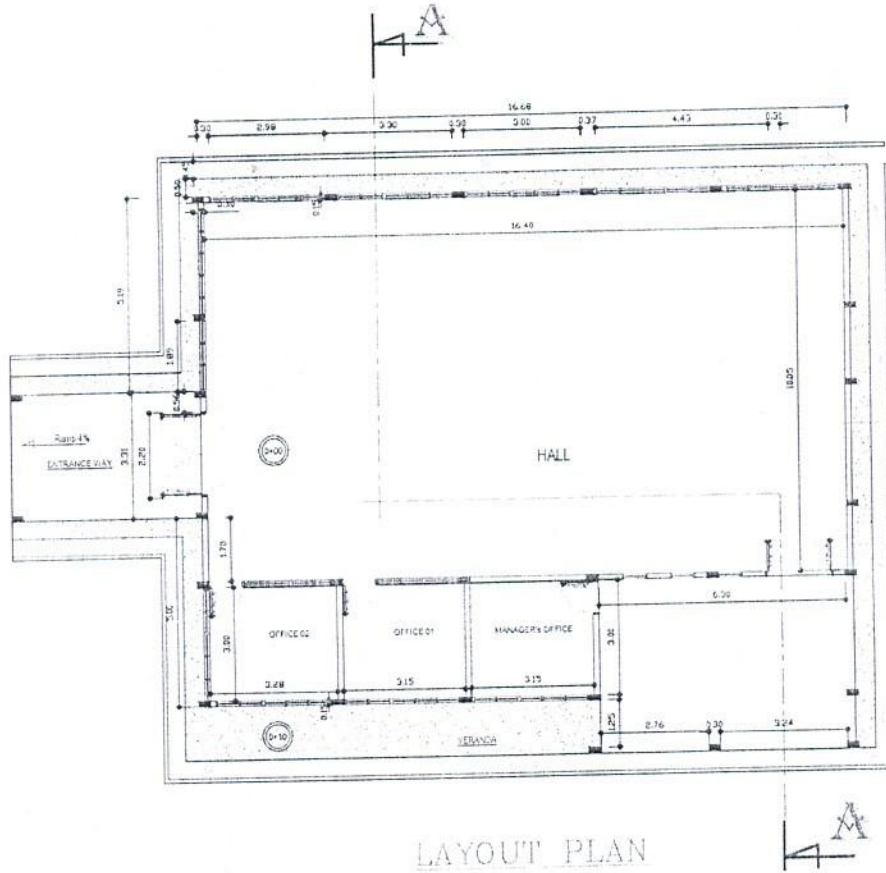
II. LIST OF INSURANCE COMPANIES

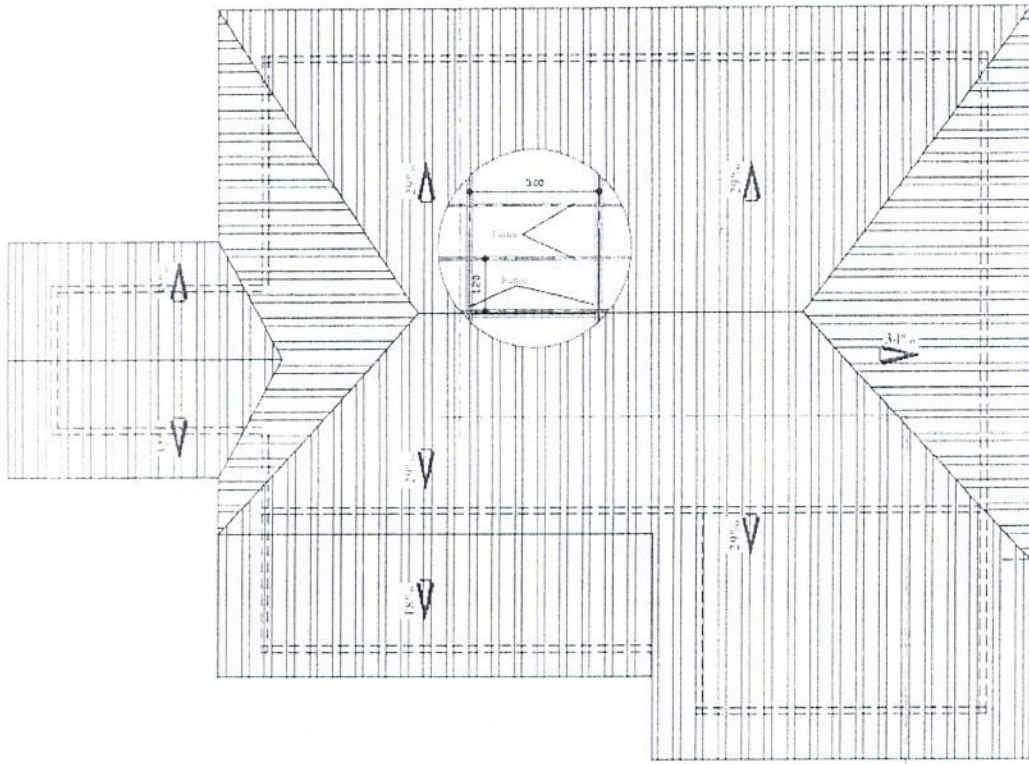
19. CHANAS Insurance Company
20. ACTIVA Insurance Company
21. Zenith Insurance
22. Compagnie Professionnelle d'Assurance du Cameroun (CPA)
23. AREA ASSURANCES
24. ATLANTIC ASSURANCE SA
25. PRUDENTIAL BENEFICIAL GENERAL INSURANCES
26. CPA SA
27. NSIA ASSURANCES
28. PRO ASSUR SA
29. ROYAL ONYX INSURANCE
30. SAAR SA
31. SAHAM ASSURANCES CAMEROON

DOCUMENT N° 12:
TECHNICAL DRAWINGS AND DETAILS

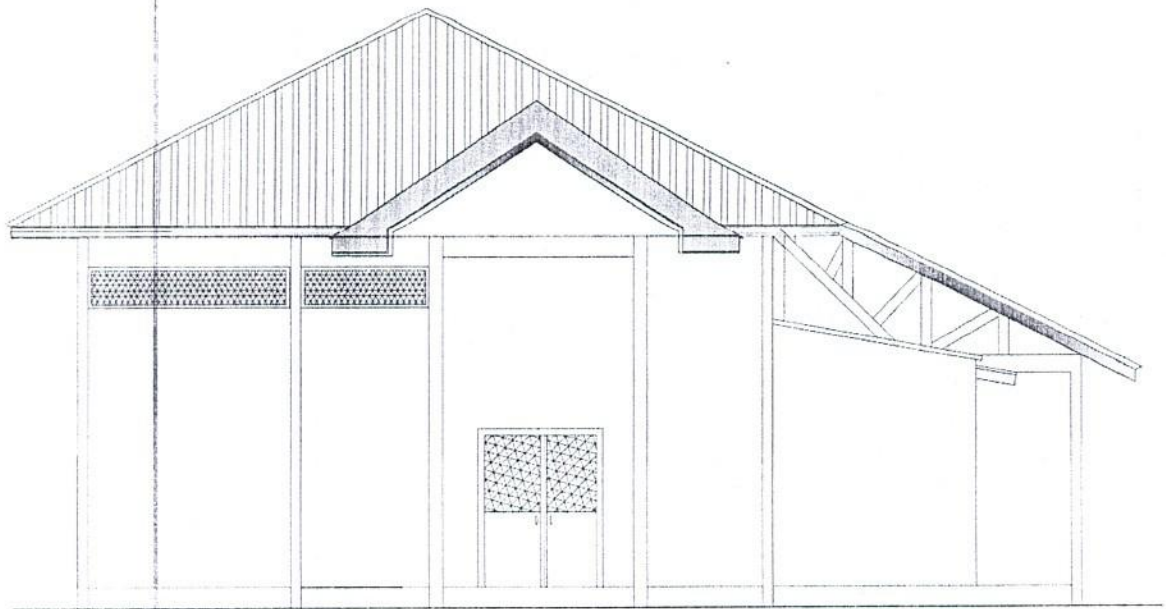
ANNEX

TECHNICAL DRAWINGS REPRESENTING EACH, LOT 1,2 and 3 FOR THE CONSTRUCTION OF TWO (02) A MAIZE WAREHOUSE AND ONE (01) WHEAT WAREHOUSE

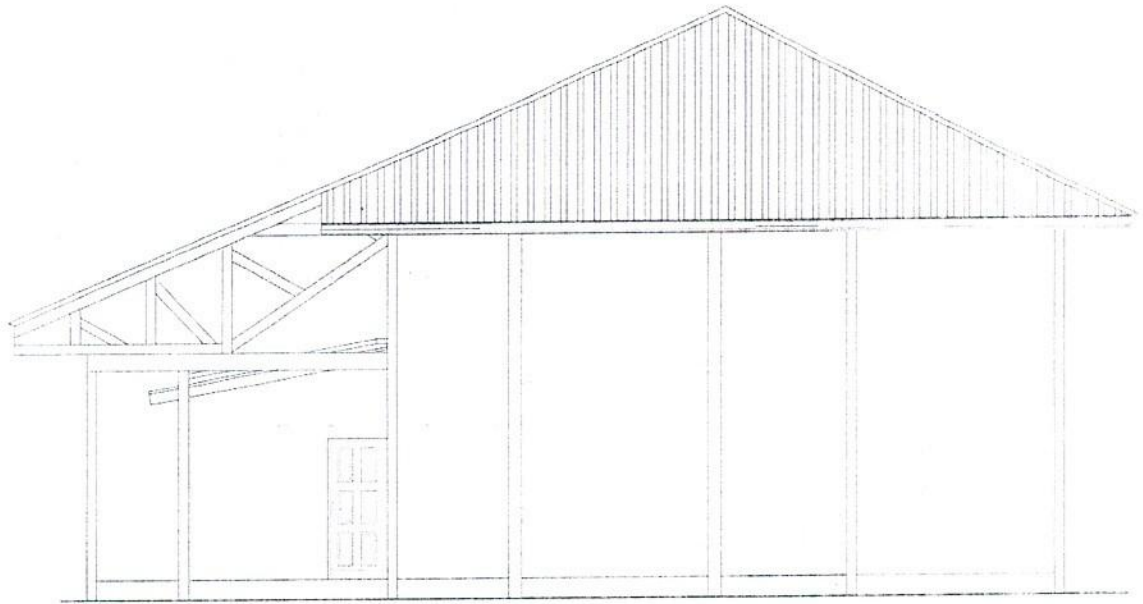




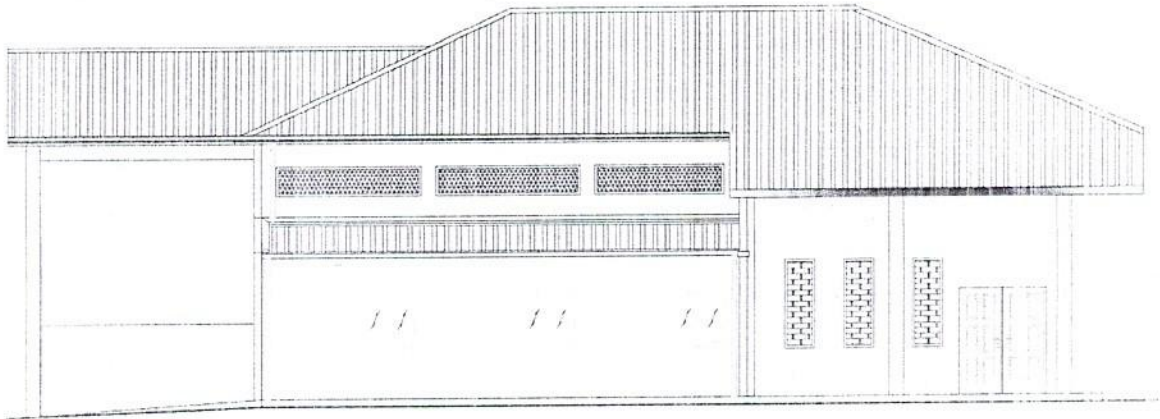
ROOF PLAN



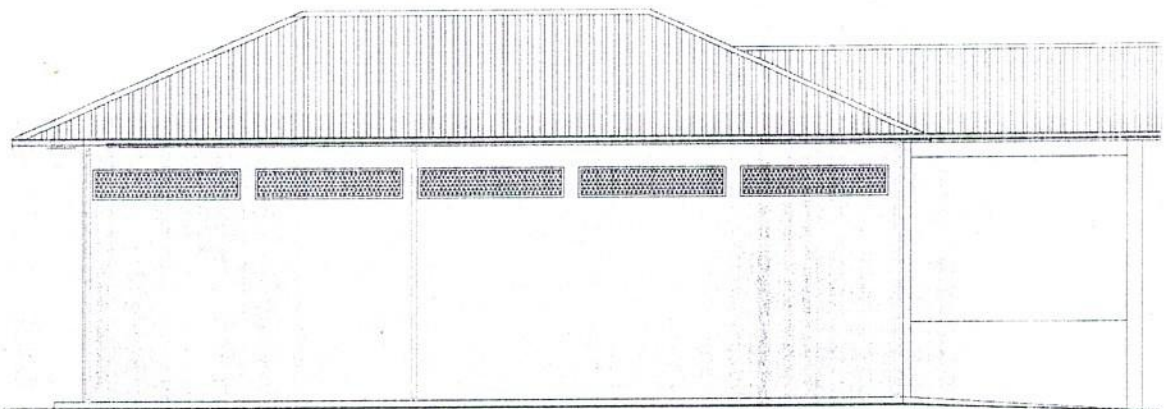
FRONT VIEW



BACK VIEW



RIGHT VIEW



LEFT VIEW

EVALUATION GUIDE

(I) PRELIMINARY EXAMINATION OF BIDS USING ELIMINATORY CRITERIA

DATE

SN	LOT NO/NAME: Elimination Criteria	Sub Criteria	Bidder 1:		Bidder 2:		Bidder 3:	
			Yes/No	Observations	Yes/No	Observations	Yes/No	Observations
1.0	Presentation /submission of bid	<p>Complete bid (Administrative, technical and financial offers)</p> <p>The various parts of the same file separated by colour dividers both in the original and in the copies</p> <p>Files spirally bounded</p> <p>Original Bid signed by Competent Authority of the firm</p> <p>All bids typed with indelible ink</p> <p>Bid submitted on time</p>						
2.0	Administrative Documents (Complete or incomplete)	<p>Presentation of the declaration of the intention to tender, stamped with fiscal stamp and signed by bidder (according to the attached model)</p> <p>Certified copy of Certificate of Incorporation not more than 3 months old or a Certified copy of Business registration (" Registre de Commerce") or attestation of registration as a Cooperative (for Cooperatives)</p> <p>Original copy of Attestation of Non-bankruptcy/Solvency obtainable from the Court not more than three (3) months preceding the date of submission of bids</p> <p>Current Tax Payer's card not more than 3 months old</p> <p>Original attestation of Bank Account issued by a First Rated bank approved by the Ministry in charge of finance from amongst the list indicated in this tender document</p>						

Original tax clearance certificate stating that the bidder has met all the statutory declarations in issues of taxes in the current financial year obtainable from the Taxation Department and not more than three months old

A Valid location plan signed, stamped and dated by the firm not more than 3 months old

Original CNPS clearance certificate not more than 3 months old and issued for the Assignment

Original receipt of payment for bidding document

Original Certificate of non-exclusion from Public Contracts by ARMP not more than 3 months old and issued for the Assignment

Bid bond of an amount of : The stamped hand endorsed bid bond according to the attached model for the sum of; ONE million (1,000,000) fca for each lot and three million (3,000,000) fca for a bidder going in for all the lots and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in Document 11 of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the "Caisse Depot et Cosignation (CDEC) in accordance with Circular letter No 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits, retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bid bond is established on behalf of the group/joint venture.

Group Agreement in case of Joint Venture
Power of Attorney in case of Joint Venture

Name of

Evaluator No. 1..... Signature.....

Name of Evaluator No. 2..... Signature.....

Name of Evaluator No. 3..... Signature.....

Name of Independent Observer Signature

(II) EVALUATION OF TECHNICAL PROPOSAL

DATE.....

SN	Lot No/ Title:	NAME OF BIDDERS Sub Criteria	BIDDER 1:		BIDDER 2:	
			Score (Yes/No)	Observations	Score (Yes/No)	Observations
B1	General Presentation of bids					
1	Bids spirally bounded					
2	Table of content					
3	Bidding document initialed on each page by the duly mandated representative of the company					
4	Bids separated by colour dividers both in the original and copies					
B2	Presentation of the firm					
5	Full presentation of the firm and organigram					
6	Specific Experience of contractor in same or similar services with proofs					
7	Table of references of works of the same/similar nature					
B3	Personnel					
8	Table of personnel					
9	Works Director : Civil Engineer with at least five (5) years experience					
10	Works supervisor or foreman : Civil Engineering Technician with at least five (5) years experience					
11	Presence of certificates/diplomas of personnel (Works Director and works Supervisor)					
12	<i>Presence of signed CVs of personnel</i>					
B4	Methodology and technical organisation of works					
13	Proof of site visit					
14	Comprehensive technical report of site					
15	Organigramme of project execution					
16	Logical presentation of planning, methodology/organisation, outputs and reporting of works					
17	Special Technical Conditions (CCTP) duly initialed on each page, signed and dated on the last page					
18	Environmental and security mitigation measures					
B5	Equipment for the execution of the project					
19	List of equipment					

20	One concrete vibrator, hired or owned				
21	One concrete mixer, hired or owned				
22	One pickup vehicle, hired or owned				
23	One dump truck, hired or owned				
24	Small tools (buckets, hammer, wheelbarrow etc)				
B6	Financial capacity				
25	Proof of financial capacity of at least : Lot 1 only : Thirty seven million five hundred thousand (37,500,000) fctfa for a lot only, Seventy five million ((75,000,000) fctfa for a bidder going for two lots and : One hundred and twelve million five hundred thousand (112,500,000) fctfa for a bidder going in for all the three lots				
Total					

NB: A score of less than 75% leads to technical elimination of the firm

GENERAL OBSERVATIONS:

RECOMMENDATIONS:

Name of Evaluator No. 1.....Signature.....

Name of Evaluator No. 2.....Signature.....

Name of Evaluator No. 3.....Signature.....

Name of Independent ObserverSignature.....

EVALUATION OF FINANCIAL OFFER

DATE.....

SN	TITLE:	Read out Amount all taxes inclusive (FCFA)	Adjustments/Corrections (FCFA)	Corrected Amount all taxes inclusive (FCFA)	Technical Score	Ranking	Observations
	NAME OF BIDDER						

PROPOSAL FOR AWARD:

Name of Evaluator No. 1.....Signature.....

Name of Evaluator No. 2.....Signature.....

Name of Evaluator No. 3.....Signature.....

Name of Independent Observer Signature